



MEETING AGENDA
REGULAR MEETING OF THE GOVERNING BOARD OF SRFECC

Tuesday, December 10, 2024 9:00 AM Sacramento Metropolitan Fire Department
10545 Armstrong Avenue, CA 95655

THE BOARD WILL CONVENE IN AN OPEN SESSION AT 9:00 A.M.

Call to Order Chairperson
Roll Call of Member Agencies Clerk of the Board

PRIMARY BOARD MEMBERS

Scott Williams, Vice Chairperson	Assistant Chief, Sacramento Fire Department
Christopher Greene, Board Member	Assistant Chief, Sacramento Metropolitan Fire District
Troy A. Bair, Board Member	Deputy Chief, Cosumnes Community Services District
Matt McGee, Board Member	Assistant Chief, Folsom Fire Department

PLEDGE OF ALLEGIANCE

AGENDA UPDATE: An opportunity for Board members to (1) reorder the agenda; and (2) remove agenda items that are not ready for presentation and/or action at the present Board meeting.

PUBLIC COMMENT: An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. The duration of the comment is limited to three (3) minutes.

PUBLIC COMMENT:

None

PRESENTATION:

None

RECESS TO CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Derek Parker, Chief Executive Director
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Employee Organization(s)	Teamsters Local 150/Local 522 Teamsters Local 856/Local 522 Unrepresented Administrators
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*INDICATES NO ATTACHMENT

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

Employee Evaluation: Chief Executive Director
Operations Manager
Administrative Manager

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9(b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s).

RECONVENE TO OPEN SESSION:

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to the committee, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

- 1. Regular Board Meeting Synopsis (November 12, 2024) Page 5

PROPOSED ACTION: Motion to Approve Consent Agenda

STAFF REPORTS/ACTION ITEMS:

1. Election of Board Chairperson and Board Vice Chairperson*

- 2. SUBJECT: Performance Management Software (Staff Report 24-28) Page 9

Recommendation:

- Approve Miratech/Trakstar quote for performance management and employee engagement software.

- 3. SUBJECT: Resolution 24-04, Resolution to Adopt Administrative Benefits (Staff Report 24-29) Page 29

Recommendation:

- Approve and ratify Resolution 24-04, Resolution to adopt and Administrative Benefits.

- 4. SUBJECT: Deputy Director of Administration Employment Contract Recommendation (Staff Report 24-30) Page 36

Recommendation:

- Approve the Employment Contract for the position of Deputy Director of Administration.

- 5. SUBJECT: Simulcast VHF Equipment Order (Staff Report 24-31) Page 57

*INDICATES NO ATTACHMENT

Recommendation:

- Approve Simulcast project equipment and service expenditures.

6. **SUBJECT: Generator Repair** (Staff Report 24-32)

Page 78

Recommendation:

- Approve CD & Power quote for generator alternator repair work.

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

- | | |
|--|---------|
| 1. Communications Center Statistics | Page 81 |
| 2. Financial Reports | Page 85 |
| a. Monthly Credit Card Usage Statement | |
| b. Budget to Actuals | |
| c. Cash Flow Report | |
| d. Monthly Lease Update | |
| e. PAD Update | |
| 3. Service Anniversaries – November 2024 | Page 94 |

CORRESPONDENCE:

None

CENTER REPORTS:

1. Administration Manager Shmatovich
2. Interim Operations Manager Soares
3. Chief Executive Director Parker

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

BOARD MEMBER COMMENTS:

None

ADJOURNMENT:

The next scheduled Board Meeting is Tuesday, January 14, 2025

LOCATION: Sacramento Metropolitan Fire District
10545 Armstrong Avenue, CA 95655

TIME: 9:00 a.m.
Board Members, Alternates, and Chiefs

*INDICATES NO ATTACHMENT

POSTED: 10230 Systems Parkway, Sacramento, CA 95827
www.sfecc.ca.gov
10545 Armstrong Ave, Mather, CA 95655-4102

DISABILITY INFORMATION:


In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Chief Executive Director's Office at (916) 228-3070. Notification at least 48 hours prior to the meeting will enable the Center to make reasonable arrangements to ensure accessibility to this meeting.

POSTING:

This is to certify that on December 5, 2024, a copy of the agenda was posted at the following locations:

- 10230 Systems Parkway, Sacramento, CA 95827
- 10411 Old Placerville Rd – Suite #210, Sacramento, CA 95827
- The Center's website at – www.sfecc.ca.gov
- 10545 Armstrong Ave, Mather, CA 95655-4102

ATTEST:



MELLISA GINGERY
CLERK OF THE BOARD

**MEETING MINUTES
GOVERNING BOARD MEETING**

Tuesday, November 12, 2024

9:00 AM

**Sacramento Metropolitan Fire Department
10545 Armstrong Avenue, CA 95655**

GOVERNING BOARD MEMBERS PRESENT

Chad Wilson, Chairperson	Assistant Chief, Folsom Fire Department
Scott Williams, Vice Chairperson	Assistant Chief, Sacramento Fire Department
Ty Bailey, Board Member	Deputy Chief, Sacramento Metropolitan Fire District
Troy Bair, Board Member	Deputy Chief, Cosumnes Community Services District

GOVERNING BOARD MEMBERS ABSENT

None

COMMUNICATIONS CENTER MANAGEMENT

Derek Parker	Executive Director
Tara Poirier	Interim Operations Manager
Marissa Shmatovich	Administration Manager

OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFECC
Corbyn Brooker	Human Resources Analyst, SRFECC
Courtney McClelland	Human Resources Technician, SRFECC
Kerry Kier	Systems Engineer, SRFECC
Yvonne Vazquez	Training Supervisor, SRFECC
Mellisa Bernett	Executive Assistant, SRFECC
Cierra Lewandowski	Payroll & Benefits Administrator, SRFECC
Chia Vargo	Accounting Specialist II, SRFECC
Ingrid Sheipline	Richardson & Company
Doug Kuramoto	Richardson & Company

The meeting was called to order and roll call was taken at 9:00 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was one public comment.

