



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfecc.ca.gov

MEETING AGENDA REGULAR MEETING OF THE GOVERNING BOARD OF SRFECC

Tuesday, May 9, 2023

9:00 AM

Sacramento Metropolitan Fire District
10545 Armstrong Avenue, CA 95655

THE BOARD WILL CONVENE IN AN OPEN SESSION AT 9:00 A.M.

Call to Order

Chairperson

Roll Call of Member Agencies

Clerk of the Board

PRIMARY BOARD MEMBERS

Chad Wilson, Chairperson

Assistant Chief, Folsom Fire Department

Scott Williams, Vice Chairperson

Assistant Chief, Sacramento Fire Department

Tyler Wagaman, Board Member

Deputy Chief, Sacramento Metropolitan Fire District

Dan Quiggle, Board Member

Deputy Chief, Cosumnes Community Services District

PLEDGE OF ALLEGIANCE

AGENDA UPDATE: An opportunity for Board members to (1) reorder the agenda; and (2) remove agenda items that are not ready for presentation and/or action at the present Board meeting.

PUBLIC COMMENT: An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. The duration of the comment is limited to three (3) minutes.

PLEASE NOTE: The Public's health and well-being are the top priority for the Board of Directors ("Board") of Sacramento Regional Fire/EMS Communications Center and therefore, because of the potential threat of COVID-19 (Coronavirus), public access to this meeting will be available through the link set forth above.

PRESENTATION:

Dr. Kimberly Miller Consulting Services

CENTER REPORTS:

None

*INDICATES NO ATTACHMENT

RECESS TO CLOSED SESSION:

- 1. CONFERENCE WITH LABOR NEGOTIATOR*
Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Troy Bair, Chief Executive Director
----------------------	---

Employee Organization(s)	Teamsters Local 150 Teamsters Local 856 Unrepresented Administrators
--------------------------	--

- 2. PERSONNEL ISSUES*
Pursuant to California Governing Code Section 54957

Employee Evaluation:	Chief Executive Director Operations Manager Administrative Manager Medical Director
----------------------	--

- 3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*
Pursuant to California Government Code Section 54956.9(b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s).

RECONVENE TO OPEN SESSION:

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to the committee, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

- | | |
|---|--------|
| 1. Regular Board Meeting – Synopsis (April 25, 2023) | Page 4 |
| 2. Special Regular Board Workshop – Synopsis (April 25, 2023) | Page 8 |

PROPOSED ACTION: Motion to Approve Consent Agenda

STAFF REPORTS/ACTION ITEMS:

None

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

None

*INDICATES NO ATTACHMENT

CORRESPONDENCE:

None

CENTER REPORTS:

None

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

None

ADJOURNMENT:

The next scheduled Board Meeting is Tuesday, May 23, 2023.

LOCATION: Sacramento Metropolitan Fire District
10545 Armstrong Avenue, CA 95655

TIME: 9:00 a.m.
Board Members, Alternates, and Chiefs

POSTED: 10230 Systems Parkway, Sacramento, CA 95827
www.srfecc.ca.gov
10545 Armstrong Ave, Mather, CA 95655-4102

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Chief Executive Director’s Office at (916) 228-3070. Notification at least 48 hours prior to the meeting will enable the Center to make reasonable arrangements to ensure accessibility to this meeting.

POSTING:

This is to certify that on May 05, 2023, a copy of the agenda was posted at the following locations:

- 10230 Systems Parkway, Sacramento, CA 95827
- 10411 Old Placerville Rd – Suite #210, Sacramento, CA 95827
- The Center’s website at – www.srfecc.ca.gov
- 10545 Armstrong Ave, Mather, CA 95655-4102

ATTEST:



KRISTIN DIANE ELLIS
CLERK OF THE BOARD

*INDICATES NO ATTACHMENT

MEETING MINUTES GOVERNING BOARD MEETING

Tuesday, April 25, 2023

9:00 AM

Cosumnes Community Services District
Elk Grove Blvd, Elk Grove CA

PUBLIC REMOTE ACCESS AT:

[Join Microsoft Teams Meeting](#)

Meeting ID: 256 012 390 941

Passcode: zCtcsH

[Download Teams](#) | [Join on the web](#)

GOVERNING BOARD MEMBERS

Chad Wilson, Chairperson

Scott Williams, Vice Chairperson

Tyler Wagaman, Board Member

Dan Quiggle, Board Member

Assistant Chief, Folsom Fire Department

Assistant Chief, Sacramento Fire Department

Deputy Chief, Sacramento Metropolitan Fire District

Deputy Chief, Cosumnes Community Services District

GOVERNING BOARD MEMBERS ABSENT

None

COMMUNICATIONS CENTER MANAGEMENT

Troy Bair

Julee Todd

Marissa Shmatovich

Executive Director

Operations Manager

Administration Manager

OTHERS IN ATTENDANCE

Lindsay Moore

Bill Mueller

Jerry Azevedo

Kristin Ellis

Counsel, SRFEC

Consultant, ICS

Consultant, ICS

Executive Assistant, SRFEC

NOTE: Because the Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the Coronavirus) attendance by the public at this meeting was by telephonic means only and was made accessible to members of the public solely through the link set forth below.

