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Standard Operating Guideline

Incident Response

Scope: Sacramento Regional Fire Departments

Policy Contact: Sacramento Regional Operations Group

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Regulatory References

- Regional Standard

01. Guideline

This guideline is intended to establish response for incidents requiring tactical channels.

02. Procedure

2.1 Incident Dispatches

- Battalion Chief announces response on assigned tactical channel (e.g., "Battalion 2 on B6").
- Fire Dispatch notifies Battalion Chief when all units are responding and of relevant information updates (e.g., "BC2, all units are responding, one person reported inside structure").
- The Battalion Chief should not reread information on MDC and should only announce pertinent information.
- Responding resources announce delays and notify of non-standard staffing levels (e.g., "E54 responding from Power Inn Rd and Folsom Blvd").
- Out of county agencies, i.e., West Sacramento FD, El Dorado Hills FD, Roseville FD, etc., announce their response on the assigned tactical channel (e.g., "West Sac E44 responding on B6").

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2.2 Greater Alarm Incident

- Primary pre-designated staging channels are A11 or B11; secondarily, A12 or B12 are used.
- The first engine on the second alarm assignment is staging area manager (STAM).
- The first engine on the second alarm announces that they are on the staging channel and identifies/confirms staging location (e.g., "E106 on A11, staging will be at Watt and Fulton")
- Arriving resources shall announce their presence at the staging location.
- Out of county agencies are not expected to become the STAM. For example, if a West Sacramento Fire unit on the second alarm is listed first, then the second listed engine becomes STAM.
- STAM announces the staging location for subsequent alarm resources.
- During high-rise operations, the STAM should announce they are on the assigned staging channel.

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Signatures

The undersigned Fire Chiefs approve the contents of this document

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Appendix A

Staging Area Manager

WHO

- 1st Engine on the 2nd Alarm pick (**NOT** First arriving engine to the staging location)
    - If command reassigns the 1st engine on second alarm to another task, that engine must explicitly transfer the STAM to the next engine on the picklist using the staging channel.

EXPECTATIONS

- 1st Engine on the 2nd Alarm or greater will establish Staging Area Manager (STAM)
    - Primary pre-designated staging channels are A11 or B11; secondarily, A12 or B12 are used.
    - The first Engine Company on the second alarm assignment is Staging Area Manager (STAM).
    - The first Engine Company on the second alarm announces that they are on the staging channel and identifies/confirms staging location (e.g., "E106 on A11, staging will be at Watt and Fulton")
    - Arriving resources (Engine, Truck, Ambulance and etc.) shall announce their presence at the staging location on the staging channel (i.e. A11).
    - Out of county agencies are not expected to become the STAM. For example, if a West Sacramento Fire or El Dorado Hills unit is on the second alarm and is listed first, then the second listed Engine Company becomes STAM.
    - STAM announces the staging location for subsequent alarm (3th and 4th alarm) resources
- If the 1st Engine on 2nd Alarm Grass Fire is a Grass Rig (for example a Type 3 or Type 5), the 1st Type 1 on the pick should assume staging
    - If you add your Type 1 Engine to the incident and you are responding with your Grass Rig (for example Type 3 or Type 5), you are not considered the first Type 1 Engine Company. 1st Type 1 Engine Company would be for example Engine 42.

ENROUTE TO THE INCIDENT

- On correct Staging Channel (A11 or A12, if A11 is already in use)
- 1st Engine Company on the 2nd Alarm pick will announce on Staging Channel they will be the STAM

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  - "Engine 50 on Alpha 11, E50 will be Staging Area Manager"
- Confirms / Establishes Staging Location on Staging Channel (A11 or A12)
- Monitor the original TAC Channel and Command Channel

ON ARRIVAL

- Announces on the Staging Channel that staging has been established
- Names Staging (Incident name + staging) "Zinfandel Staging"
- Contact IC on the Command Channel (A4) and advised them:
  - Staging has been established
  - Who the staging Engine Company is... (Engine 50)
  - Confirms channel allocation (TAC, CMD, etc.)

CREW MEMBERS REPORT TO THEIR PRE-DESIGNATED ASSIGNMENTS/POSITIONS

Captain: Resource Unit Leader at ICP *

Engineer: Staging Area Manager at Staging Area

Firefighter: Situation Unit Leader at ICP *

Firefighter: Check-in Recorder at Staging Area
(If staffed with 4 person company)

***All positions reporting to ICP need to bring additional radios to help monitor TAC Channels**

*Based off experience and incident needs, Company Officer can leave Firefighter at staging to assist the Engineer with Staging Area Manager responsibilities.

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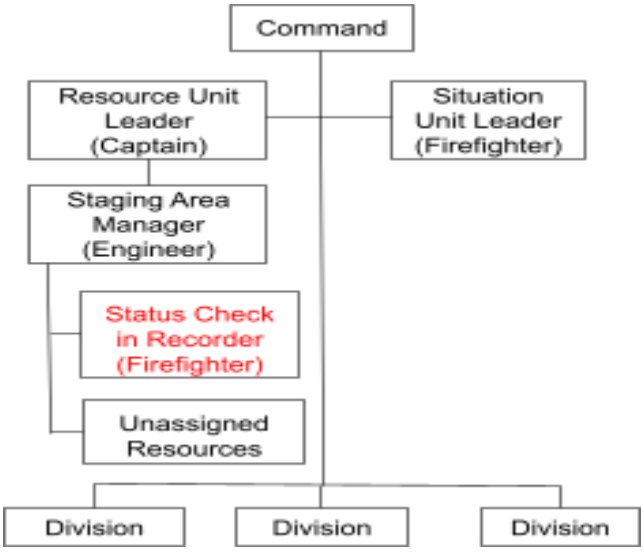
STAGING ENGINES ROLES



STAGING ENGINE ROLES DO NOT CHANGE IF AN OPERATIONS SECTION IS ESTABLISHED

Captain (Resource Unit Leader)

- Coordinates resource management with IC
- Maintains the status of all resources at an incident
- Track location and status of incident resources (Command Board / Tablet Command)

Engineer (Staging Area Manager)

- Establish Staging Area Layout
- Responds to request for resource assignments
- Maintains and provides status to Resource Unit Leader of resources in Staging

Firefighter (Situation Unit Leader)

- Updates Command Board / Tablet Command)
    - Unit Status
    - Maintains maps and intelligence

Firefighter (Status Check-in Recorder)

- This position is un-filled if running with 3
- Aide to the Staging Area Manager
- Ensures that all resources assigned to the incident are accounted for