PRESENTATION:

A comprehensive financial audit presentation was delivered by Ingrid Sheipline and Doug Kuramoto from Richardson & Company.

*INDICATES NO ATTACHMENT

CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

Center Negotiator(s)

Lindsay Moore, Counsel
Derek Parker, Chief Executive Director

Employee Organization(s)

Teamsters Local 150
Teamsters Local 856
Unrepresented Administrators

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

a. Employee Evaluation:

Chief Executive Director
Operations Manager
Administration Manager

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9 (b) The Board will meet in closed session to discuss significant exposure to litigation.

One (1) potential case(s)

The closed session was convened at 9:13 a.m.

The open session was reconvened at 10:26 a.m.

1. The Board received an update; no formal action was taken.
2. The Board received an update; no formal action was taken.
3. The Board received an update; no formal action was taken.

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. A Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. A motion was made by Chief Bailey and seconded by Chief Bair to approve the Consent Agenda for the following:

a. Regular Board Meeting Synopsis – October 22, 2024

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:

ABSENT:

ABSTAIN:

Motion passed.

ACTION ITEMS:

*INDICATES NO ATTACHMENT

1. Security Enhancement for the Annex (Staff Report 24-26)

- a. A motion was made by Chief Williams and seconded by Chief Wilson to approve the quote from JC Window Solutions in the amount of \$17,800 for the installation of security blast film with an attachment system for the exterior windows of the Annex, and for frosting two interior office windows.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:
ABSENT:
ABSTAIN:

Motion passed.

2. Laptop Package Purchase (Staff Report 24-27)

- a. A motion was made by Chief Wilson and seconded by Chief Bair to approve Dell Quote for 8 replacement laptops for \$11,299.53.

AYES: Sacramento Fire Department, Sacramento Metropolitan Fire, Cosumnes Community Services District, Folsom Fire Department

NOES:
ABSENT:
ABSTAIN:

Motion passed.

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

None

CENTER REPORTS:

None

CORRESPONDENCE:

- 1. Correspondence from Folsom Fire Department designating a primary and alternate SRFECC board representative

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

*INDICATES NO ATTACHMENT

BOARD MEMBER COMMENTS:

1. Chief Bair

Chief Bair expressed appreciation for the Center's efforts and acknowledged "huge things" happening. Welcomed Courtney and thanked Chief Wilson for his contributions.

2. Chief Bailey

Chief Bailey welcomed Courtney. Praised the audit report for its outstanding compliance and acknowledged Chief Wilson's long-standing support and dedication to the organization.

3. Chief Williams

Chief Williams extended a welcome to Courtney and commended the financial audit. Thanked the financial team and Marissa for their hard work preparing for the audit. He concluded by thanking Chief Wilson for his service and contributions.

4. Chief Wilson

Chief Wilson thanked everyone for their well wishes and welcomed Courtney. Praised the financial report and the Center's progress emphasizing the filling of positions, increasing capabilities, and the strategic plan's promising future. Reflected on his tenure, describing the Center as a unique hub of partnership and collaboration in the Sacramento region. Acknowledged the Center's role as a pivotal point in public safety and expressed gratitude for the privilege of serving. He concluded with appreciation for his colleagues and the community.

ADJOURNMENT:

The meeting was adjourned at 10:34 a.m.

ATTEST:



MELLISA GINGERY
CLERK OF THE BOARD

CHAD WILSON
CHAIRPERSON

SCOTT WILLIAMS
VICE CHAIRPERSON

*INDICATES NO ATTACHMENT



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.sfecc.ca.gov

STAFF REPORT (24-28)

DATE: December 10, 2023

TO: Board of Directors

FROM: Derek Parker, Chief Executive Director

BY: Marissa Shmatovich, Administration Manager

SUBJECT: PERFORMANCE MANAGEMENT SOFTWARE

RECOMMENDATION

The Center recommends:

1. Approve Mitrastech/Trakstar quote for performance management and employee engagement software.

BACKGROUND/ANALYSIS:

As part of the Human Resources Performance Management initiative, the Center is working to increase employee feedback, improve performance evaluation processes, and create more robust coaching and growth pathways for Center employees. The Administration Division is spearheading this initiative and one of the milestones is to obtain efficient, user friendly, and robust performance management software. This software will be utilized by and for the Administration Division initially, as a beta test, with potential for growth to the balance of the agency.

In 2023, the Center organized an evaluation software committee, and the committee received demonstrations for multiple software options and provided their feedback to executive staff. At the time, the Center moved forward with UKG Perform, a module of the current HRIS system. Through project implementation, it was determined there are multiple needs that are not met through UKG Perform and the Center is in the process of terminating that contract.

Throughout the month of November, the HR department received demonstrations for 5 different performance management software options. The focus of the demonstrations was ease of use, documentation, effective and efficient evaluations, coaching opportunities, and 360 reviews and Mitrastech/Trakstar was selected based on these features as well as an employee engagement and satisfaction module, tying performance to core values and the agency mission, and the ability to add on additional modules in the future if desired.

FINANCIAL ANALYSIS

The Center solicited quotes from 4 of the 5 demonstrations and received 2 formal quotes and 2 informal quotes, meeting the requirement of multiple quotes in accordance with board policy 3.017 – Procurement. The Center has made a recommendation based on fiscal impact and meeting the needs of the Center's Performance Management initiative.

Preliminary Budget FY 2023-2024
Staff Report 24-28

The contract obligation of \$4,550 for the first year is not a budgeted expense but will be offset by other software maintenance savings and \$3,550 for subsequent years will be budgeted appropriately.

