

MEETING MINUTES GOVERNING BOARD MEETING

**Tuesday, May 28, 2024, 9:00 AM Sacramento Metropolitan Fire Department
10545 Armstrong Avenue, CA 95655**

GOVERNING BOARD MEMBERS PRESENT

Chad Wilson, Chairperson	Assistant Chief, Folsom Fire Department
Scott Williams, Vice Chairperson	Assistant Chief, Sacramento Fire Department
Christopher Greene, Board Member	Assistant Chief, Sacramento Metropolitan Fire District
Troy Bair, Board Member	Deputy Chief, Cosumnes Community Services District

GOVERNING BOARD MEMBERS ABSENT

None

COMMUNICATIONS CENTER MANAGEMENT

Josh Freeman	Executive Director
Julee Todd	Operations Manager
Marissa Shmatovich	Administration Manager

OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRF ECC
Yvonne Vazquez	Training Supervisor, SRF ECC
Amanda Stone-Hodge	Dispatcher II, SRF ECC
Mellisa Bernett	Executive Assistant, SRF ECC
Michael Taylor	Deputy Chief, Sacramento Fire Department
Matthew McGee	Battalion Chief, Folsom Fire Department

The meeting was called to order and roll call was taken at 9:00 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.

PRESENTATION:

1. A presentation was provided by Julee Todd, recognizing Yvonne Vazquez and Amanda Stone-hodge for their recent accomplishment in passing the Emergency Number Professional (ENP) Certification.

CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*
Pursuant to Government Code Section 54957.6

*INDICATES NO ATTACHMENT

Center Negotiator(s)

Lindsay Moore, Counsel
Josh Freeman, Chief Executive Director

Employee Organization(s)

Teamsters Local 150
Teamsters Local 856
Unrepresented Administrators

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Chief Executive Director
Operations Manager
Administration Manager

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s)

The closed session was convened at 9:03 a.m.

The open session was reconvened at 9:40 a.m.

1. The Board received an update; no formal action was taken.
2. The Board received an update; no formal action was taken.
3. The Board received an update; no formal action was taken.

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief Bair and seconded by Chief Greene to approve the Consent Agenda for the following:

- a. Regular Board Meeting Synopsis – May 14, 2024

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

ACTION ITEMS:

1. Robert Half Technology Recruiting Agreement (Staff Report 24-7)

- a. A motion was made by Chief Green and seconded by Chief Williams to approve the Robert Half Technology recruiting agreement and adopt both

*INDICATES NO ATTACHMENT

recommendations.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:
ABSENT:
ABSTAIN:

Motion passed.

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

None

CENTER REPORTS:

1. Operations Manager Julee Todd

Todd provided an update on training noting that the latest academy is underway with 7 recruits currently. Recently staff attended the "CALNENA: 911 Goes to Sacramento", which provided a great opportunity for networking. An update was provided on the Delphini project progressing with next steps.

2. Administration Manager Marissa Shmatovich

Shmatovich provided an update on recently accomplished projects, addressing that the fencing, parking lot, restrooms and bullpen have all been completed. Future plans will consist of removing the compound trailers to coincide with the IBEW move. Formal processes are underway to obtain actual numbers for the IBEW contract. Recent budget work consisted of projecting forward for several years of CIP projects. It was noted that with today's staff report approval we are looking forward to expanding the IT team and evenly distributing tasks. Marissa concluded with expressing gratitude to the board for their support and to the staff for their consistent hard work.

3. Chief Executive Director Josh Freeman

Chief Freeman noted the ongoing work to address items related to the upcoming CED transition.

CORRESPONDENCE:

None

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

*INDICATES NO ATTACHMENT

BOARD MEMBER COMMENTS:

1. Chief Greene

Chief Greene congratulated Yvonne and Amanda on their ENP achievements. He expressed his excitement to see all of the facility upgrades nearing completion and provided kudos to the staff for all of their hard work. Greene ended by noting his eager outlook on the IBEW transition.

2. Chief Bair

Chief Bair extended his congratulations to Yvonne and Amanda and thanked the staff for their continued hard work.

3. Chief Williams

Chief Williams began by congratulating Yvonne and Amanda. He echoed chief Greene's sentiments on all the facility achievements over the past year and thanked the Center staff for all of their hard work.

4. Chief Wilson

Chief Wilson thanked Yvonne and Amanda for setting a great example with their ENP achievement. He commended the staff for their hard work in all of the facility upgrades. Wilson gave a sincere appreciation and thanks to Chief Freeman for all of his achievements and exemplary leadership during his time with SRFECC. He ended with a thank you to Chuck Schuler for attending the SRIMT noting that he is a great and valuable member of the team.

ADJOURNMENT:

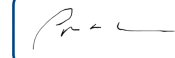
The meeting was adjourned at 9:50 a.m.

ATTEST:



MELLISA BERNETT
CLERK OF THE BOARD

DocuSigned by:



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CHAD WILSON
CHAIRPERSON

DocuSigned by:



6DD877E6C9A841A
SCOTT WILLIAMS
VICE CHAIRPERSON

*INDICATES NO ATTACHMENT

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