

## MEETING MINUTES GOVERNING BOARD MEETING

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**Tuesday, April 9, 2024,      9:00 AM      Sacramento Metropolitan Fire Department  
10545 Armstrong Avenue, CA 95655**

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### GOVERNING BOARD MEMBERS PRESENT

Chad Wilson, Chairperson	Assistant Chief, Folsom Fire Department
Scott Williams, Vice Chairperson	Assistant Chief, Sacramento Fire Department
Christopher Greene, Board Member	Assistant Chief, Sacramento Metropolitan Fire District
Troy A. Bair, Board Member	Deputy Chief, Cosumnes Community Services District

### GOVERNING BOARD MEMBERS ABSENT

None

### COMMUNICATIONS CENTER MANAGEMENT

Josh Freeman	Executive Director
Julee Todd	Operations Manager
Marissa Shmatovich	Administration Manager

### OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFECC
Mellisa Bernett	Office Specialist, SRFECC
Casey Quintard	Operations Supervisor, SRFECC
Corbyn Brooker	Human Resources Analyst, SRFECC
Yvonne Vazquez	Training Supervisor, SRFECC
Tara Poirier	EMS Supervisor, SRFECC

The meeting was called to order and roll call was taken at 9:00 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.

### PRESENTATION:

None

### CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR\*  
Pursuant to Government Code Section 54957.6

\*INDICATES NO ATTACHMENT

Center Negotiator(s)

Lindsay Moore, Counsel  
Josh Freeman, Chief Executive Director

Employee Organization(s)

Teamsters Local 150  
Teamsters Local 856  
Unrepresented Administrators

2. PERSONNEL ISSUES\*

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Chief Executive Director  
Operations Manager  
Administration Manager

Employee Discipline/Dismissal/Release: (1) position

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation\*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s)

The closed session was convened at 9:01 a.m.

The open session was reconvened at 9:56 a.m.

1. The Board received an update; no formal action was taken.
2. The Board received an update; no formal action was taken.
3. The Board received an update; no formal action was taken.

**CONSENT AGENDA:** Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief Bair and seconded by Chief Williams to approve the Consent Agenda for the following:

- a. Regular Board Meeting Synopsis – April 9, 2024

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

**ACTION ITEMS:**

1. Regional Chaplain Program (Staff Report 24-4)

\*INDICATES NO ATTACHMENT

- a. A motion was made by Chief Bair and seconded by Chief Williams to table this item for a future board meeting.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:  
ABSENT:  
ABSTAIN:

Motion passed.

2. Peraton Enhancement Quote (Staff Report 24-5)

- a. A motion was made by Chief Greene and seconded by Chief Williams to table this item for a future board meeting.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:  
ABSENT:  
ABSTAIN:

Motion passed.

**DISCUSSION/POSSIBLE ACTION:**

None

**INFORMATION:**

None

**CENTER REPORTS:**

None

**CORRESPONDENCE:**

None

**ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:**

None

**BOARD MEMBER COMMENTS:**

1. Chief Greene

\*INDICATES NO ATTACHMENT

Chief Greene extended thanks for the willingness to provide additional details on the staff report, acknowledging the multitude of ongoing projects and appreciating the momentum in advancing the center.

2. Chief Bair

Chief Bair shared appreciation for all improvements being made within the organization.

3. Chief Williams

Chief Williams expressed gratitude for the continued leadership and anticipation for progress regarding ACE accreditation.

4. Chief Wilson

Chief Wilson commended the center for its remarkable achievements, expressing the board's gratitude for the collective efforts driving progress.

**ADJOURNMENT:**

The meeting was adjourned at 10:12 a.m.

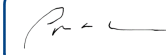
ATTEST:



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MELLISA BERNETT  
CLERK OF THE BOARD

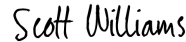
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CHAD WILSON  
CHAIRPERSON

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SCOTT WILLIAMS  
VICE CHAIRPERSON