



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfecc.ca.gov

MEETING AGENDA REGULAR MEETING OF THE GOVERNING BOARD OF SRFECC

Tuesday, April 25, 2023

9:00 AM

Cosumnes CSD Administrative Services
8820 Elk Grove Blvd, Elk Grove, CA 95624

THE BOARD WILL CONVENE IN AN OPEN SESSION AT 9:00 A.M.

Call to Order

Chairperson

Roll Call of Member Agencies

Clerk of the Board

PRIMARY BOARD MEMBERS

Chad Wilson, Chairperson

Assistant Chief, Folsom Fire Department

Scott Williams, Vice Chairperson

Assistant Chief, Sacramento Fire Department

Tyler Wagaman, Board Member

Deputy Chief, Sacramento Metropolitan Fire District

Dan Quiggle, Board Member

Deputy Chief, Cosumnes Community Services District

PLEDGE OF ALLEGIANCE

AGENDA UPDATE: An opportunity for Board members to (1) reorder the agenda; and (2) remove agenda items that are not ready for presentation and/or action at the present Board meeting.

PUBLIC COMMENT: An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. The duration of the comment is limited to three (3) minutes.

PLEASE NOTE: The Public's health and well-being are the top priority for the Board of Directors ("Board") of Sacramento Regional Fire/EMS Communications Center and therefore, because of the potential threat of COVID-19 (Coronavirus), public access to this meeting will be available through the link set forth above.

PRESENTATION:

None

CENTER REPORTS:

None

*INDICATES NO ATTACHMENT

RECESS TO CLOSED SESSION:

- 1. CONFERENCE WITH LABOR NEGOTIATOR*
Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Troy Bair, Chief Executive Director
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Employee Organization(s)	Teamsters Local 150 Teamsters Local 856 Unrepresented Administrators
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- 2. PERSONNEL ISSUES*
Pursuant to California Governing Code Section 54957

Employee Evaluation:	Chief Executive Director Operations Manager Administrative Manager Medical Director
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- 3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*
Pursuant to California Government Code Section 54956.9(b) The Board will meet in closed session to discuss significant exposure to litigation.

One (2) potential case(s).

RECONVENE TO OPEN SESSION:

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to the committee, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

- 1. Regular Board Meeting – Synopsis (April 11, 2023) Page 5

PROPOSED ACTION: Motion to Approve Consent Agenda

STAFF REPORTS/ACTION ITEMS:

- 1. **SUBJECT:** HR Analyst Position (*Staff Report 23-10*) Page 10
 - a. **Recommendation:** Approve the updated HR Analyst job description.

DISCUSSION/POSSIBLE ACTION:

None

*INDICATES NO ATTACHMENT

INFORMATION:

- 1. Communications Center Statistics Page 12
- 2. Financial Reports Page 21
 - a. Monthly Credit Card Usage Statement
 - b. Budget to Actuals
 - c. Cash Flow Report
 - d. Monthly Lease Update
 - e. PAD Update Page 37

CORRESPONDENCE:

None

CENTER REPORTS:

- 1. Operations Manager Todd*
- 2. Administration Manager Shmatovich*
- 3. Chief Executive Director Bair*

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

None

ADJOURNMENT:

The next scheduled Board Meeting is Tuesday, May 9, 2023.

LOCATION: Sacramento Metropolitan Fire District
10545 Armstrong Avenue, CA 95655

TIME: 9:00 a.m.
Board Members, Alternates, and Chiefs

POSTED: 10230 Systems Parkway, Sacramento, CA 95827
www.srfecc.ca.gov
10545 Armstrong Ave, Mather, CA 95655-4102

*INDICATES NO ATTACHMENT

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Chief Executive Director's Office at (916) 228-3070. Notification at least 48 hours prior to the meeting will enable the Center to make reasonable arrangements to ensure accessibility to this meeting.

POSTING:

This is to certify that on April 21, 2023, a copy of the agenda was posted at the following locations:

- 10230 Systems Parkway, Sacramento, CA 95827
- 10411 Old Placerville Rd – Suite #210, Sacramento, CA 95827
- The Center's website at – www.sfecc.ca.gov
- 10545 Armstrong Ave, Mather, CA 95655-4102

ATTEST:



KRISTIN DIANE ELLIS
CLERK OF THE BOARD

*INDICATES NO ATTACHMENT

**MEETING MINUTES
SPECIAL GOVERNING BOARD MEETING**

Tuesday, April 11, 2023

9:00 AM

**Sacramento Metropolitan Fire District
10545 Armstrong Ave, Mather, CA 95655**

PUBLIC REMOTE ACCESS AT:

[Join Microsoft Teams Meeting](#)

Meeting ID: 256 012 390 941

Passcode: zCtcsH

[Download Teams](#) | [Join on the web](#)

GOVERNING BOARD MEMBERS

Chad Wilson, Chairperson

Scott Williams, Vice Chairperson

Tyler Wagaman, Board Member

Dan Quiggle, Board Member

Assistant Chief, Folsom Fire Department

Assistant Chief, Sacramento Fire Department

Deputy Chief, Sacramento Metropolitan Fire District

Deputy Chief, Cosumnes Community Services District

GOVERNING BOARD MEMBERS ABSENT

None

COMMUNICATIONS CENTER MANAGEMENT

Troy Bair

Julee Todd

Marissa Shmatovich

Executive Director

Operations Manager

Administration Manager

OTHERS IN ATTENDANCE

Lindsay Moore

Counsel, SRFEC

NOTE: Because the Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the Coronavirus) attendance by the public at this meeting was by telephonic means only and was made accessible to members of the public solely through the link set forth below.

The meeting was called to order and roll call was taken at 9:00 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.

PRESENTATION:

None

CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

Center Negotiator(s) Lindsay Moore, Counsel
Troy Bair, Chief Executive Director

Employee Organization(s) Teamsters Local 150
Teamsters Local 856
Unrepresented Administrators

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

a. Employee Evaluation: Chief Executive Director
Administration Manager
Operations Manager

b. Employee Appointment: Medical Director

c. Discipline/Dismissal/Release: One (1) position

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (2) potential case

Closed session was convened at 9:01 a.m.

Open session was reconvened at 10:22 a.m.

1. The Board received an update; no formal action was taken.
2. The Board received an update; no formal action was taken.
3. The Board received an update; no formal action was taken.

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief Wilson and seconded by Chief Quiggle to approve the consent agenda for the following:
 - a. Special Board Meeting – Synopsis (February 14, 2023)
 - b. Regular Board Meeting – Synopsis (February 28, 2023)
 - c. Regular Board Meeting – Synopsis (March 28, 2023)

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Folsom Fire,
Cosumnes Community Services District

NOES:

ABSENT:

ABSTAIN:

Motion passed.

ACTION ITEMS:

1. Invoice No. 27878 – Westnet, Inc. (Alerting System Radio Cables)
 - a. A motion was made by Chief Quiggle and seconded by Chief Wagaman to approve the invoice for alerting system radio cables.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Folsom Fire, Cosumnes Community Services District

NOES:

ABSENT:

ABSTAIN:

Motion passed.

2. Invoice No. 809827 – Peraton (AMD 10)
 - a. A motion was made by Chief Williams and seconded by Chief Wilson to approve the invoice for routine maintenance.

AYES: Sacramento Fire Department, Cosumnes Community Services District, Sacramento Metropolitan Fire

NOES:

ABSENT:

ABSTAIN:

Motion passed.

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

None

CENTER REPORTS:

1. **Operations Manager Todd**
Operations Manager Todd thanked the board of directors and collective agencies for their participation and support at the center which is greatly appreciated.

2. **Administration Manager Shmatovich**
Administration Manager Shmatovich provided updates for the fiscal year and planning phases for the future.

IT:

The Center has successfully completed and closed the switch cutover project. Work is continuing on the existing server with Launch assisting two days a week to relieve our IT team.

HR:

Recruitment of the GIS Analyst is underway, and interviews are scheduled for April 19th and 24th.

FINANCE:

Administration Manager Shmatovich would like to recognize Cierra Lewandowski and Chia Vargo for all their hard work, attention to detail, and flexibility. The center is aiming to present the preliminary budget to the board soon.

SERVICE ANNIVERSARIES:

- Cierra Lewandowski – 25 years
- Anna Meyer – 10 Years
- Brad Dorsett – 10 years

Marissa Shmatovich excitedly announced the newest member of the SRFEC family; as Office Specialist Mellisa Bennett welcomed the birth of her daughter, Phoebe Elise Gingery on Saturday, April 8th.

3. Chief Executive Director Bair

Chief thanked the board and staff for their support and dedication. The strategic plan continues to move forward; with the vendor facilitating workshops, training, and scenario planning at the end of April.

Chief Bair wanted to recognize all the dispatchers in honor of dispatch appreciation week and is grateful for all their efforts.

CORRESPONDENCE:

None

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

1. Chief Williams

Chief Williams wanted to thank the entire organization for their continued efforts and dedication.

2. Chief Quiggle

Chief Quiggle expressed gratitude for participating in Dispatcher Appreciation Week and continues to be impressed by their dedication and the quality of work that is performed.

3. Chief Wagaman

Chief Wagaman congratulated Mellisa Bernett on the birth of the Center's "future baby dispatcher". He continued with thanks for the work from the Center and expressed gratitude for participating in Dispatcher Appreciation Week.

4. Chief Wilson

Chief Wilson congratulated the agencies for their participation in National Public Safety Telecommunicators Week and expressed pride in the work of the dispatchers for their work in the face of many difficult calls.

ADJOURNMENT:

The meeting was adjourned at 10:34 a.m.

ATTEST:



KRISTIN DIANE ELLIS
CLERK OF THE BOARD

CHAD WILSON
CHAIRPERSON

SCOTT WILLIAMS
VICE CHAIRPERSON



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STAFF REPORT (23-10)

DATE: April 25, 2023
TO: Board of Directors
FROM: Troy Bair, Chief Executive Director
BY: Marissa Shmatovich, Administration Manager
SUBJECT: **HR ANALYST JOB DESCRIPTION**

RECOMMENDATION

The Center recommends:

1. The Board of Directors approves the updated HR Analyst job description.

BACKGROUND/ANALYSIS:

The Center's HR Manager position has been vacant for the 22/23 fiscal year to date. During that time, the Center has been assessing the HR needs of the agency to be met and prioritized other more pressing projects.

With the completion of previously prioritized projects, and the GIS Analyst recruitment nearly completed, the Center is now bringing an updated HR Analyst position to the Board of Directors for approval. This job description will replace the previous HR Manager position.

FINANCIAL ANALYSIS

This position's salary is lower than the previously filled HR Manager position, commensurate with the responsibility and expectation changes reflected in the job description. This will result in a small salary savings from the HR Manager's salary that was approved as a part of the final budget, approved, and resolved at the July 28, 2022, Special Board Meeting.

Should you have any questions, please contact me prior to the Board meeting.