This request is in alignment and support the 2030 Strategic Blueprint and Growth Strategy focus areas:

- 2A: Increase the quality and timeliness of communications within and across the organization, enhancing and supporting constructive two-way dialogue.
- 2B: Articulate the desired culture the Center is striving for and take actions to reinforce these traits through daily actions.
- 2E: Regularly measure and report employee satisfaction.

Should you have any questions, please contact me prior to the Board meeting.

Signed by:



MARISSA SHMATOVICH
ADMINISTRATION MANAGER

Attachments –
Trakstar Perform Overview
Mitrastech/Trakstar Pricing Quote
Performyard Overview
Performyard Pricing Quote

Stay on the right track with Performance Reviews

Trakstar Perform is the chosen employee performance management software of some of today's top employers. Align goals, lay pathways, and map out the path to success.



Create Your Ideal Performance Review Process



Guide employees by defining performance goals



Provide real-time performance coaching



Gather feedback with engagement surveys



Collect and analyze performance management data

KEY FEATURES

- Goal setting & tracking
- Flexible performance review forms
- Engagement surveys
- 360 degree feedback
- Smart approval workflows
- Continuous feedback

Track Employee Performance

You can't help your employees find fulfillment, growth, and progress with generic, time-consuming performance reviews. Customize your reviews for each employee, define specific goals, stay on track with regular check-ins, and make smarter business decisions.

Keep Them Engaged

Measure and improve employee happiness and productivity to solve workforce-wide problems, shift culture, and produce outstanding results. Diagnostic, deep dive, mood, and engagement surveys pair with powerful analytics to give you micro and macro views of your workforce.



"Since we've started using Trakstar, we have seen our work become more and more streamlined. The system helps us regularly save time and resources all while helping us stay on track to meet our performance management goals."

— CAPT. BRAD GEYER, BUENA PARK PD

General Information

Customer Name

Address

Phone Number

Website

Contact Information

Primary Customer Contact

Accounts Payable Contact

Authorization Information

Customer Signature

Customer Title

Customer Date

Trakstar Authorized Signature

Trakstar Title

Trakstar Begin Date

Terms

The first year subscription cost, plus tax if applicable, will be invoiced at the agreement "Begin Date". Payment terms are Net 30. Customer will be billed 2nd Year Subscription Cost in advance of the anniversary of the Begin Date. The Initial Term of this Agreement is **three (3)** years from the Begin Date, and will renew in **three (3)** year increments thereafter unless either Client or Company notifies the other of desire to cancel the contract at least sixty (60) days prior to the Begin Date after the initial **three (3)** year term. Completion of this form will authorize Trakstar to submit invoice. Implementation of the system, as contracted by the client, will begin at the agreement "Begin Date". All sales are subject to the terms and conditions of Trakstar Master Software Agreement at <https://www.trakstar.com/terms/>.

Use of Logo. Customer hereby grants to Trakstar the right to use Customer's company logo in marketing, sales, financial, and public relations materials and other communications solely to identify Customer as a Trakstar customer. Other than as expressly stated herein, neither party shall use the other party's marks, codes, drawings or specifications without the prior written permission of the other party.

Order Information

*annual charge

Solution	Total Bid
----------	-----------

Seats:

Seats:

Seats:

Seats:

Seats:

SUBTOTAL

Discount	Amount
----------	--------

Amount

Seats:

Seats:

TOTAL

Valid Until:

Subscription Information

Subscription Term 1

Subscription Term 2

Subscription Term 3



**We make performance
management easy for everyone**

Flexible features for HR and a simple employee experience



About PerformYard

We make it easy for midsize organizations to manage goals, reviews, and feedback. We're a company full of makers, helpers and HR professionals headquartered just outside of Washington, D.C.

We work everyday to figure out how to offer the maximum amount of functionality in the simplest form possible. When it works our customers can take any complex performance management strategy and run it effortlessly in PerformYard.



Why PerformYard



Flexible Features

We embrace your requirements, so you can easily run your entire performance management vision in one place.



Ease of Use

We automate away the administrative steps and headaches from your process to make participation painless for managers, employees and HR.



Dedicated Support

Account setup, live training sessions, a dedicated success manager, and anytime phone support are always included.



Key Product Features

1. Performance Reviews
2. Track, Manage, and Reference Goals
3. Feedback across the Organization
4. Employee Engagement

The screenshot displays the PerformYard dashboard for a manager, Jenny Sherman. The dashboard is divided into several sections:

- Peer Review Of Tara Shah:** A summary card showing review status: 2 completed, 2 waiting, and 1 overdue.
- Review Forms:** A table listing review forms for various subjects.
- Feedback:** A list of feedback items, including one from Ian Cowles requesting feedback and one from Jessica Hernandez giving recognition.
- Goals:** A circular progress indicator showing 41% completion.

NAME	SUBJECT	STATUS	ACTION
Manager Review Form	Ian Cowles	Due in 7 days	Author >
Peer Review Form	Tara Shah	Due in 7 days	Sign >
Self Evaluation Form	Aaron Berger	Due in 7 days	Sign >

Feedback

- Ian Cowles is requesting feedback
- Jessica Hernandez gave recognition about Cindy King

Goals

41% Completion

Subjects: Aaron Berger, Tara Shah
Author: Brad Palmer

Shared with subject and their manager

Great job Aaron and Tara on that new case study. I think it'll really resonate with potential new prospects, and the way you guys worked together made my day! #companyvalues



Employee Dashboards

PerformYard dashboards can be made as simple or as detailed as you'd like.

Everything your employee's need to engage with your performance management strategy is in one place.

