

MEETING MINUTES
GOVERNING BOARD MEETING

Tuesday, May 26, 2026

9:00 AM

**Sacramento Regional Fire/EMS
Communications Center Annex
10240 Systems Pkwy Suite 200, CA 95827**

GOVERNING BOARD MEMBERS PRESENT

Matt McGee, Chairperson	Assistant Chief, Folsom Fire Department
Joseph Fiorica, Vice Chairperson	Deputy Chief, Sacramento Metropolitan Fire District
Tilden Billiter, Board Member	Deputy Chief, Sacramento Fire Department
Josh Freeman, Board Member	Deputy Chief, Cosumnes Community Services District

GOVERNING BOARD MEMBERS ABSENT

None

COMMUNICATIONS CENTER MANAGEMENT

Derek Parker	Executive Director
Marissa Shmatovich	Deputy Director of Administration
Tara Poirier	EMS Manager

OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFECC
Brad Dorsett	IT Manager, SRFECC
Bayleigh Nichols	Office Specialist, SRFECC
Mellisa Gingery	Executive Assistant, SRFECC

The meeting was called to order and roll call was taken at 9:00 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There were no public comments.

PRESENTATION:

None

CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*
Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Derek Parker, Chief Executive Director
Employee Organization(s)	Local 522 – Labor Local 522 – Managers and Supervisors Unrepresented Administrators
2. PERSONNEL ISSUES*
Pursuant to California Governing Code Section 54957

*INDICATES NO ATTACHMENT

3. **CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation***

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s)

The closed session was convened at 9:02 a.m.

The open session was reconvened at 9:28 a.m.

1. The Board received an update; no formal action was taken
2. The Board received an update; no formal action was taken
3. The Board received an update; no formal action was taken

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief McGee and seconded by Chief Freeman to approve the Consent Agenda for the following:
 - a. Regular Board Meeting Synopsis (April 28, 2026)
 - b. ESRI License Renewal (Staff Report 26-14)
 - c. PSI Support Hours Purchase (Staff Report 26-22)

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

ACTION ITEMS:

1. Chief Executive Director Contract (Staff Report 26-15)
 - a. A motion was made by Chief Freeman and seconded by Chief McGee to approve the agreement for services of a Chief Executive Director between the Sacramento Regional Fire/EMS Communications Center and Sacramento Metropolitan Fire District.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

2. Sutter Buttes Communications Radio Support (Staff Report 26-16)
 - a. A motion was made by Chief Billiter and seconded by Chief McGee to approve a three-year support and extended warranty agreement from Sutter Buttes Communications Inc. for \$19,400.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

3. Center Vehicle Purchase (Staff Report 26-17)

- a. A motion was made by Chief McGee and seconded by Chief Freeman to approve the purchase of two (2) additional Center fleet vehicles, with a total spending authority not to exceed \$50,000.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

4. FY 2026/2027 Preliminary Budget (Staff Report 26-18)

- a. A motion was made by Chief McGee and seconded by Chief Billiter to approve the FY 2026/2027 Preliminary Budget and approve the transfer of \$268,732.08 from the Operating checking account to the Lease savings account.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

5. OpenVMS Licensing and Support Renewal (Staff Report 26-19)

- a. A motion was made by Chief Billiter and seconded by Chief Freeman to approve the Peraton OpenVMS SOW for \$5,500 and approves a one-year software license and support renewal for VMS Software for \$23,182.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

6. Motorola Radio IP Logger Upgrade (Staff Report 26-20)

- a. A motion was made by Chief Freeman and seconded by Chief Billiter to approves Motorola quote #3551057.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

7. NICE Hardware Upgrade (Staff Report 26-21)

- a. A motion was made by Chief Freeman and seconded by Chief Billiter to approve the NICE Hardware upgrade quote #Q-68287.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

8. HPE Hardware and Software Support Renewal (Staff Report 26-23)

- a. A motion was made by Chief McGee and seconded by Chief Freeman to approve Peraton's Statement of Work for HPE support renewal, for \$33,395.96.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

None

CENTER REPORTS:

Deputy Director of Administration Marissa Shmatovich: Marissa commented on the significant amount of work reflected in the Board packet and noted that the numerous staff reports demonstrate the ongoing efforts and dedication of the Center staff. Appreciation was expressed for staff's commitment to maintaining critical infrastructure upgrades and maintenance projects while continuing to support the Center's operational goals and regional responsibilities. She ended by recognizing Nichols service anniversary for the month of April.