Respectfully submitted,

Marissa Shmatovich
Administration Manager
Attachments: HR Analyst Job Description

Staff Report recommendation authorized by:

Approved as to Form:

Chief Executive Director

Legal Counsel



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HUMAN RESOURCES (HR) ANALYST

JOB DESCRIPTION AND MINIMUM QUALIFICATIONS

Salary Range: \$7911.15-\$9616.68 Monthly

POSITION SUMMARY:

This is a non-exempt position under the guidelines of the Fair Labor Standards Act (FLSA) and is not represented by an employee bargaining unit. Under the general supervision of the Administration Manager, the HR Analyst provides technical and administrative support for various functions including labor and employee relations, examination development and testing, compensation and benefits coordination and education, classification evaluations, worker's compensation/human resource training, maintenance of human resources records, and assist with recruitment and other human resources functions within Center. The HR Analyst performs duties that require extensive technical knowledge and duties that require application of independent judgement and discretion.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

Knowledge of:

- Principles and practices of public human resources administration
- Recruitment and testing, selection, and job analysis techniques
- Applicable Federal, State, and local laws, regulations, codes, policies, and agreements.
- Basic principles of employee development and training
- Classification and compensation studies, benefits analysis, and administrative techniques
- Basic equal employment principles and practices
- Effective management principles and organization.
- Statistical concepts and methods used in human resources programs.
- Basic labor relations principles and practices in a collective bargaining environment, conflict resolution, and negotiations techniques
- Standard office practices and procedures, basic business usage of personal computers including databases, spreadsheet, and word processing



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Skills In:

- Contribute and assist in designing effective recruitment programs to obtain qualified candidates and develop valid and effective selection procedures
- Technical and analytical report writing
- Organizing and prioritizing work; meeting critical deadlines; following up with assignments
- Excellent interpersonal skills and the ability to interact with all levels of the organization, outside agencies, and public.
- Strong verbal, written, and interpersonal communication skills as well as good facilitation and presentation skills
- Analyzing complex technical information, evaluating alternatives and making sound, independent judgement within established guidelines
- Interpreting laws, regulations, and policies
- Maintaining accurate records and files

Ability to:

- Assist with Planning, organizing and directing the work of SRFECC hiring processes
- Interpret and apply memoranda of understanding, laws, rules, regulations, and ordinances
- Research, evaluate, and recommend policies and programs to comply with Federal, State, and local laws and regulations
- Communicate clearly and concisely, verbally and in writing
- Establish and maintain effective working relationships
- Conduct studies, analyze data, evaluate alternatives, and develop recommendations to resolve problems or issues

ESSENTIAL JOB FUNCTIONS:

The statements contained herein reflect general details as necessary to describe the principle functions of this job, the level of knowledge and skills typically required and the scope of responsibility but should not be considered an all-inclusive listing of work requirements.

- Responds to inquiries from employees regarding employee issues, human resources policies, practices, procedures and benefits
- Conducts investigations into employee relations issues and concerns. Makes recommendations to the Administration Manager for resolution



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- Assists in developing and implementing recruitment plans, prepares technical materials, contacts organizations and media to advertise recruitments, screens applications, organizes, schedules, and conducts interviews and coordinates interview panels as required
- Research policies, laws, and procedures to answer questions and respond to requests for information; explains and applies interpretations of human resources procedures, policies and rules
- Design, implementation, and delivery of human resources training to all employees as needed
- Develop and implement systems and procedures pertaining to human resource functions and operations
- Prepares and maintains a variety of files, logs, spreadsheets, and records including, but not limited to, those pertaining to investigations, complaints and recruitments
- Track employees requiring an evaluation and/or step increase; contact affected Supervisors regarding employee performance evaluation procedures including timeline and completion dates; participate in performance evaluation meetings as necessary
- Participates in new employee orientation; assists in providing new employees with hiring and benefits paperwork; makes presentations regarding benefits; explains coverage and programs; assists in processing appropriate forms and coordinates activities with related departments and/or outside agencies; works with payroll to resolve complex issues
- Conducts performance of classification and compensation studies; develops, or revises job descriptions; gathers, and compiles salary and benefit data, organizes and presents information
- Assists with worker's compensation administration; works with worker's comp provider and related entities
- Plans, develops, and conducts routine human resources training sessions
- Assists in preparing processes, and ensures timely processing of unemployment, disability, and death claims; maintains follow up on all claims
- Makes presentations before various committees, hearing officers, and other decision-making or public interest groups
- Interprets and applies laws, regulations, rules, and policies; drafts, reviews, and analyzes existing and proposed codes, rules, and ordinances affecting area of specialty, and recommends and implements changes as needed
- Works with representatives of employee organizations; meets with management to resolve problems within area of responsibility; advises management on policy issues, the interpretation of various rules and agreements; and participates in the development of new or revised policies



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- Provides exceptional internal and external customer service to those contacted in the course of work.

EDUCATION AND EXPERIENCE:

Any combination of training and experience that could likely provide the required knowledge and abilities may be qualifying. Work experience may be substituted at management's discretion.

Age:

- Must be at least eighteen (18) years of age.

Education:

- A Bachelor's degree from an accredited college or university with major course work in public or Business Administration, Human Resources Management, Psychology, or a closely related field.

Substitution: Additional qualifying supervisory experience may be substituted for the required education on a year-for-year basis.

- A certificate such as SHRM-CP or similar is preferred.

Experience:

- Three or more years of progressively responsible experience in Human Resources. Experience in a public agency setting is desirable.

DISCLAIMER

This classification is not an exhaustive statement of duties, responsibilities, and requirements. Employees are required to perform other job-related tasks/functions as assigned by their supervisor.

NONDISCRIMINATION IN EMPLOYMENT

The SRF ECC shall not unlawfully discriminate against employees or job applicants on the basis of sex, race, color, religious creed, national origin, ancestry, age, marital status, sexual orientation, physical or mental disability, status as a veteran or any other basis prohibited by federal, state or local law.

The SRF ECC shall not discriminate against physically or mentally disabled persons who, with reasonable accommodation, can perform the essential functions of the job in question.



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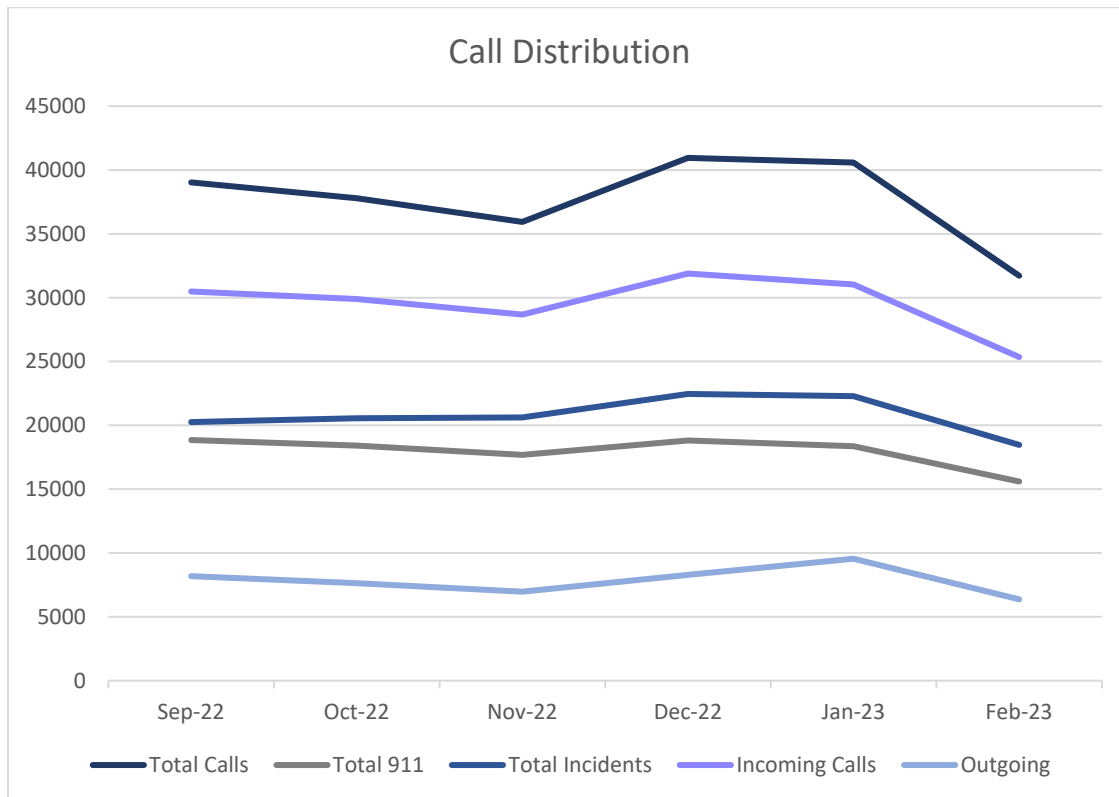
Telephony Performance Measure February 2023

Overview

TOTAL CALL VOL.	31,718
TOTAL INCIDENTS	18,467
INCOMING CALLS	25,348
OUTGOING CALLS	6370

Incoming Lines Detail

911 LINES	15,600
SEVEN DIGIT EMERGENCY	3,763
ALLIED/ADMIN	5,895



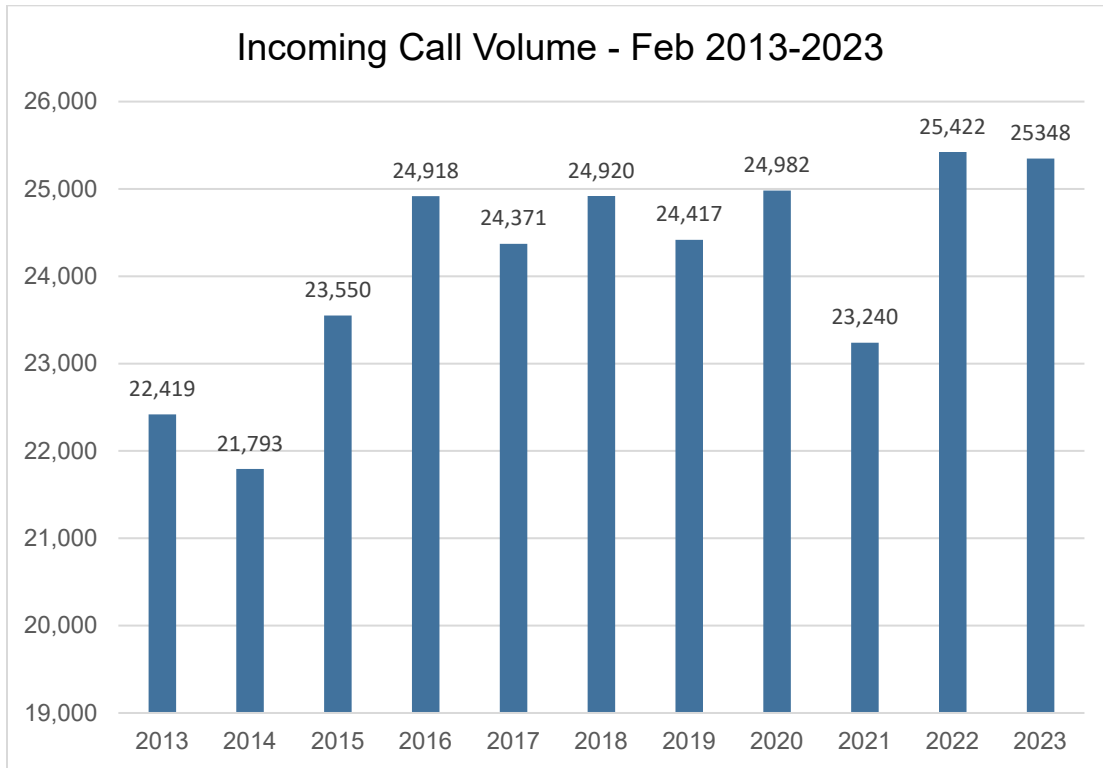


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Incoming Call Volume Comparison – Month of February 2013 through 2023