The screenshot shows the PerformYard dashboard for Jenny Sherman, a Manager. The dashboard is organized into several sections:

- Profile:** Jenny Sherman, Manager, with email jcourtney@performyard.com. Includes 'Edit' and 'View more >' buttons.
- Navigation:** Dashboard (selected), Feedback, Reviews, Goals, Documents.
- Review Forms:** A table listing review forms for Ian Cowles.

NAME	SUBJECT	STATUS	ACTION
Peer Review Form	Ian Cowles	Due 9 days ago	Sign >
Self Evaluation Form	Ian Cowles	Due 9 days ago	Sign >
Goal Review Form with Rati...	Ian Cowles	Due in 5 days	Author >
- Current Forms:** 3 to author, 2 to sign.
- Reviews:** Performance Check In by Jenny Sherman, Completed 6 days ago, 100%.
- Feedback:** A list of feedback items: Ian Cowles is requesting feedback, Jessica Hernandez gave recognition about Cindy King, and Colin Graham gave feedback about 2 employees. Includes a '+ Give Feedback' button and a 'Recognition only' toggle (off).
- Goals:** Goal Outlook showing 41% Average Goal Completion. Legend: On Schedule/Target (green), Caution (yellow). Summary: 0 overdue, 0 updates, 4 active. Includes a '+ Create Goal' button.



All Performance Data In One Place

PerformYard will facilitate the performance management process that's right for your organization.

Manage annual reviews, do quarterly check-ins with goals and weekly 1-on-1s, and run regular employee engagement surveys.

Whatever you choose, all your employee performance data will live in one place.





Performance Reviews

Make things easy for managers and employees with efficient and timely reviews.

PerformYard facilitates any review process, across any frequency and with a multitude of customizable inputs.

Edit ✕

Manager Review Form

Who authors this form: Employee's manager

Who signs off on this form: Employee being reviewed

Days to complete (authors): 28

Days to complete (signers): 7

Visible to the subject (when all authors/signers are finished)

Performance Check In Of Ian Cowles

This review began on January 1, 2018 5:00 pm

Form Manager Review Form

Current Author Jenny Sherman

Due for authors January 29, 2018 5:00 pm

Options ▼ **Save For Later**

Submit

Form Authors: 0 / 1 ▼

Jenny Sherman

Form Signers: 0 / 1 ▼

Ian Cowles

This report will be visible to Ian Cowles when all authors/signers are finished.

Overall Performance

Describe the employee's overall performance over the prior period.
Focus on overall performance against job responsibilities and tasks.

Ian has been performing quite well during this performance period. He has received great feedback from teammates and clients alike; everyone says he's a pleasure to work with...

Rate the employee's performance trend over the period.
Focus on overall performance against job responsibilities and tasks.

Downward

Steady

Upward



Track Review Completion

The live progress dashboard helps managers and HR ensure the timely completion of reviews and sign-offs.

Jenny Sherman
Manager

Subject	Form	Signers Due Date	Status
Open Form Ian Cowles	Self Evaluation Form	Aug 1, 2022 05:00 pm	Sign off the form
Open Form Ian Cowles	Peer Review Form	Aug 1, 2022 05:00 pm	Sign off the form
Open Form Ian Cowles	Manager Review Form	Aug 8, 2022 05:00 pm	Fill out the form
Open Form Ian Cowles	Goal Review Form - Quarterly	Aug 8, 2022 05:00 pm	Fill out the form
Open Form Ian Cowles	Goal Review Form with Ratings - Quarterly	Aug 8, 2022 05:00 pm	Fill out the form

Forms I Need To Do

- Forms I Did
- Reviews of Me
- My Team

! This form is waiting for you to sign off on it. [Sign Off Now](#)

Options [Sign Off](#)

Form Authors: 1 / 1

- Ian Cowles

Form Signers: 0 / 1

- Jenny Sherman

This report will be visible to Ian Cowles when all authors/signers are finished.



Goal Management

Goals and objectives should be dynamic and update as business priorities change. In PerformYard, you will gain insight into goal progress, breaking them down into manageable parts that can be achieved and communicated to the rest of the organization.

★ New Onboarding Process

Assignee Jenny Sherman Due Date July 8 Categories Corporate, Objective

75.00%

Date	Progress (%)
Start	0
October 2023	15
Mid-Period	45
End of Period	75
Target	100

Description: Launch the new onboarding process for all services clients.

ACTIVITY STREAM

Sunday Jan 29
Jenny Sherman updated the value to 75.00% and said "Successfully tested the new process with first clients."

Friday Nov 18
Jenny Sherman updated the value to 45.00% and said "Implemented our customer relationship manager system."

Saturday Aug 6
Jenny Sherman updated the value to 15.00% and the outlook to be On Schedule/Target and said "Created new onboarding documentation."