Operations Report (Provided by Tara and Chief Parker): Operations reported that April call volume remained average, with no significant spikes during the month. An all-hands staff meeting was held to provide project updates, answer staff questions, and recognize employees through peer accolades. Operations also continued quarterly coordination meetings with SPD and Communications Center operations staff. Staff collaborated with SPD to implement a new workflow during periods of high call volume, allowing SPD to cold transfer duplicate calls for known incidents to reduce delays and improve efficiency. The process has been successful thus far. Mandatory IROC training was completed for dispatch staff in preparation for fire season. Supervisor Vazquez attended "911 Goes To Washington" to engage with legislators and provide education on public safety communications. Recognition was also given to Dispatchers Comilang, Sautler.

*INDICATES NO ATTACHMENT

EMS Manager Tara Poirier: Tara reported that there is continued adherence to ACE compliance standards and strong overall performance throughout April, with noticeable improvement in several focus areas as a result of ongoing dispatcher training efforts. Appreciation was expressed to Metro for including Center staff in the EMS Survivors Social, where dispatchers had the opportunity to meet patients and families impacted by emergency response efforts and be recognized as the first link in the chain of survival. EMS Week was celebrated with staff appreciation activities, including food, games, and ice cream. Staff also continue to collaborate with regional law enforcement agencies and 988 partners to improve psychiatric call handling procedures. Ongoing coordination with Sacramento County agencies, including Elk Grove Police Department, has contributed to improved response times and enhanced support for individuals experiencing behavioral health crises.

Chief Executive Director Derek Parker: Parker acknowledged the upcoming leadership transition with Chief Wilbourn. He expressed his appreciation for the progress and accomplishments achieved over the past two years and confidence in the organization's continued success moving forward. The Center's unique operational model, regional partnerships, high call volume, ambulance transport coordination, and expanding behavioral health response efforts were highlighted as examples of the extraordinary work performed by the organization. The importance of long-term strategic planning was also emphasized, including future discussions regarding facility needs and organizational growth over the next 10 to 20 years. Appreciation was expressed to the Board for its continued support and commitment to the Center's mission and future development.

CORRESPONDENCE:

None

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

Chief McGee: Chief McGee began by recognizing employees celebrating service anniversaries and acknowledging the Center's continued growth and increasing operational demands. The importance of long-term planning was emphasized, particularly regarding the future physical needs of the Center and the potential development of a new facility over the next 10 years. It was noted that the next several years will be critical for strategic planning efforts related to organizational growth and facility needs, with appreciation expressed for the opportunity to continue supporting the Center through future challenges and development.

Chief Fiorica: Chief Fiorica began by recognizing employees celebrating service anniversaries and acknowledging the importance of those career milestones. Appreciation was also expressed for dispatch staff who attended the EMS Survivor Social, noting the positive impact and continued growth of the event. The Board was thanked for its support of Metro's recommendation regarding the appointment of Chief Wilbourn as CED, with confidence expressed in his future leadership. Additional appreciation was shared for the significant amount of work performed by Center staff and the continued dedication demonstrated in supporting the Center's operations and regional responsibilities.

Chief Freeman: Chief Freeman commended the significant amount of work and ongoing change occurring within the Center, along with appreciation for staff's adaptability, professionalism, and continued commitment during periods of transition. Acknowledgement was given to the upcoming operational changes and leadership transitions occurring during the busy wildland fire season, with encouragement for staff to continue their strong performance. Freeman reiterated the Boards support for Center staff and expressed appreciation for the work being accomplished on behalf of the organization and the region.

Chief Billiter: Chief Billiter started by recognizing the professionalism and strategic work being accomplished by Center staff, noting that many of the Center's established processes and practices have served as valuable models for other agencies, including Sacramento Fire Department operations. Appreciation was expressed for the continued dedication and high level of performance demonstrated by staff. It was also announced that Chief

*INDICATES NO ATTACHMENT

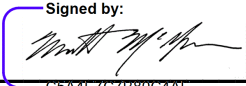
Parker will assume the Sacramento Fire Department Board representative role, with his first Board meeting anticipated in July.

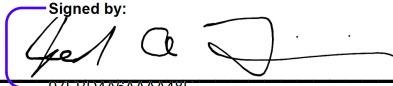
ADJOURNMENT:

The meeting was adjourned at 10:10 a.m.

ATTEST:


MELLISA GINGERY
CLERK OF THE BOARD

Signed by:

MATTHEW MCGEE
CHAIRPERSON

Signed by:

JOSEPH FIORICA
VICE CHAIRPERSON