

MEETING MINUTES GOVERNING BOARD MEETING

**Tuesday, June 25, 2024 9:00 AM Sacramento Metropolitan Fire Department
10545 Armstrong Avenue, CA 95655**

GOVERNING BOARD MEMBERS PRESENT

Scott Williams, Vice Chairperson	Assistant Chief, Sacramento Fire Department
Matt Mcgee, Alternate	Battalion Chief, Folsom Fire Department
Christopher Greene, Board Member	Assistant Chief, Sacramento Metropolitan Fire District
Dan Quiggle, Alternate	Deputy Chief, Cosumnes Community Services District

GOVERNING BOARD MEMBERS ABSENT

Chad Wilson, Chairperson	Assistant Chief, Folsom Fire Department
Troy Bair, Board Member	Deputy Chief, Cosumnes Community Services District

COMMUNICATIONS CENTER MANAGEMENT

Josh Freeman	Executive Director
Julee Todd	Operations Manager
Marissa Shmatovich	Administration Manager

OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFECC
Corbyn Brooker	Human Resources Analyst, SRFECC
Mellisa Bernett	Executive Assistant, SRFECC

The meeting was called to order and roll call was taken at 9:03 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.

PRESENTATION:

None

CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*
Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Josh Freeman, Chief Executive Director
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*INDICATES NO ATTACHMENT

Employee Organization(s)

Teamsters Local 150
Teamsters Local 856
Unrepresented Administrators

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Chief Executive Director
Operations Manager
Administration Manager

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s)

The closed session was convened at 9:04 a.m.

The open session was reconvened at 9:22 a.m.

1. The Board received an update; no formal action was taken.
2. The Board received an update; no formal action was taken.
3. The Board received an update; no formal action was taken.

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief Greene and seconded by Chief Quiggle to approve the Consent Agenda for the following:

- a. Regular Board Meeting Synopsis – June 6, 2024

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

ACTION ITEMS:

1. Chief Executive Director Contract (Staff Report 24-9)

- a. A motion was made by Chief Greene and seconded by Chief Quiggle to approve the FY 2024/2025 proposed budget and adopt all three recommendations.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes

*INDICATES NO ATTACHMENT

Community Services District, Folsom Fire Department

NOES:
ABSENT:
ABSTAIN:

Motion passed.

2. Access Systems Quote (Staff Report 24-10)

- a. A motion was made by Chief McGee and seconded by Chief Quiggle to approve the FY 2024/2025 proposed budget and adopt all three recommendations.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:
ABSENT:
ABSTAIN:

Motion passed.

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

None

CENTER REPORTS:

1. Operations Manager Julee Todd

Todd noted that we have an ongoing academy that is set to graduate on July 9th. The center will be hosting local government representatives. The center has made preparations for the 4th of July regarding staffing. It was noted that call volume has been up for the last couple of weeks and Julee extended her thanks to the supervisors and dispatchers for all of their continued hard work. She extended a welcome to Chief Parker and a thank you to Chief Freeman for his many contributions.

2. Administration Manager Marissa Shmatovich

Shmatovich expressed that the Center is continuing to progress rapidly with the IBEW building. Noting that with the Access Systems Quote approval we will begin badge access coordination immediately. Contractor work will begin soon on break area improvements. Regarding the IBEW building, we are awaiting furniture quotes and planning for data cabling and electrical work for training areas and workstations. Appreciation to the team for all problem solving and vendor collaboration. Finance is preparing for year-end close and ongoing labor negotiations. Continued recruitment for

Systems Engineer is progressing smoothly. She extended a welcome to Chief Parker and gratitude to Chief Freeman for his time and contributions.

3. Chief Executive Director Josh Freeman

Freeman expressed his gratitude and noted that it was a privilege to serve as CED alongside exceptional staff. He extended his appreciation to the board and provided optimism for Chief Parker's vision.

CORRESPONDENCE:

1. Correspondence from City of Folsom designating an alternate SRFECC board representative

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

1. Chief Quiggle

Chief Quiggle stepping in for Bair, highlighted significant progress over the past two years, particularly in training, staffing, infrastructure and modernization. He expressed gratitude to Chief Freeman and best wishes to Chief Parker.

2. Chief Greene

Chief Greene welcomed Chief McGee and Chief Parker. Thanked Freeman for his support and dispatchers for their upcoming holiday efforts.

3. Chief McGee

Chief McGee echoed sentiments of Quiggle and Greene. Impressed by dispatch's work and eager to contribute.

4. Chief Williams

Chief Williams welcomed Chief McGee and Chief Parker. Praised Marissa and Freeman for their hard work and looked forward to upcoming changes and new building.

ADJOURNMENT:

The meeting was adjourned at 9:36 a.m.

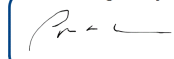
*INDICATES NO ATTACHMENT

ATTEST:



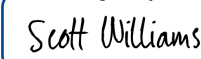
MELLISA BERNETT
CLERK OF THE BOARD

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CHAD WILSON
CHAIRPERSON

DocuSigned by:



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SCOTT WILLIAMS
VICE CHAIRPERSON