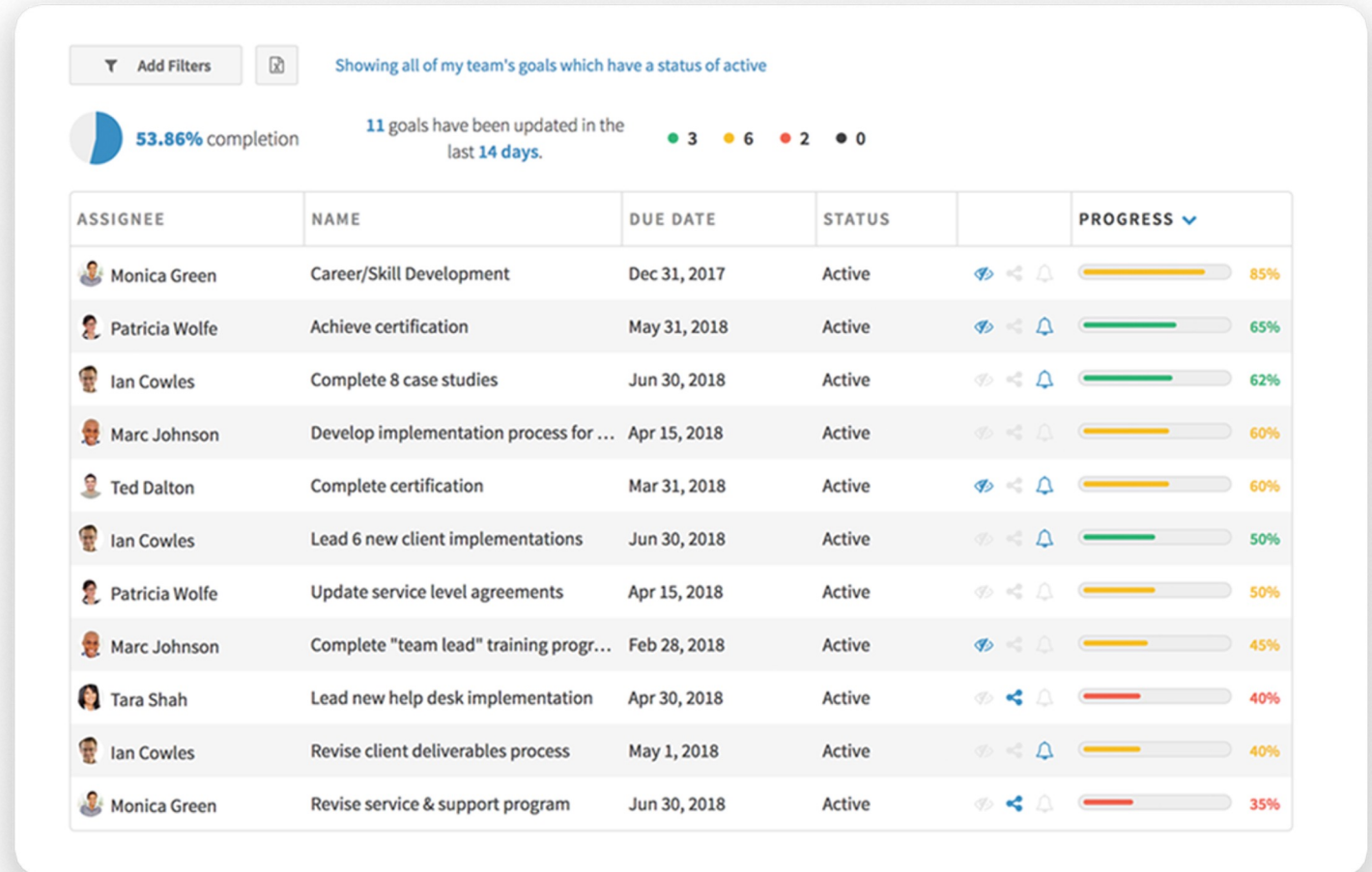
Saturday Jul 9
Jenny Sherman created the goal "Manage client implementation, support & service" with target: 100 %, category: Corporate



Monitor Goals Across the Organization

Learn where your team is excelling, and where you might be falling off track, with the visibility provided by updates, rollups and influences.

Use these insights to adjust resources and change direction, all while keeping your eyes on the prize.





Reporting & Analytics

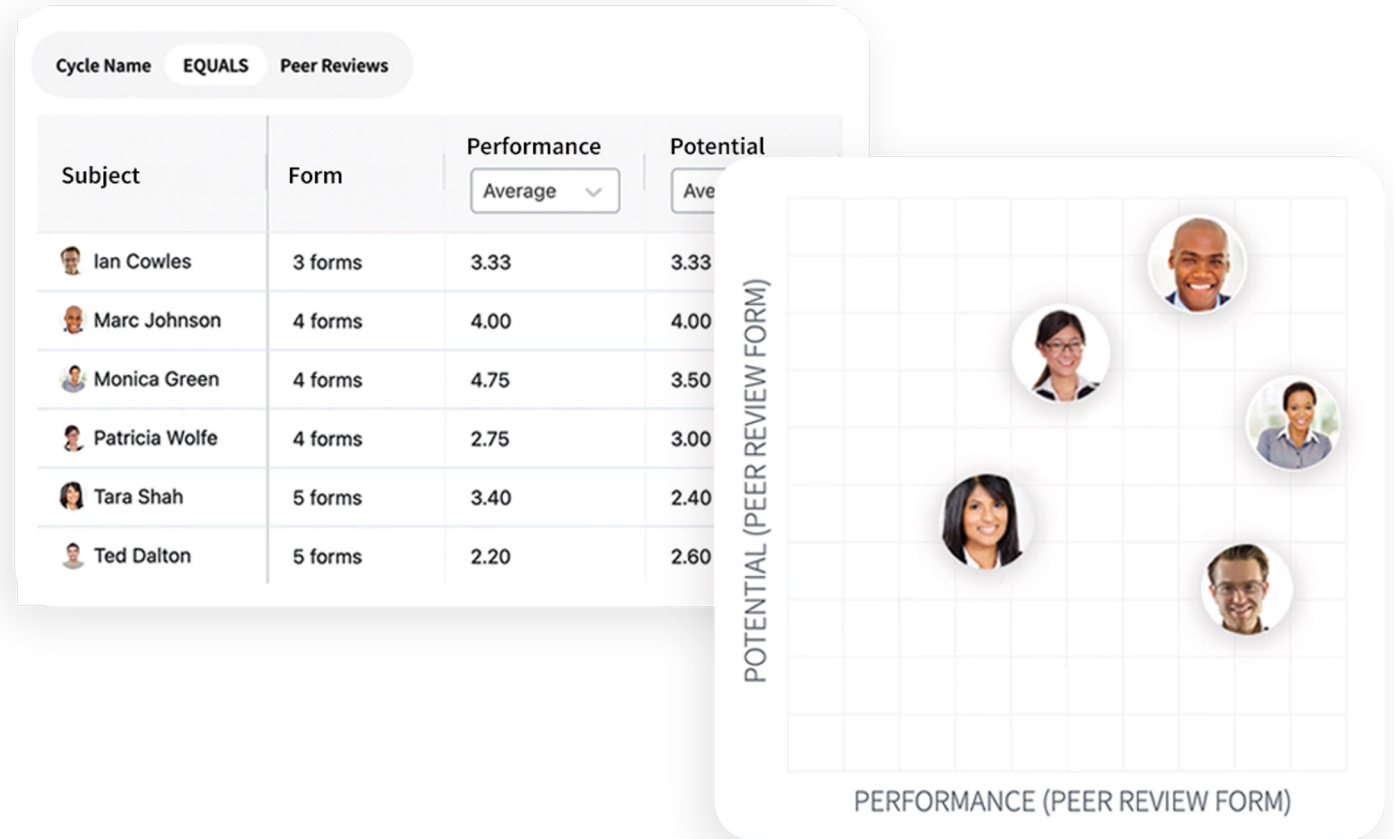
Create reports and views that deliver valuable insights into individual and team performance