Sacramento Regional Fire/EMS Communications Center

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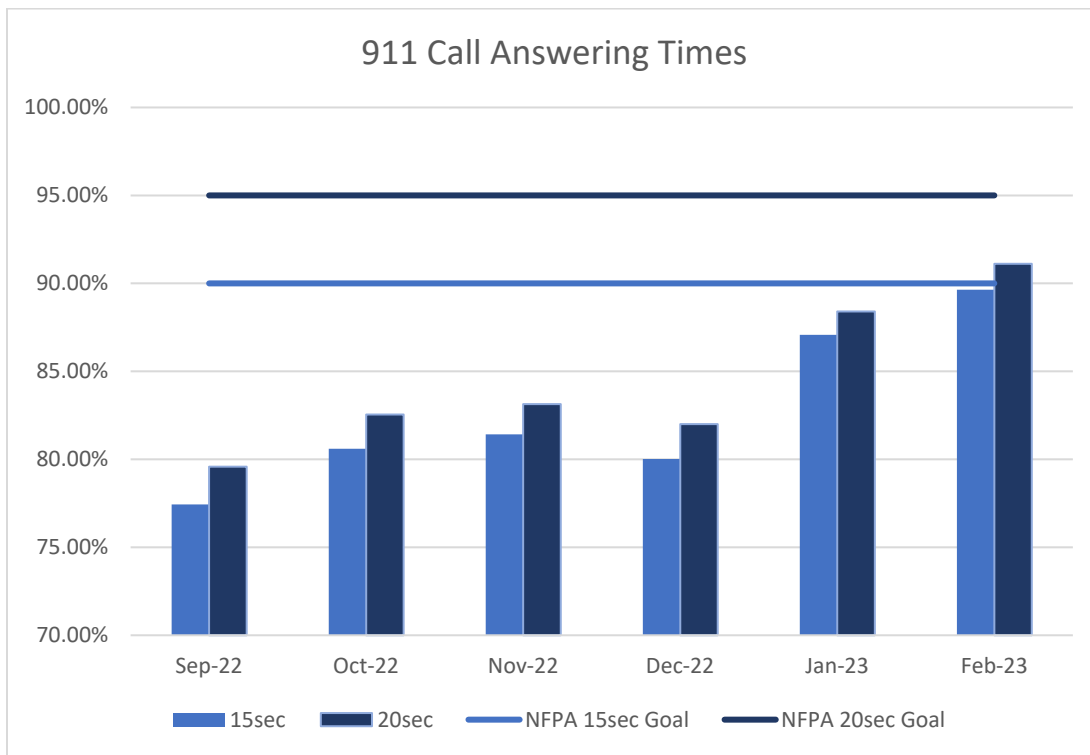
www.srfecc.ca.gov

Emergency Lines Answering Standard: NFPA-1221 (2019 Edition)

90% answered within 15 seconds

95% answered within 20 seconds

Month	15 Seconds Compliance %	20 Seconds Compliance %
September	77.44%	79.58%
October	80.60%	82.55%
November	81.42%	83.14%
December	80.02%	82.00%
January	87.08%	88.40%
February	89.64%	91.11%

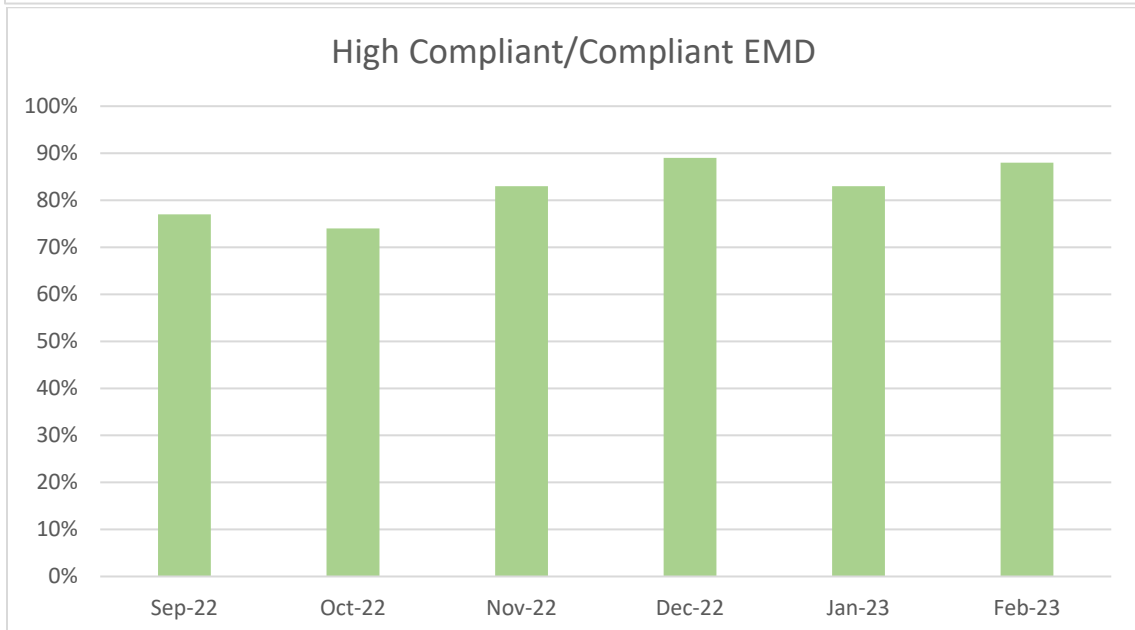
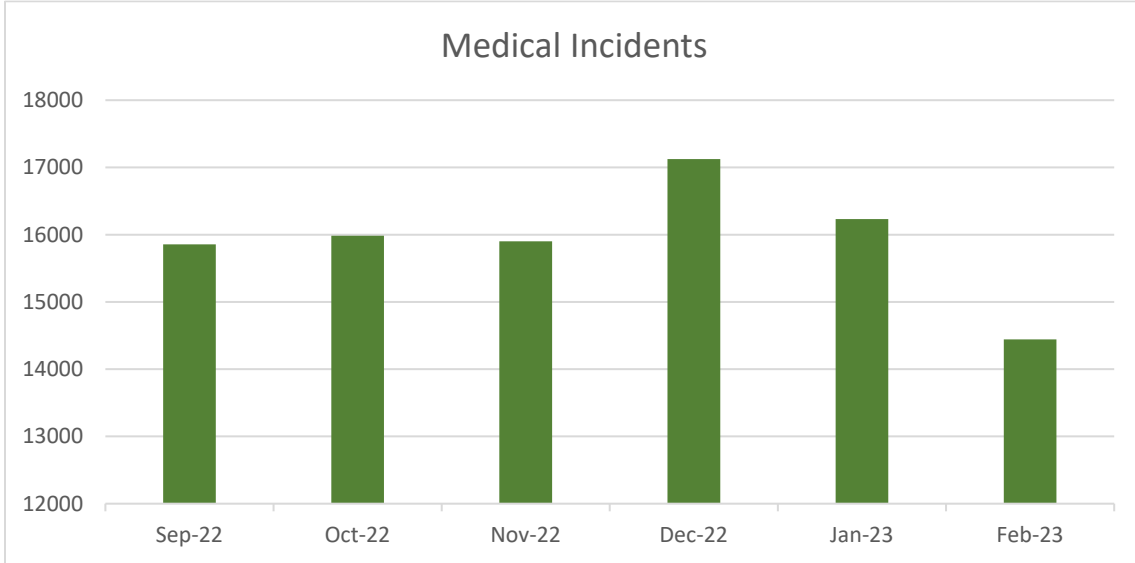
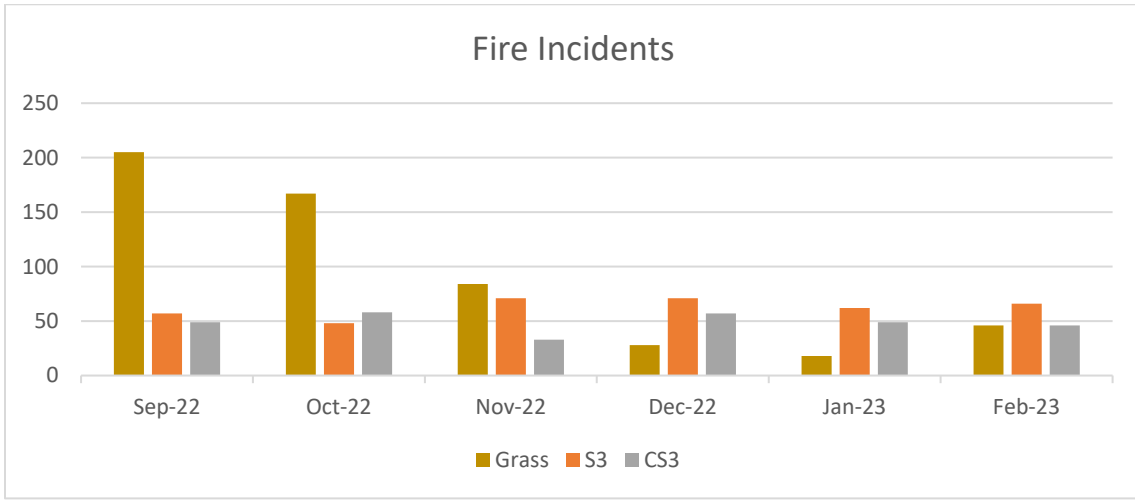




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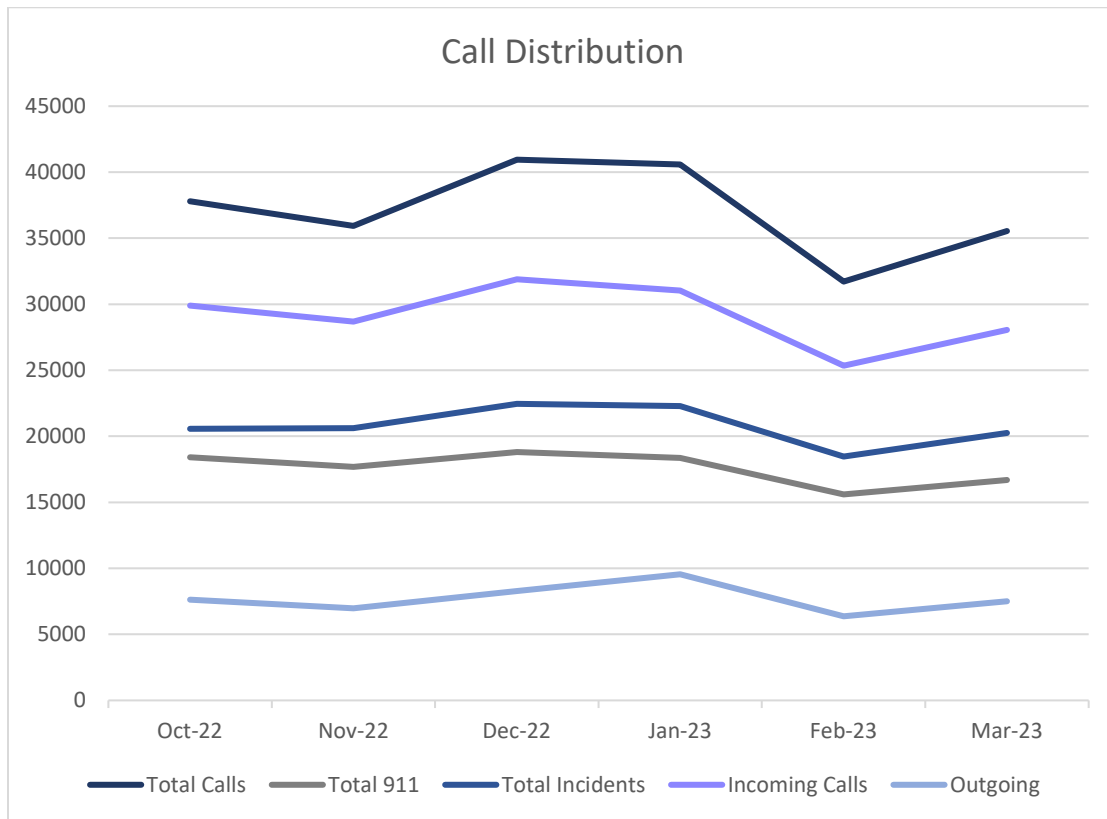
Telephony Performance Measure March 2023