The meeting was called to order and roll call was taken at 9:02 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.

PRESENTATION:

None

*INDICATES NO ATTACHMENT

CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

Center Negotiator(s) Lindsay Moore, Counsel
Troy Bair, Chief Executive Director

Employee Organization(s) Teamsters Local 150
Teamsters Local 856
Unrepresented Administrators

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

a. Employee Evaluation: Chief Executive Director
Administration Manager
Operations Manager

b. Employee Appointment: Medical Director

c. Discipline/Dismissal/Release: One (1) position

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

Two (2) potential case(s)

Closed session was convened at 9:03 a.m.

Open session was reconvened at 10:25 a.m.

1. The Board received an update; no formal action was taken.
2. The Board received an update; no formal action was taken.
3. The Board received an update; direction was given to staff.

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief Wilson and seconded by Chief Quiggle to approve the consent agenda for the following:
 - a. Special Board Meeting – Synopsis (April 11, 2023)

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Folsom Fire,
Cosumnes Community Services District

NOES:

ABSENT:

ABSTAIN:

Motion passed.

ACTION ITEMS:

1. HR Analyst Position (Staff Report 23-20)

- a. A motion was made by Chief Williams and seconded by Chief Wagaman to approve the HR Analyst job description.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Folsom Fire,
Cosumnes Community Services District

NOES:

ABSENT:

ABSTAIN:

Motion passed.

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

None

CENTER REPORTS:

None

CORRESPONDENCE:

None

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

1. **Chief Williams**

Chief Williams thanked the organization for their continued efforts and dedication.

2. **Chief Quiggle**

Chief Quiggle thanked the center management team for making all the arrangements during Dispatcher Appreciation Week and continued to express gratitude that he and CSD enjoyed the time spent cooking for the staff.

3. **Chief Wagaman**

No comment

4. **Chief Wilson**

Chief Wilson echoed the board members' comments on Dispatcher Appreciation Week.

ADJOURNMENT:

The meeting was adjourned at 10:29 a.m.

ATTEST:



KRISTIN DIANE ELLIS
CLERK OF THE BOARD

CHAD WILSON
CHAIRPERSON

SCOTT WILLIAMS
VICE CHAIRPERSON

SPECIAL WORKSHOP OF THE GOVERNING BOARD MEETING

Tuesday, April 25, 2023

10:30 AM

Cosumnes Community Services District
Elk Grove Blvd, Elk Grove CA

GOVERNING BOARD MEMBERS

Chad Wilson, Chairperson
Scott Williams, Vice Chairperson
Tyler Wagaman, Board Member
Dan Quiggle, Board Member

Assistant Chief, Folsom Fire Department
Assistant Chief, Sacramento Fire Department
Deputy Chief, Sacramento Metropolitan Fire District
Deputy Chief, Cosumnes Community Services District

GOVERNING BOARD MEMBERS ABSENT

None

COMMUNICATIONS CENTER MANAGEMENT

Troy Bair
Julee Todd
Marissa Shmatovich

Executive Director
Operations Manager
Administration Manager

OTHERS IN ATTENDANCE

Lindsay Moore
Bill Mueller
Jerry Azevedo
Kristin Ellis

Counsel, SRFEC
Consultant, ICS
Consultant, ICS
Executive Assistant, SRFEC

NOTE: Because the Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the Coronavirus) attendance by the public at this meeting was by telephonic means only and was made accessible to members of the public solely through the link set forth below.

The meeting was called to order and roll call was taken at 10:25 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.

PRESENTATION:

1. Bill Mueller and Jerry Azevedo from Integrated Communications Strategies, LLC led the board in a strategic planning scenario exercise for identifying opportunities, establishing objectives, and assessing risks.

CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*
Pursuant to Government Code Section 54957.6

Center Negotiator(s)

Lindsay Moore, Counsel
Troy Bair, Chief Executive Director

*INDICATES NO ATTACHMENT

Employee Organization(s) Teamsters Local 150
Teamsters Local 856
Unrepresented Administrators

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

a. Employee Evaluation: Chief Executive Director
Administration Manager
Operations Manager

b. Employee Appointment: Medical Director

c. Discipline/Dismissal/Release: One (1) position

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case

Closed session was convened at 10:30 a.m.

Open session was reconvened at 12:22 p.m.

ACTION ITEMS:

None

ADJOURNMENT:

The meeting was adjourned at 12:25 p.m.

ATTEST:



KRISTIN DIANE ELLIS
CLERK OF THE BOARD

CHAD WILSON
CHAIRPERSON

SCOTT WILLIAMS
VICE CHAIRPERSON

*INDICATES NO ATTACHMENT