Identify strengths and weaknesses across your organization

Make informed decisions that drive real results

Create custom reports and views in seconds.

Build a data-driven organization that drives results and fosters growth

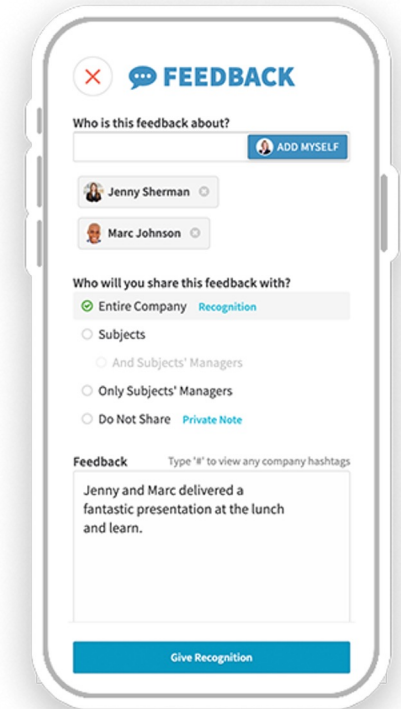
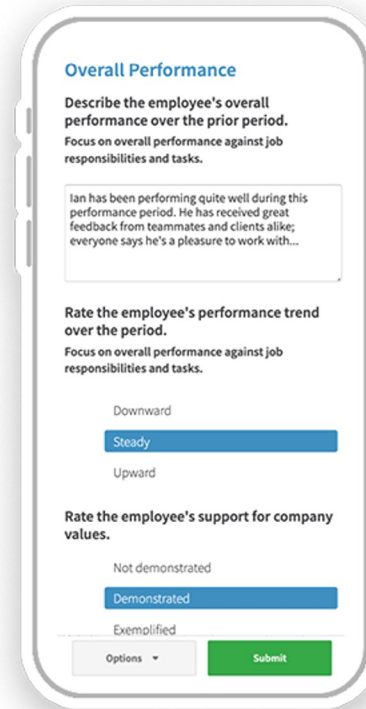
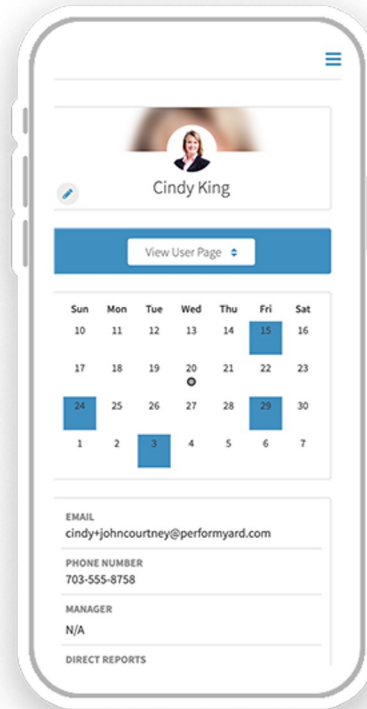




Mobile Optimized

Every PerformYard feature is accessible on mobile devices. That means whether you're in the office or the field you can fill out reviews, update goal progress, or leave feedback.

The platform automatically uses a mobile version when you sign in on your device, so there is nothing to download or keep updated, just login as usual.





Dedicated Customer Success



Dedicated Success Manager

Support at PerformYard means calling the person who implemented with you. No logging cases or waiting for replies, just quick answers from someone who knows you.



Proactive Outreach

We are here for you, and we are also fully invested in your success. You can expect us to push forward a perfect implementation and periodically check in on you.



1-to-1 Relationship

You have a vision for performance management and we have the tools and team to make it a reality. We'll work closely with you to collaborate and help drive success.



Live Employee Training

We'll prepare employee training sessions that are designed just for your organization. A successful implementation needs buy-in from employees, so we support them too.



Experienced Partner

We have seen hundreds of performance management programs, and we see new ones everyday. If you'd like advice on what works, we're happy to share an informed opinion.



Custom Implementation

Every performance management strategy is unique, and we've built a solution to accommodate that. We'll calibrate PerformYard to be the perfect fit for your organization.



Loved by those who know us best



A Leader in Customer Satisfaction

PerformYard customers have a 95% likelihood to recommend according to G2.