Overview

TOTAL CALL VOL.	35,555
TOTAL INCIDENTS	20,254
INCOMING CALLS	28,056
OUTGOING CALLS	7499

Incoming Lines Detail

911 LINES	16,693
SEVEN DIGIT EMERGENCY	4,194
ALLIED/ADMIN	7,006



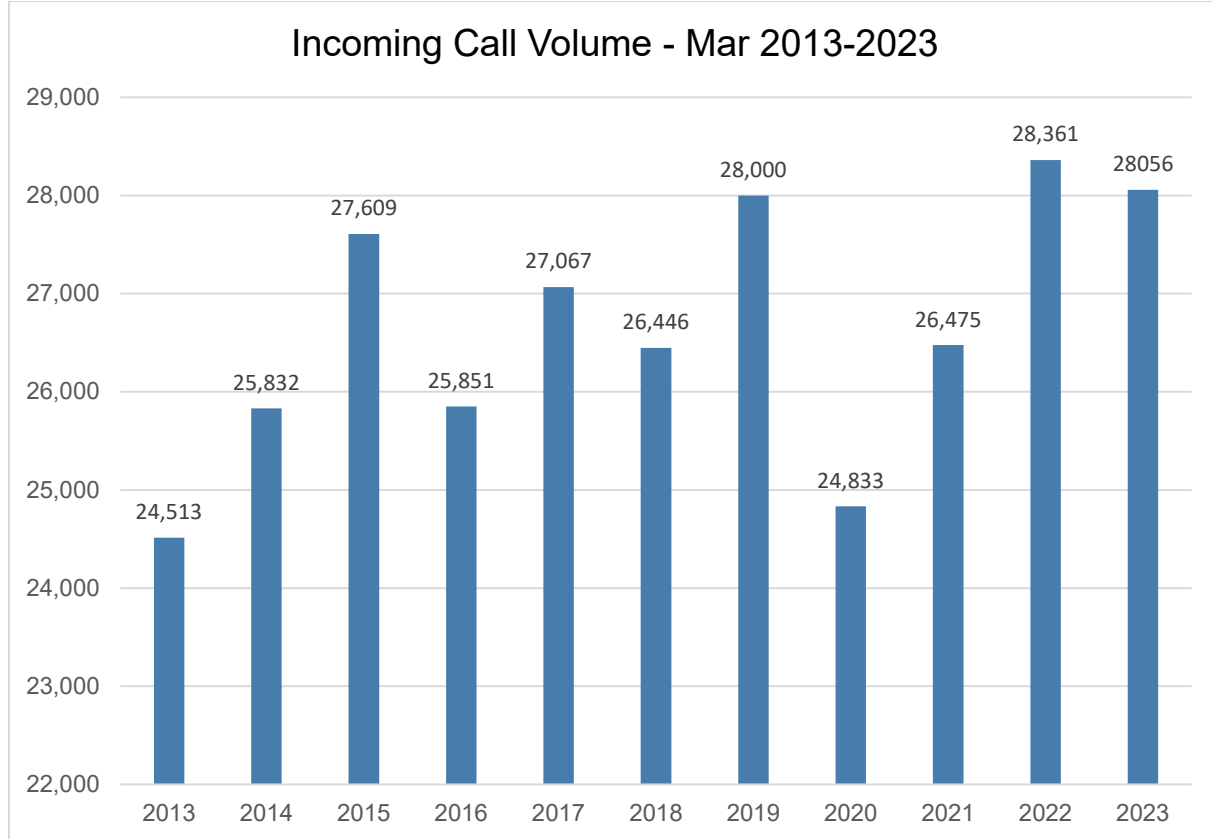


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Incoming Call Volume Comparison – Month of March 2013 through 2023





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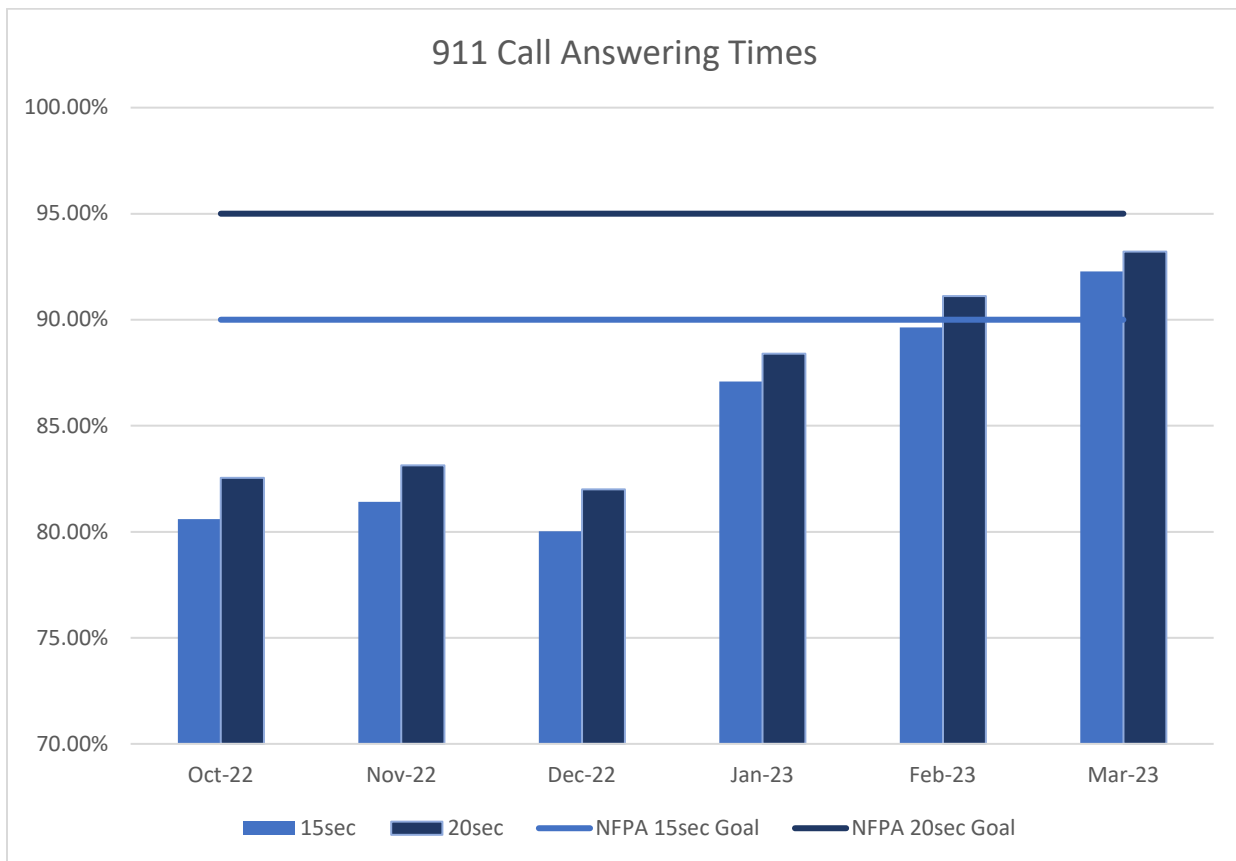
www.srfecc.ca.gov

Emergency Lines Answering Standard: NFPA-1221 (2019 Edition)

90% answered within 15 seconds

95% answered within 20 seconds

Month	15 Seconds Compliance %	20 Seconds Compliance %
October	80.60%	82.55%
November	81.42%	83.14%
December	80.02%	82.00%
January	87.08%	88.40%
February	89.64%	91.11%
March	92.27%	93.21%

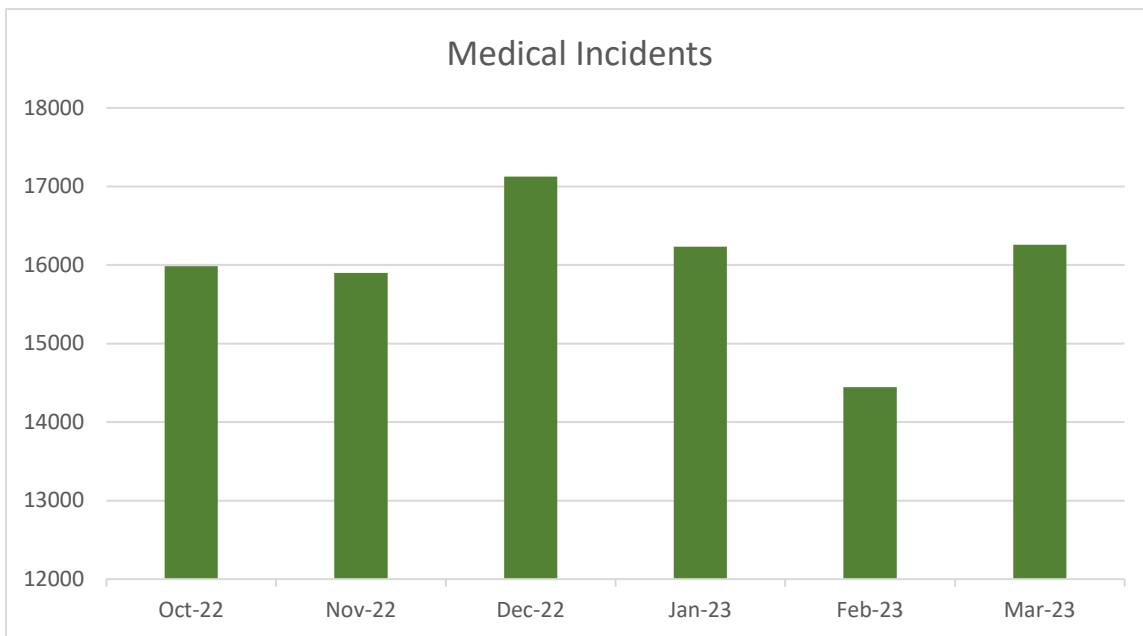
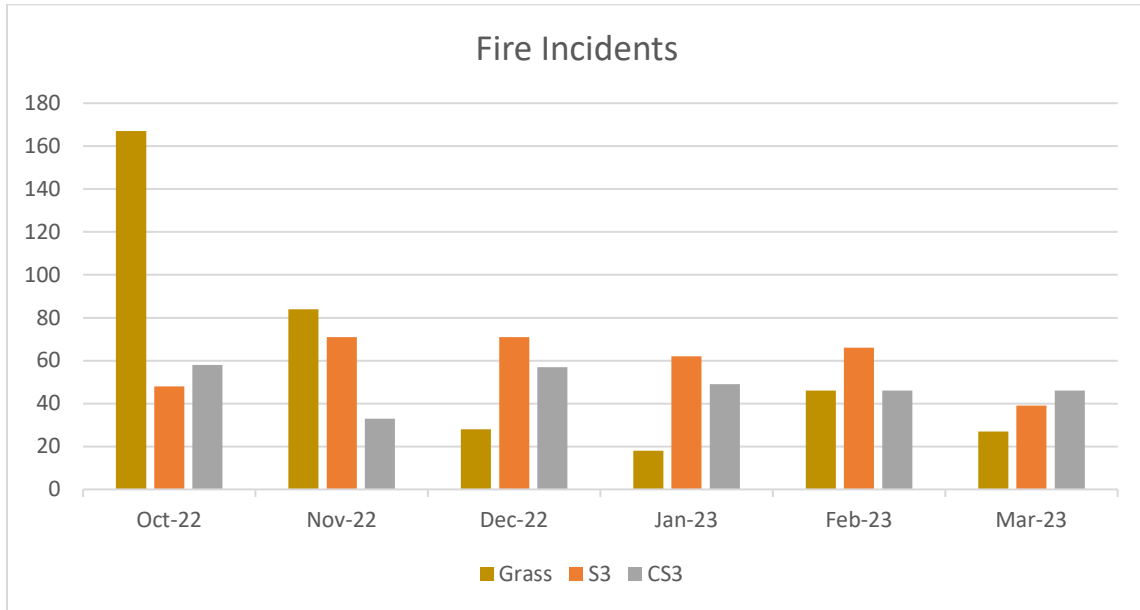




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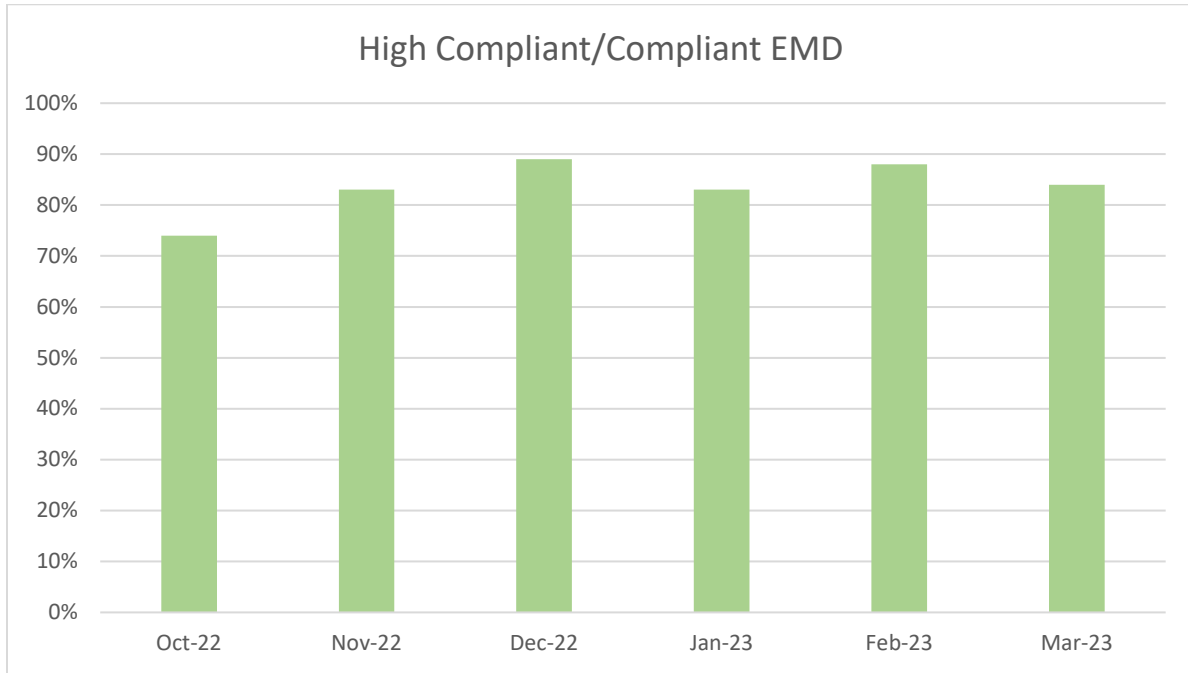




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**Executive Monthly Credit Card Usage Report
FY 22-23**

Reporting Month: February 2023

Last 4 of card	Last Name	Status	Credit Limit	Monthly Usage	Approvals		
					Employee	Manager	CED
5543	Bernett	Open	\$ 5,000.00	\$ 2,061.14	^{DS} MB	^{DS} MS	^{DS} TS
7358	Ellis	Open	\$ 5,000.00	\$ 4,024.12	^{DS} EE	^{DS} MS	^{DS} TS
9339	Shmatovich	Open	\$ 2,000.00	\$ 143.17	^{DS} MS	^{DS} JT	^{DS} TS
0239	Todd	Open	\$ 5,000.00	\$ 146.21	^{DS} JT	^{DS} MS	^{DS} TS
0835	Vargo	Open	\$ 5,000.00	\$ 2,545.90	^{DS} CV	^{DS} MS	^{DS} TS
1105	Bair	Open	\$ 5,000.00	\$ 22.00	^{DS} TS	^{DS} MS	^{DS} TS
		Total:	\$ 27,000.00	\$ 8,942.54			

New/Closed Accounts Added: None

Cards Reported Lost or Stolen: None

Disputed Transactions: None

Changes in Authorization Limits: Temporary increase: Mellisa Bernett = \$5,000

Monthly Liability: \$27,000.00




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FY 22-23					
Total Monthly Credit Card Usage					
July	\$	4,263.61	January	\$	18,751.60
August	\$	14,193.91	February	\$	8,942.54
September	\$	5,285.46	March		
October	\$	1,452.08	April		
November	\$	5,187.76	May		
December	\$	5,410.24	June		

I certify I have reviewed and approved the monthly credit card transactions and activity as reported. These are legitimate expenses incurred solely for the benefit of SRF ECC business. I also certify that no alcoholic beverages, tobacco products, gift cards or gift certificates were purchased.

DocuSigned by:

 AA03C6432AF9462...

3/6/2023

Chief Executive Director Signature

Date



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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**Executive Monthly Credit Card Usage Report
FY 22-23**

Reporting Month: March 2023

Last 4 of card	Last Name	Status	Credit Limit	Monthly Usage	Approvals		
					Employee	Manager	CED
5543	Bernett	Open	\$ 5,000.00	\$ 2,791.74	N/A	MS	JB
7358	Ellis	Open	\$ 15,000.00	\$ 6,432.77	KE	MS	JB
9339	Shmatovich	Open	\$ 2,000.00	\$ 2,010.04	MS	JT	JB
0239	Todd	Open	\$ 5,000.00	\$ 1,942.76	JT	MS	JB
0835	Vargo	Open	\$ 5,000.00	\$ 5,021.10	CV	MS	JB
1105	Bair	Open	\$ 5,000.00	\$ 448.00	JB	MS	JB
		Total:	\$ 37,000.00	\$ 18,646.41			

New/Closed Accounts Added: None

Cards Reported Lost or Stolen: None

Disputed Transactions: None

Changes in Authorization Limits: Temporary increases:

- Mellisa Bernett = \$5,000
- Kristin Ellis = \$15,000

Monthly Liability: \$37,000.00



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FY 22-23					
Total Monthly Credit Card Usage					
July	\$	4,263.61	January	\$	18,751.60
August	\$	14,193.91	February	\$	8,942.54
September	\$	5,285.46	March	\$	18,646.41
October	\$	1,452.08	April		
November	\$	5,187.76	May		
December	\$	5,410.24	June		

I certify I have reviewed and approved the monthly credit card transactions and activity as reported. These are legitimate expenses incurred solely for the benefit of SRF ECC business. I also certify that no alcoholic beverages, tobacco products, gift cards or gift certificates were purchased.

DocuSigned by:

A handwritten signature in black ink, appearing to be "R. B.", enclosed within a blue DocuSign signature box.

AA03C6432AF9462...

4/5/2023

Chief Executive Director Signature

Date



Sacramento Regional Fire/EMS Communications Center

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GL Account	Description	FY 22/23 Budget	Period 8 Actual	FY 22/22 YTD Actual	Budget Remainder
REVENUE					
4010-910	Member Contribution Metro Fire	(4,793,636)	0	4,793,636	0
4010-920	Member Contribution SFAD	(4,891,955)	0	4,891,955	0
4010-930	Member Contribution CDF	(996,341)	0	996,341	0
4010-940	Member Contribution FFD	(414,139)	0	414,139	0
4014	OES Deployment	0	0	165,427	(165,427)
4015:4998	Other Revenue	0	3,709	98,520	(98,520)
TOTAL REVENUE		(11,096,071)	3,709	11,360,018	(263,947)

GL Account	Description	FY 22/23 Budget	Period 8 Actual	FY 22/22 YTD Actual	Budget Remainder
EMPLOYEE-RELATED EXPENSES					
5010	Base Salaries and Wages	4,282,707	339,236	2,179,080	2,103,627
5020	Overtime	300,000	20,412	171,923	128,077
5030	Overtime - FLSA	129,590	5,954	32,924	96,666
5035	OES Deployment	1	0	119,261	(119,260)
5040	Uniform Allowance	39,000	100	30,705	8,295
5050	Night/Admin Shift Differential	78,831	7,191	52,377	26,454
5055	Out-of-Class Pay	35,800	850	7,250	28,550
5060	Longevity	28,200	2,100	17,650	10,550
5065	On-Call Pay	73,400	7,075	48,850	24,550
5115	Vacation Cash Out	49,000	4,700	33,090	15,910
5120	Sick Leave	0	14,869	111,217	(111,217)
5130	CTO Leave	0	0	10,314	(10,314)
5140	Holiday Pay	208,137	17,262	142,052	66,085
5220	Training Pay	40,800	3,930	21,651	19,149
5310	Workers Compensation Insurance	62,903	5,242	41,935	20,968
5410	FED ER Tax - Medicare	87,640	5,752	42,567	45,073
5413	FED ER Tax - Social Security	1,000	0	0	1,000
5420	State ER Tax - ETT	2,350	41	381	1,969
5423	State ER Tax- UI-	30,000	910	8,468	21,532
5510	Medical Insurance	1,091,779	69,615	557,387	534,392
5520	Dental Insurance	105,098	6,043	51,839	53,259
5530	Vision Insurance	10,900	594	4,720	6,180
5610	Retirement Benefit Expense	1,073,076	85,066	652,301	420,775
5611	Pension Adjustment-	0	0	0	0
5620	OPEB Benefit Expense	386,632	26,806	215,032	171,600
5625	Education Incentive	30,000	2,246	15,052	14,948
5690	Other Salary and Benefit Expens	10,000	796	8,332	1,668
TOTAL EMPLOYEE-RELATED EXPENSES		8,156,844	626,790	4,576,358	3,580,486



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GL Account	Description	FY 22/23 Budget	Period 8 Actual	FY 22/22 YTD Actual	Budget Remainder
MATERIALS & SUPPLIES					
6010	Office Supplies	12,000	88	3,342	8,658
6013	Office Supplies - Ink Cartridge	4,000	0	2,164	1,836
6015	Equipment Rental	9,500	848	7,051	2,449
6020	Postage	1,000	10	379	621
6050	Center Supplies	10,000	710	9,791	209
6090	Other Materials and Supplies	1,000	948	1,318	(318)
TOTAL MATERIALS & SUPPLIES		37,500	2,604	24,045	13,455

GL Account	Description	FY 22/23 Budget	Period 8 Actual	FY 22/22 YTD Actual	Budget Remainder
PROFESSIONAL SERVICES					
6110	Legal Services	240,000	19,756	159,255	80,745
6115	Accounting and Audit Services	23,300	55	27,745	(4,445)
6125	Consulting Services	778,544	48,677	389,591	388,953
6140	Technological Services	186,000	31,447	131,520	54,480
6190	Other Professional Services	500	0	0	500
TOTAL PROFESSIONAL SERVICES		1,228,344	99,935	708,111	520,234