9.8/10

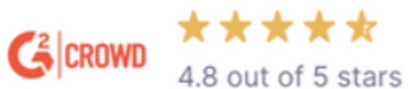
Ease of Doing
Business With

9.7/10

Business
Partner Rating

9.7/10

Quality of
Support



Thank you for considering PerformYard



PerformYard, Inc.
 4201 Wilson Blvd, #110420
 Arlington, VA 22203
 888-745-0761

ORDER FORM

For: SRFECC
 Pricing valid through: Nov 27, 2024

Account Manager: Ben Daniels
 Quote Date: Nov 21, 2024

Bill to: SRFECC
 10230 SYSTEMS PARKWAY,
 SACRAMENTO CA 95827

Contact: Marissa Shmatovich
 Email: mshmatovich@srfec.ca.gov
 Phone: 9165173824

Billing Method: Invoice Due Net 15
 Billing Frequency: Annual

Billing Contact:
 Billing Email:

PerformYard Subscription – Performance – Professional

Start Date	End Date	Term (yrs)	Seat Price/Yr	Qty.	Total Price
Nov 27, 2024	Nov 26, 2027	3	\$150.00	40	\$6,000.00 per term year
		25% Discount	\$112.50	40	\$4,500.00 per term year

Subscriptions are non-cancelable prior to the order end date. Quantity increases will be (1) processed on a separate order form at the seat price (3 seat minimum) and prorated through the end date of the current term year, and (2) added to the Subscription totals for subsequent term years.

All prices shown in US dollars, not including any taxes that may apply. Any such taxes are the responsibility of the customer. This is not an invoice.

This legally binding order form is governed by terms of the Master Subscription Agreement between Customer and PerformYard, Inc. located at <https://performyard.com/master-subscription-agreement>.

SRFECC

PerformYard, Inc.

Signature:

Signature:

Name:

Name:

Title:

Title:

Date:

Date:



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3007

www.srfecc.ca.gov

STAFF REPORT (REPORT 24-29)

DATE: December 10, 2024

TO: Board of Directors

FROM: Derek Parker, Chief Executive Director

BY: Marissa Shmatovich, Administration Manager

SUBJECT: RESOLUTION 24-04, RESOLUTION TO ADOPT ADMINISTRATIVE BENEFITS

RECOMMENDATION

The Board of Directors:

1. Adopt and ratify Resolution 24-04, Resolution to Adopt Administrative Benefits

BACKGROUND/ANALYSIS:

As a result of the 2022 annual fiscal audit, Richardson & Company recommended that the Center memorialize the benefits afforded to the non-represented employees not covered in the Employee Handbook. The Center adopted its first Administrative Benefit Resolution early in 2023, satisfying the recommendation and formally recognizing benefits for both represented and non-represented employees through collective bargaining agreements and benefit resolution.

The Center is updating the Administrative Benefit resolution to memorialize a pay increase for administrative staff effective October 1, 2024 and continuing to recognize benefits for non-represented employees not covered in the Employee Handbook.

FINANCIAL ANALYSIS


This benefit resolution, with the exception of the salary increase, reflects current practice and therefore has no additional fiscal impacts. The salary increase is consistent with the authority granted by the board for employee wage increases and is covered for the balance of this fiscal year by the previous year's unexpended funds. This wage increase is included in the FY25/26 budget for future consideration and approval.

Should you have any questions, please contact me prior to the Board meeting.

Marissa Shmatovich
Administration Manager

Attachment – Resolution 24-04, Resolution to Adopt Administrative Benefits

Staff Report recommendation authorized by:

DocuSigned by:

7687B8D85FB9421...

Chief Executive Director



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

(916) 228-3058 - Fax (916) 228-3079

RESOLUTION #24-04 A RESOLUTION AFFECTING UNREPRESENTED MANAGEMENT, TECHNICAL SERVICES, FINANCE, AND ADMINISTRATIVE EMPLOYEES

WHEREAS, the Board of Directors of the Sacramento Regional Fire/EMS Communications Center (Board) recognizes the importance of codified provisions relating to wages, hours, and other terms and conditions of employment to employees who are not members of recognized bargaining groups; and

WHEREAS, the Board wishes to clarify and modify the wages and benefits available to Unrepresented employees in the categories of Management, Technical Services, Financial Services, and Administration Employees.

WHEREAS, the Technical Services, Finance, and Administrative Employees, include:

Technical Services:

- CAD Administrator
- CAD/Radio Technician
- GIS Analyst
- Systems Engineer
- Telecommunications Engineer

Financial Services:

- Accounting Specialist II
- Payroll & Benefits Administrator

Administration:

- Executive Assistant
- Office Specialist
- Human Resource Analyst
- Human Resources Technician

WHEREAS, Management Employees, including Administration Manager and Operations Manager, are governed by Employment Contracts that reflect the wages and benefits available to those employees.

WHEREAS, to the extent that any previous resolution or summary of terms and conditions of employment for unrepresented employees, this Resolution shall prevail.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The forgoing recitals are true and correct.
2. Exhibit A sets forth the applicable wages and benefits for the positions identified above.
3. The Chief Executive Director or his designee shall take any additional steps necessary to implement this Resolution.

Passed and adopted by the Governing Board of Center this 10th day of December 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

BY:

ATTEST:

Chairperson of the Governing Board

Vice Chairperson of the Governing Board

**Wages and Benefits for Unrepresented Employees
Technical Services, Finance, Administrative Employees, and Management**

1. COMPENSATION

Beginning October 1, 2024, employees covered by this Resolution are subject to a 5.0% base wage increase. The monthly wage scale below includes this base wage increase.

The Chief Executive Director on an annual basis shall grant step increases after a successful evaluation. The Chief Executive Director has been granted the authority to withhold step increases; however, those affected employees may request reconsideration by the Board.