GL Account	Description	FY 22/23 Budget	Period 8 Actual	FY 22/22 YTD Actual	Budget Remainder
COMMUNICATION EQUIPMENT & SERVICES					
6220	Maintenance - Radios & Radio Equipment	32,930	0	0	32,930
6221	Maintenance - Radio Consoles & Other	86,400	3,700	36,342	50,058
6223	Radio - Backbone Subscription SRRCs	20,000	2,400	19,200	800
6230	Communication Services	225,924	21,569	158,641	67,283
6245	Maintenance - Tower Equipment	16,560	111	777	15,783
6250	Communication Supplies	10,000	0	133	9,866
6290	Other Communication Services and Equipment	1,000	0	2,773	(1,773)
TOTAL COMMUNICATION EQUIPMENT & SERVICES		392,814	27,780	217,866	174,949



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GL Account	Description	FY 22/23 Budget	Period 8 Actual	FY 22/22 YTD Actual	Budget Remainder
HW & SW MAINT					
6310	Hardware Maintenance - Equipment	44,900	1,882	15,055	29,845
6315	Hardware Maintenance - Network	8,150	433	3,900	4,250
6319	Hardware Maintenance Other	1,000	0	0	1,000
6320	Software Maintenance - Applications	76,075	6,790	44,911	31,164
6322	CAD Maintenance and Support/Northrop Grumman	458,623	39,938	324,993	133,630
6323	Software Maintenance - GIS	79,490	8,082	49,765	29,725
6330	Software Maintenance - Network	19,200	0	0	19,200
6350	Computer Supplies	10,000	(151)	886	9,114
6390	Other, Computer Services and Supplies	1,000	0	0	1,000
TOTAL HW & SW MAINT		698,438	56,974	439,510	258,928

GL Account	Description	FY 22/23 Budget	Period 8 Actual	FY 22/22 YTD Actual	Budget Remainder
FACILITIES & FLEET					
6410	Services - Landscaping	4,800	399	3,189	1,611
6415	Maintenance - Building	24,695	675	12,429	12,266
6260	Lease - CTC	79,242	5,025	50,836	28,406
6420	Services - Custodial	42,000	4,250	30,250	11,750
6421	Services - Center Security	480	0	360	120
6425	Maintenance - HVAC	17,480	0	2,312	15,168
6235	Maintenance - Power Supply	14,000	1,042	8,337	5,663
6430	Services - Cable	2,300	0	1,271	1,029
6435	Services - Pest Control	1,200	70	759	441
6490	Other, Facilities and Fleet	14,043	3,066	7,519	6,524
6510	Utilities - Electric	50,200	3,955	33,671	16,529
6515	Utilities - Water	7,360	192	3,119	4,241
6520	Utilities - Refuse Collection / Disposal	6,900	706	5,224	1,676
6525	Utilities - Sewage Disposal Services	1,800	139	554	1,246
6635	Services - Bottled Water	4,800	409	2,396	2,404
6645	Services - Printing	2,500	557	1,653	847
6650	Services - Shredding	2,000	259	2,314	(314)
6652	Fleet - Maintenance	5,000	135	2,203	2,797
6654	Fleet - Fuel	13,000	507	4,838	8,162
6655	Insurance (Property and Fleet)	62,000	4,281	34,249	27,752
6690	Other - Facility & Fleet Management	1,000	0	270	731
TOTAL FACILITIES & FLEET		356,800	25,667	207,753	149,046



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GL Account	Description	FY 22/23 Budget	Period 8 Actual	FY 22/22 YTD Actual	Budget Remainder
RECRUITMENT, RETENTION & TRAINING					
6610	Recruitment	41,700	1,881	11,165	30,535
6612	Employee Retention	10,250	1,551	8,355	1,895
6615	Employee Education & Training	28,850	3,787	10,341	18,509
6618	Conference Registration	19,548	2,375	13,604	5,944
6621	Air	15,500	2,345	6,400	9,100
6622	Lodging	31,000	0	9,956	21,044
6623	Rental Cars	7,750	700	4,304	3,446
6624	Parking	0	24	210	(210)
6625	Membership Dues	2,320	138	2,438	(118)
6626	Taxi, Uber, Mileage, Other	2,000	0	2,895	(895)
6627	Per Diem	2,480	1,130	6,708	(4,228)
6640	Uniform/Badges/Shirts	6,000	1,531	3,963	2,037
6660	Operations Support	35,100	1,492	16,647	18,453
6661	Administration Support	22,833	135	3,646	19,187
TOTAL RECRUITMENT, RETENTION & TRAINING		225,331	17,089	100,632	124,696
GRAND TOTAL EXPENSES		11,096,071	856,839	6,274,275	4,821,793

GL Account	Description	FY 22/23 Budget	Period 8 Actual	FY 22/22 YTD Actual	Budget Remainder
CAPITAL IMPROVEMENTS					
6997-021	Capital Improvement - CAD	793,997	0	80,863	713,133
6997-022	Capital Improvement - DRC	0	0	0	0
6997-023	Capital Improvement - Equipment	164,000	0	13,307	150,693
6997-024	Capital Improvement - Facility	250,525	0	3,786	246,740
6997-025	Capital Improvement - Hardware	232,921	0	233,081	(160)
6997-026	Capital Improvement - Software	424,100	0	468,033	(43,932)
6997-027	Capital Improvement - Technology	12,000	0	0	12,000
TOTAL CAPITAL IMPROVEMENTS		1,877,543	-	799,070	1,078,474



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GL Account	Description	FY 22/23 Budget	Period 7 Actual	Period 8 Actual	Period 9 Actual	FY 22/22 YTD Actual	Budget Remainder
REVENUE							
4010-910	Member Contribution Metro Fire	(4,793,636)	0	0	0	4,793,636	0
4010-920	Member Contribution SFAD	(4,891,955)	0	0	0	4,891,955	0
4010-930	Member Contribution CDF	(996,341)	0	0	0	996,341	0
4010-940	Member Contribution FFD	(414,139)	0	0	0	414,139	0
4014	OES Deployment	0	0	0	0	165,427	(165,427)
4015:4998	Other Revenue	0	7,684	3,709	32,180	130,699	(130,699)
TOTAL REVENUE		(11,096,071)	7,684	3,709	32,180	11,392,197	(296,126)

GL Account	Description	FY 22/23 Budget	Period 7 Actual	Period 8 Actual	Period 9 Actual	FY 22/22 YTD Actual	Budget Remainder
EMPLOYEE-RELATED EXPENSES							
5010	Base Salaries and Wages	4,282,707	289,932	339,236	323,953	2,503,033	1,779,674
5020	Overtime	300,000	20,016	20,412	15,451	187,374	112,626
5030	Overtime - FLSA	129,590	4,504	5,954	5,576	38,500	91,090
5035	OES Deployment	1	27,634	0	9,389	128,650	(128,649)
5040	Uniform Allowance	39,000	8,150	100	100	30,805	8,195
5050	Night/Admin Shift Differential	78,831	7,223	7,191	6,495	58,872	19,959
5055	Out-of-Class Pay	35,800	1,475	850	775	8,025	27,775
5060	Longevity	28,200	2,100	2,100	2,450	20,100	8,100
5065	On-Call Pay	73,400	7,550	7,075	7,025	55,875	17,525
5115	Vacation Cash Out	49,000	0	4,700	0	33,090	15,910
5120	Sick Leave	0	10,296	14,869	13,686	124,903	(124,903)
5130	CTO Leave	0	0	0	0	10,314	(10,314)
5140	Holiday Pay	208,137	55,900	17,262	14,660	156,712	51,425
5220	Training Pay	40,800	4,344	3,930	2,289	23,940	16,860
5310	Workers Compensation Insurance	62,903	5,242	5,242	5,242	47,177	15,726
5410	FED ER Tax - Medicare	87,640	5,877	5,752	5,472	48,039	39,601
5413	FED ER Tax - Social Security	1,000	0	0	0	0	1,000
5420	State ER Tax - ETT	2,350	309	41	27	408	1,942
5423	State ER Tax- UI-	30,000	6,793	910	595	9,063	20,936
5510	Medical Insurance	1,091,779	72,834	69,615	84,450	641,837	449,942
5520	Dental Insurance	105,098	6,639	6,043	6,263	58,102	46,996
5530	Vision Insurance	10,900	619	594	603	5,323	5,577
5610	Retirement Benefit Expense	1,073,076	82,898	85,066	83,630	735,931	337,145
5611	Pension Adjustment-	0	0	0	0	0	0
5620	OPEB Benefit Expense	386,632	26,806	26,806	27,375	242,407	144,225
5625	Education Incentive	30,000	2,073	2,246	2,053	17,104	12,896
5690	Other Salary and Benefit Expns	10,000	1,027	796	1,301	9,633	367
TOTAL EMPLOYEE-RELATED EXPENSES		8,156,844	650,241	626,790	618,860	5,195,217	2,961,624

GL Account	Description	FY 22/23 Budget	Period 7 Actual	Period 8 Actual	Period 9 Actual	FY 22/22 YTD Actual	Budget Remainder
MATERIALS & SUPPLIES							
6010	Office Supplies	12,000	745	88	372	3,714	8,286
6013	Office Supplies - Ink Cartridge	4,000	0	0	0	2,164	1,836
6015	Equipment Rental	9,500	848	848	848	7,900	1,600
6020	Postage	1,000	59	10	9	388	613
6050	Center Supplies	10,000	1,295	710	1,432	11,223	(1,223)
6090	Other Materials and Supplies	1,000	370	948	0	1,318	(318)
TOTAL MATERIALS & SUPPLIES		37,500	3,317	2,604	2,661	26,707	10,794



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GL Account	Description	FY 22/23 Budget	Period 7 Actual	Period 8 Actual	Period 9 Actual	FY 22/22 YTD Actual	Budget Remainder
PROFESSIONAL SERVICES							
6110	Legal Services	240,000	12,428	19,756	29,405	188,660	51,340
6115	Accounting and Audit Services	23,300	58	55	1,374	29,119	(5,819)
6125	Consulting Services	778,544	48,602	48,677	48,625	438,216	340,329
6140	Technological Services	186,000	8,587	31,447	20,940	152,459	33,541
6190	Other Professional Services	500	0	0	0	0	500
TOTAL PROFESSIONAL SERVICES		1,228,344	69,675	99,935	100,344	808,454	419,890

GL Account	Description	FY 22/23 Budget	Period 7 Actual	Period 8 Actual	Period 9 Actual	FY 22/22 YTD Actual	Budget Remainder
COMMUNICATION EQUIPMENT & SERVICES							
6220	Maintenance - Radios & Radio Equipment	32,930	0	0	0	0	32,930
6221	Maintenance - Radio Consoles & Other	86,400	3,497	3,700	7,985	44,327	42,073
6223	Radio - Backbone Subscription SRRCS	20,000	2,400	2,400	2,400	21,600	(1,600)
6230	Communication Services	225,924	19,827	21,569	26,941	185,582	40,342
6245	Maintenance - Tower Equipment	16,560	111	111	111	888	13,755
6250	Communication Supplies	10,000	0	0	0	133	9,866
6290	Other Communication Services and Equipment	1,000	2,773	0	1,918	4,691	(1,773)
TOTAL COMMUNICATION EQUIPMENT & SERVICES		392,814	28,608	27,780	39,355	257,221	135,594

GL Account	Description	FY 22/23 Budget	Period 7 Actual	Period 8 Actual	Period 9 Actual	FY 22/22 YTD Actual	Budget Remainder
HW & SW MAINT							
6310	Hardware Maintenance - Equipment	44,900	1,882	1,882	0	15,055	29,845
6315	Hardware Maintenance - Network	8,150	433	433	433	4,333	3,817
6319	Hardware Maintenance Other	1,000	0	0	0	0	1,000
6320	Software Maintenance - Applications	76,075	6,166	6,790	5,555	50,466	25,608
6322	CAD Maintenance and Support/Northrop Grumman	458,623	39,938	39,938	33,514	358,508	100,116
6323	Software Maintenance - GIS	79,490	6,298	8,082	6,624	56,389	23,101
6330	Software Maintenance - Network	19,200	0	0	0	0	19,200
6350	Computer Supplies	10,000	942	(151)	886	1,772	8,228
6390	Other, Computer Services and Supplies	1,000	0	0	0	0	1,000
TOTAL HW & SW MAINT		698,438	55,659	56,974	47,012	486,523	211,915



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GL Account	Description	FY 22/23 Budget	Period 7 Actual	Period 8 Actual	Period 9 Actual	FY 22/22 YTD Actual	Budget Remainder
FACILITIES & FLEET							
6410	Services - Landscaping	4,800	399	399	0	3,189	1,611
6415	Maintenance - Building	24,695	261	675	509	12,938	11,757
6260	Lease - CTC	79,242	6,409	5,025	6,331	57,168	22,074
6420	Services - Custodial	42,000	4,250	4,250	4,250	34,500	7,500
6421	Services - Center Security	480	120	0	0	360	120
6425	Maintenance - HVAC	17,480	940	0	0	2,312	15,168
6235	Maintenance - Power Supply	14,000	1,042	1,042	1,042	9,379	4,621
6430	Services - Cable	2,300	184	0	369	1,639	660
6435	Services - Pest Control	1,200	70	70	70	829	371
6490	Other, Facilities and Fleet	14,043	160	3,066	834	8,352	5,691
6510	Utilities - Electric	50,200	3,912	3,955	3,781	37,452	12,748
6515	Utilities - Water	7,360	201	192	192	3,311	4,049
6520	Utilities - Refuse Collection / Disposal	6,900	706	706	697	5,921	979
6525	Utilities - Sewage Disposal Services	1,800	0	139	0	554	1,246
6635	Services - Bottled Water	4,800	203	409	562	2,959	1,841
6645	Services - Printing	2,500	157	557	326	1,979	521
6650	Services - Shredding	2,000	254	259	148	2,462	(462)
6652	Fleet - Maintenance	5,000	270	135	135	2,338	2,662
6654	Fleet - Fuel	13,000	0	507	478	5,316	7,684
6655	Insurance (Property and Fleet)	62,000	4,281	4,281	4,281	38,530	23,470
6690	Other - Facility & Fleet Management	1,000	0	0	0	270	731
TOTAL FACILITIES & FLEET		356,800	23,819	25,667	24,005	231,758	125,042

GL Account	Description	FY 22/23 Budget	Period 7 Actual	Period 8 Actual	Period 9 Actual	FY 22/22 YTD Actual	Budget Remainder
RECRUITMENT, RETENTION & TRAINING							
6610	Recruitment	41,700	1,120	1,881	1,105	12,270	29,430
6612	Employee Retention	10,250	380	1,551	4,723	13,078	(2,828)
6615	Employee Education & Training	28,850	1,219	3,787	6,763	17,104	11,746
6618	Conference Registration	19,548	6,631	2,375	675	14,279	5,269
6621	Air	15,500	1,956	2,345	598	6,999	8,501
6622	Lodging	31,000	1,886	0	5,759	15,716	15,284
6623	Rental Cars	7,750	0	700	75	4,379	3,371
6624	Parking	0	0	24	0	210	(210)
6625	Membership Dues	2,320	454	138	78	2,516	(196)
6626	Taxi, Uber, Mileage, Other	2,000	148	0	161	3,056	(1,057)
6627	Per Diem	2,480	875	1,130	1,165	7,874	(5,393)
6640	Uniform/Badges/Shirts	6,000	0	1,531	270	4,234	1,766
6660	Operations Support	35,100	3,818	1,492	280	16,927	18,173
6661	Administration Support	22,833	838	135	109	3,755	19,078
TOTAL RECRUITMENT, RETENTION & TRAINING		225,331	19,325	17,089	21,761	122,397	102,934
GRAND TOTAL EXPENSES		11,096,071	850,644	856,839	853,998	7,128,277	3,967,792



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CAPITAL IMPROVEMENTS							
6997-021	Capital Improvement - CAD	793,997	0	0	0	80,863	713,133
6997-022	Capital Improvement - DRC	0	0	0	0	0	0
6997-023	Capital Improvement - Equipment	164,000	0	0	8,434	21,741	142,259
6997-024	Capital Improvement - Facility	250,525	0	0	4,185	7,971	242,555
6997-025	Capital Improvement - Hardware	232,921	11,185	0	1,050	234,131	(1,210)
6997-026	Capital Improvement - Software	424,100	0	0	0	468,033	(43,932)
6997-027	Capital Improvement - Technology	12,000	0	0	0	0	12,000
TOTAL CAPITAL IMPROVEMENTS		1,877,543	11,185	-	13,669	812,739	1,064,805

CASH FLOW FY 22-23	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
1116 Operating - opening balance	3,713,962.11	2,262,081.28	5,806,351.15	5,120,491.47	4,495,494.02	3,879,262.55	3,201,378.09	5,065,152.15	6,834,733.59	5,959,733.59	5,084,733.59	4,209,733.59	
IN	8,898.68	5,592,625.90	15,248.21	5,324.36	67,482.07	9,242.89	3,108,368.64	2,553,715.14	-	-	-	-	11,360,905.89
Member Agencies Contributions	-	5,548,035.07	-	-	-	-	3,102,057.54	2,445,977.53					11,096,070.14
Sum of Debits	8,898.68	44,590.83	15,248.21	5,324.36	67,482.07	9,242.89	6,311.10	107,737.61					264,835.75
OUT	(1,460,779.51)	(2,048,356.03)	(701,107.89)	(630,321.81)	(683,713.54)	(687,127.35)	(1,244,594.58)	(784,133.70)	(875,000.00)	(875,000.00)	(875,000.00)	(885,290.64)	(11,750,425.05)
Employee Related Expenses	(265,683.99)	(255,815.01)	(263,539.70)	(246,950.56)	(280,530.26)	(260,534.05)	(331,468.74)	(331,090.94)	(315,000.00)	(315,000.00)	(315,000.00)	(315,000.00)	(3,495,613.25)
CalPERS Expenses	(762,471.00)	(173,338.72)	(162,714.45)	(168,599.74)	(158,095.74)	(164,934.64)	(102,039.70)	(257,756.30)	(210,000.00)	(210,000.00)	(210,000.00)	(210,000.00)	(2,789,950.29)
Operating Expenses	(432,624.52)	(193,266.66)	(274,853.74)	(214,771.51)	(245,087.54)	(261,658.66)	(357,189.55)	(195,286.46)	(350,000.00)	(350,000.00)	(350,000.00)	(360,290.64)	(3,585,029.28)
Transfer Out	-	(1,425,935.64)	-	-	-	-	(453,896.59)						(1,879,832.23)
1116 Operating - closing balance	2,262,081.28	5,806,351.15	5,120,491.47	4,495,494.02	3,879,262.55	3,201,378.09	5,065,152.15	6,834,733.59	5,959,733.59	5,084,733.59	4,209,733.59	3,324,442.95	
1197 CIP - opening balance	201,607.13	201,607.13	1,542,260.04	1,276,921.75	1,264,136.25	1,138,950.88	1,042,240.27	1,031,215.27	1,031,215.27	1,031,215.27	1,031,215.27	1,031,215.27	
IN	-	1,425,935.64	-	-	-	-	-	-	-	-	-	-	1,425,935.64
OUT	-	(85,282.73)	(265,338.29)	(12,785.50)	(125,185.37)	(96,710.61)	(11,025.00)	-	-	-	-	-	(596,327.50)
CAD													-
DRC													-
Equipment													-
Facility				(3,785.50)									(3,785.50)
Hardware					(125,185.37)	(96,710.61)	(11,025.00)						(232,920.98)
Software		(85,282.73)	(265,338.29)	(9,000.00)									(359,621.02)
Technology													-
Other													-
1197 CIP - closing balance	201,607.13	1,542,260.04	1,276,921.75	1,264,136.25	1,138,950.88	1,042,240.27	1,031,215.27	1,031,215.27	1,031,215.27	1,031,215.27	1,031,215.27	1,031,215.27	1,031,215.27
1113 Lease - beginning balance	379,555.84	357,164.54	334,773.04	312,381.27	279,224.06	267,597.50	245,205.24	222,812.80	200,420.00	178,025.66	155,631.32	133,236.98	
IN	3.04	2.84	2.57	2.39	10,767.78	2.08	1.90	1.54					10,784.14
OUT	(22,394.34)	(22,394.34)	(22,394.34)	(33,159.60)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(279,497.34)
1113 Lease - closing balance	357,164.54	334,773.04	312,381.27	279,224.06	267,597.50	245,205.24	222,812.80	200,420.00	178,025.66	155,631.32	133,236.98	110,842.64	
Grant - opening balance	-	-	-	-	-	-	-	-	-	-	-	-	-
IN	-	-	-	-	-	-	453,896.59	-	-	-	-	-	453,896.59
OUT	-	-	-	-	-	-	(453,896.59)	-	-	-	-	-	(453,896.59)
Grant - closing balance	-	-	-	-	-	-	-	-	-	-	-	-	-
1114 Reserve - opening balance	908,183.04	908,190.75	908,198.47	908,205.93	909,671.50	911,092.08	912,562.31	914,034.91	915,367.15	915,367.15	915,367.15	915,367.15	-
IN	7.71	7.72	7.46	1,465.57	1,420.58	1,470.23	1,472.60	1,332.24					7,184.11
OUT	-	-	-	-	-	-	-	-	-	-	-	-	-
1114 Reserve - closing balance	908,190.75	908,198.47	908,205.93	909,671.50	911,092.08	912,562.31	914,034.91	915,367.15	915,367.15	915,367.15	915,367.15	915,367.15	-
House Fund/FLSA Adjustment								223.30					
TOTAL	3,729,043.70	8,591,582.70	7,618,000.42	6,948,525.83	6,196,903.01	5,401,385.91	7,233,215.13	8,981,959.31	8,084,341.67	7,186,947.33	6,289,552.99	5,381,868.01	

CASH FLOW FY 22-23	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
1116 Operating - opening balance	3,713,962.11	2,262,081.28	5,806,351.15	5,120,491.47	4,495,494.02	3,879,262.55	3,201,378.09	5,065,152.15	6,834,733.59	4,681,666.24	3,806,666.24	2,931,666.24	
IN	8,898.68	5,592,625.90	15,248.21	5,324.36	67,482.07	9,242.89	3,108,368.64	2,553,715.14	9,063.20	-	-	-	11,369,969.09
Member Agencies Contributions	-	5,548,035.07	-	-	-	-	3,102,057.54	2,445,977.53	-	-	-	-	11,096,070.14
Sum of Debits	8,898.68	44,590.83	15,248.21	5,324.36	67,482.07	9,242.89	6,311.10	107,737.61	9,063.20	-	-	-	273,898.95
OUT	(1,460,779.51)	(2,048,356.03)	(701,107.89)	(630,321.81)	(683,713.54)	(687,127.35)	(1,244,594.58)	(784,133.70)	(2,162,130.55)	(875,000.00)	(875,000.00)	(885,290.64)	(13,037,555.60)
Employee Related Expenses	(265,683.99)	(255,815.01)	(263,539.70)	(246,950.56)	(280,530.26)	(260,534.05)	(331,468.74)	(331,090.94)	(310,855.79)	(315,000.00)	(315,000.00)	(315,000.00)	(3,491,469.04)
CalPERS Expenses	(762,471.00)	(173,338.72)	(162,714.45)	(168,599.74)	(158,095.74)	(164,934.64)	(102,039.70)	(257,756.30)	(193,833.60)	(210,000.00)	(210,000.00)	(210,000.00)	(2,773,783.89)
Operating Expenses	(432,624.52)	(193,266.66)	(274,853.74)	(214,771.51)	(245,087.54)	(261,658.66)	(357,189.55)	(195,286.46)	(659,414.16)	(350,000.00)	(350,000.00)	(360,290.64)	(3,894,443.44)
Transfer Out	-	(1,425,935.64)	-	-	-	-	(453,896.59)	(998,027.00)	-	-	-	-	(2,877,859.23)
1116 Operating - closing balance	2,262,081.28	5,806,351.15	5,120,491.47	4,495,494.02	3,879,262.55	3,201,378.09	5,065,152.15	6,834,733.59	4,681,666.24	3,806,666.24	2,931,666.24	2,046,375.60	
1197 CIP - opening balance	201,607.13	201,607.13	1,542,260.04	1,276,921.75	1,264,136.25	1,138,950.88	1,042,240.27	1,031,215.27	1,031,215.27	1,267,546.37	1,267,546.37	1,267,546.37	
IN	-	1,425,935.64	-	-	-	-	-	-	250,000.00	-	-	-	1,675,935.64
OUT	-	(85,282.73)	(265,338.29)	(12,785.50)	(125,185.37)	(96,710.61)	(11,025.00)	-	(13,668.90)	-	-	-	(609,996.40)
CAD			(80,863.29)										(80,863.29)
DRC													-
Equipment									(8,433.90)				(8,433.90)
Facility				(3,785.50)					(4,185.00)				(7,970.50)
Hardware					(125,185.37)	(96,710.61)	(11,025.00)		(1,050.00)				(233,970.98)
Software		(85,282.73)	(184,475.00)	(9,000.00)									(278,757.73)
Technology													-
1197 CIP - closing balance	201,607.13	1,542,260.04	1,276,921.75	1,264,136.25	1,138,950.88	1,042,240.27	1,031,215.27	1,031,215.27	1,267,546.37	1,267,546.37	1,267,546.37	1,267,546.37	
1113 Lease - beginning balance	379,555.84	357,164.54	334,773.04	312,381.27	279,224.06	267,597.50	245,205.24	222,812.80	200,420.00	178,027.17	155,632.83	133,238.49	
IN	3.04	2.84	2.57	2.39	10,767.78	2.08	1.90	1.54	1.51				10,785.65
OUT	(22,394.34)	(22,394.34)	(22,394.34)	(33,159.60)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)	(279,497.34)
1113 Lease - closing balance	357,164.54	334,773.04	312,381.27	279,224.06	267,597.50	245,205.24	222,812.80	200,420.00	178,027.17	155,632.83	133,238.49	110,844.15	
Grant - opening balance	-	-	-	-	-	-	-	-	-	-	-	-	-
IN	-	-	-	-	-	-	453,896.59	-	-	-	-	-	453,896.59
OUT	-	-	-	-	-	-	(453,896.59)	-	-	-	-	-	(453,896.59)
Grant - closing balance	-	-	-	-	-	-	-	-	-	-	-	-	-
1114 Reserve - opening balance	908,183.04	908,190.75	908,198.47	908,205.93	909,671.50	911,092.08	912,562.31	914,034.91	915,367.15	1,665,805.80	1,665,805.80	1,665,805.80	-
IN	7.71	7.72	7.46	1,465.57	1,420.58	1,470.23	1,472.60	1,332.24	750,438.65				757,622.76
OUT	-	-	-	-	-	-	-	-	-	-	-	-	-
1114 Reserve - closing balance	908,190.75	908,198.47	908,205.93	909,671.50	911,092.08	912,562.31	914,034.91	915,367.15	1,665,805.80	1,665,805.80	1,665,805.80	1,665,805.80	-
1126 HF - opening balance								223.30	223.30	214.69	214.69	214.69	
IN									180.00				180.00
OUT									(188.61)				(188.61)
1126 HF - closing balance								223.30	214.69	214.69	214.69	214.69	
TOTAL	3,729,043.70	8,591,582.70	7,618,000.42	6,948,525.83	6,196,903.01	5,401,385.91	7,233,215.13	8,981,959.31	7,793,268.88	6,895,865.93	5,998,471.59	5,090,786.61	



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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SRFECC – Umpqua Lease Agreement Monthly Report FY 22/23

Umpqua Lease-Purchase Budget	\$	4,000,000	Hardware	Software & Services	Warranty Mnt
NG COBOL CAD Hardware Stabilization	\$	(429,446)	\$ 97,411.00	\$ 262,679.00	\$ 69,356.00
NG Command Point SW Upgrade	\$	(1,991,562)		\$ 1,720,047.00	\$ 271,515.00
NG CommandPoint Fit Gap	\$	(199,381)		\$ 199,381.00	
NG CommandPoint Hardware Upgrade	\$	(512,171)	\$512,171.00		
NG CommandPoint switches and power	\$	(200,000)	\$200,000.00		
Westnet Hardware and Software	\$	(667,440)	\$412,633.40	\$ 254,806.60	
Total	\$	-			

Umpqua Payment Schedules		Lease Payments		
Schedule 1 - Funding Request #1		Date	Description	Amount
NG Invoice 1001	\$ 52,487.00	FY 19-20	Consolidated Amount	\$ 72,428.32
NG Invoice 0011	\$ 88,214.00	FY 20-21	Consolidated Amount	\$ 187,851.41
NG Invoice 0003	\$ 150,306.10	FY 21-22	Consolidated Amount	\$ 268,732.08
NG Invoice 1002Z	\$ 37,487.00	7/1/2022	Lease Payment	\$ 22,394.34
NG Invoice 0001R	\$ 214,723.00	8/1/2022	Lease Payment	\$ 22,394.34
NG Invoice 0002	\$ 516,014.00	9/1/2022	Lease Payment	\$ 22,394.34
Schedule 1 - Funding Request #1 Total:	\$ 1,059,231.10	10/1/2022	Lease Payment	\$ 22,394.34
		11/1/2022	Lease Payment	\$ 22,394.34
		12/1/2022	Lease Payment	\$ 22,394.34
Schedule 1 - Funding Request #2		1/2/2023	Lease Payment	\$ 22,394.34
NG Invoice 0004	\$ 406,993.50	2/1/2023	Lease Payment	\$ 22,394.34
Schedule 1 - Funding Request #3		3/1/2023	Lease Payment	\$ 22,394.34
Westnet Invoice 24637	\$ 242,269.09			
Total Schedule 1	\$ 1,708,494			
Schedule 2 - Estimate Q2 2020	\$ 1,300,000			
Schedule 2 - Estimate Dec 2020	\$ 1,000,000			
Total	\$ 4,008,494			
		Total		\$ 730,560.87



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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**SRFECC – Umpqua Lease Agreement Monthly Report
FY 22/23**

Umpqua Lease-Purchase Budget	\$	4,000,000	Hardware	Software & Services	Warranty Mnt
NG COBOL CAD Hardware Stabilization	\$	(429,446)	\$ 97,411.00	\$ 262,679.00	\$ 69,356.00
NG Command Point SW Upgrade	\$	(1,991,562)		\$ 1,720,047.00	\$ 271,515.00
NG CommandPoint Fit Gap	\$	(199,381)		\$ 199,381.00	
NG CommandPoint Hardware Upgrade	\$	(512,171)	\$ 512,171.00		
NG CommandPoint switches and power	\$	(200,000)	\$ 200,000.00		
Westnet Hardware and Software	\$	(667,440)	\$ 412,633.40	\$ 254,806.60	
Total	\$	-			

Umpqua Payment Schedules		Lease Payments		
Schedule 1 - Funding Request #1		Date	Description	Amount
NG Invoice 1001	\$ 52,487.00	FY 19-20	Consolidated Amount	\$ 72,428.32
NG Invoice 0011	\$ 88,214.00	FY 20-21	Consolidated Amount	\$ 187,851.41
NG Invoice 0003	\$ 150,306.10	FY 21-22	Consolidated Amount	\$ 268,732.08
NG Invoice 1002Z	\$ 37,487.00	7/1/2022	Lease Payment	\$ 22,394.34
NG Invoice 0001R	\$ 214,723.00	8/1/2022	Lease Payment	\$ 22,394.34
NG Invoice 0002	\$ 516,014.00	9/1/2022	Lease Payment	\$ 22,394.34
Schedule 1 - Funding Request #1 Total:	\$ 1,059,231.10	10/1/2022	Lease Payment	\$ 22,394.34
		11/1/2022	Lease Payment	\$ 22,394.34
		12/1/2022	Lease Payment	\$ 22,394.34
Schedule 1 - Funding Request #2		1/2/2023	Lease Payment	\$ 22,394.34
NG Invoice 0004	\$ 406,993.50	2/1/2023	Lease Payment	\$ 22,394.34
Schedule 1 - Funding Request #3		3/1/2023	Lease Payment	\$ 22,394.34
Westnet Invoice 24637	\$ 242,269.09	4/1/2023	Lease Payment	\$ 22,394.34
Total Schedule 1	\$ 1,708,494			
Schedule 2 - Estimate Q2 2020	\$ 1,300,000			
Schedule 2 - Estimate Dec 2020	\$ 1,000,000			
Total	\$ 4,008,494			
		Total		\$ 752,955.21



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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SRFECC Positions & Authorization Document (PAD) - Revised 02/28/2023			
FY 22/23			
Center Management			
Position	Authorized	Actual	Comments
Chief Executive Director	1	1	
Operations Manager	1	1	
Administration Manager	1	1	
Executive Assistant	1	1	
Totals	4	4	
Operations Division			
Position	Authorized	Actual	Comments
Dispatcher Supervisor	7	7	
Dispatcher	35	37	
Annuitants	3	2	Extra Help
Totals	42	44	
Administration and IT Division			
Position	Authorized	Actual	Comments
Human Resource Manager	1	0	
CAD Administrator	1	1	
Telecommunications Engineer	1	1	
CAD/Radio Technician	1	1	
GIS Coordinator	1	0	
Systems Engineer	1	0	
Office Specialist	1	1	
Accounting Specialist II	1	1	
Payroll & Benefits Administrator	1	1	
Totals	9	6	
Totals	55	54	



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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SRFECC Positions & Authorization Document (PAD) - Revised 03/31/2023			
FY 22/23			
Center Management			
Position	Authorized	Actual	Comments
Chief Executive Director	1	1	
Operations Manager	1	1	
Administration Manager	1	1	
Executive Assistant	1	1	
Totals	4	4	
Operations Division			
Position	Authorized	Actual	Comments
Dispatcher Supervisor	7	7	
Dispatcher	35	37	
Annuitants	3	2	Extra Help
Totals	42	44	
Administration and IT Division			
Position	Authorized	Actual	Comments
Human Resource Manager	1	0	
CAD Administrator	1	1	
Telecommunications Engineer	1	1	
CAD/Radio Technician	1	1	
GIS Coordinator	1	0	
Systems Engineer	1	0	
Office Specialist	1	1	
Accounting Specialist II	1	1	
Payroll & Benefits Administrator	1	1	
Totals	9	6	
Totals	55	54	