SRFECC Wage Table											
<i>Effective October 1, 2024</i>											
Steps		1		2		3		4		5	
Department	Position	Hourly	Salary	Hourly	Salary	Hourly	Salary	Hourly	Salary	Hourly	Salary
Administration	CAD Administrator	53.50	9,272.90	56.17	9,736.55	58.98	10,223.37	61.93	10,734.54	65.03	11,271.27
	CAD/Radio Technician	42.29	7,330.96	44.41	7,697.51	46.63	8,082.38	48.96	8,486.50	51.41	8,910.83
	Executive Assistant	37.66	6,528.34	39.55	6,854.76	41.52	7,197.49	43.60	7,557.37	45.78	7,935.24
	HR Analyst	47.92	8,306.48	50.32	8,721.80	52.83	9,157.89	55.48	9,615.79	58.25	9,616.68
	HR Technician	28.39	4,921.28	29.81	5,167.34	31.30	5,425.71	32.87	5,697.00	34.51	5,981.85
	Accounting Specialist II	47.62	8,253.70	50.00	8,666.39	52.50	9,099.70	55.12	9,554.69	57.88	10,032.42
	Office Specialist	28.39	4,921.28	29.81	5,167.34	31.30	5,425.71	32.87	5,697.00	34.51	5,981.85
	GIS Analyst	48.29	8,370.18	50.70	8,788.69	53.24	9,228.12	55.90	9,689.53	58.70	10,174.01
	Payroll/Benefits Administrator	48.55	8,415.68	50.98	8,836.46	53.53	9,278.29	56.21	9,742.20	59.02	10,229.31
	Systems Engineer	55.85	9,680.67	58.64	10,164.70	61.57	10,672.94	64.65	11,206.58	67.89	11,766.91
Telecommunication Engineer	52.51	9,101.82	55.14	9,556.91	57.89	10,034.76	60.79	10,536.49	63.83	11,063.32	

2. RETIREMENT PLAN

PERS Contribution

Retirement benefits shall be provided to eligible employees in accordance with the contract between the Center and the Public Employees Retirement System (PERS) effective July 1, 1981, and as amended effective December 1, 1983, December 1, 1984, June 10, 1997, December 1, 1999, March 1, 2007, April 1, 2012, April 1, 2013, and November 1, 2013.

The Center’s PERS contract shall include A benefit formula of 2.7% @ 55 for individuals not meeting the definition of a new member according to the Public Employee’s Pension Reform Act of 2013 (PEPRA) Section 7522.04(f) (“Classic” members);

A benefit formula of 2.0% @ 62 for individuals meeting the definition of a new member according to PEPRA, Section 7522.04(f) (“New” members).

1959 Survivor Benefits

Each employee shall pay two dollars (\$2.00) per month for 1959 Survivor (Level 3) benefits.

Employer Paid Member Contributions (EPMC)

The Center shall pay the employee portion of retirement costs to a maximum of eight percent (8%) of pay for Classic members. Pursuant to PEPRA Section 7522.30, EPMC may not be paid for new members. EPMC shall be treated as reportable compensation for purposes of PERS.

Sharing Additional Costs

Employees receiving a benefit formula of 2.7% @ 55 shall contribute per table at 21.4.2, below, their PERS reportable compensation to defray the cost of optional benefits.

The table below lists the maximum cost-sharing amounts for the Center, as determined by CalPERS, on December 3, 2010.

Amendment	Permanent Increases	Unfunded Accrued Liability Increase	Total Unfunded Accrued Liability Increase
2% at 60 to 2% at 55	1.730%	1.136%	
2% at 55 to 2.7% at 55	1.904%	2.916%	
Total until 12/1/2019	3.634%	4.052%	7.686%
Total from 12/1/2019 to 3/1/2027	3.634%	2.916%	6.550%
Total after 3/1/2027	3.634%	0.000%	3.634%

Center Contribution to Retiree Health Benefit Premiums

Employee eligibility for Center contributions toward retiree medical benefit programs (to the cap set forth below in Paragraph 4 shall be graduated according to the following schedule:

Years Completed, Years of Continuous Service	Percentage of Center Contribution
10	50%
11	55%
12	60%
13	65%
14	70%
15	75%
16	80%
17	85%
18	90%
19	95%
20 or more years of service	100%

Notwithstanding the graduated chart set forth above, a unit member employed on or before June 30, 2021, shall be entitled, upon retirement from the Center to the cap set forth below in

Paragraph 4.

Effective July 1, 2014, each employee shall contribute to defraying the cost of Post-Employment Retirement Benefits by paying One Hundred Dollars (\$100.00) per month to the Center for placement in a fund that will be utilized to satisfy the future OPEB obligations of the Center.

3. INSURANCE AND OTHER BENEFITS

The Center shall provide insurance and other benefits as set forth below.

Medical insurance

The Center shall provide each full-time employee, and his/her dependents, with the option of enrolling in any medical insurance plan available through its contract with the Health Division of CalPERS.

Dental Insurance

Each full-time employee, and his/her dependents, may enroll in the dental plan selected jointly by the Center.

Vision Plan

Each full-time employee, and his/her dependents, may enroll in a vision plan selected by the Center.

Life Insurance, Accidental Death and Dismemberment, and Long-Term Disability

Each full-time employee shall be enrolled in the term life insurance, accidental death, and dismemberment, and may elect to enroll in long-term disability insurance.

State Disability Insurance

Each full-time employee shall participate in the State Disability Insurance (SDI) Program. The employee pays for State Disability Insurance.

Employee Assistance Program

The Center shall provide each full-time employee with access to the Employee Assistance Program selected jointly by the Center. The Center shall pay the monthly premium for this plan.

4. MONTHLY PREMIUMS AND OTHER COSTS

Premiums

The Center will pay up to the following amount on behalf of all full-time employees, unless the employee exercises the Center's Health Benefits (Medical, Dental, and Vision) Opt-out option described below.

Medical:

Single	Employee Plus One	Family
\$963.27/Month	\$1,926.54/Month	\$2,504.50/Month

Dental:

Single	Employee Plus Children	Employee Plus One	Family
\$57.87/Month	\$127.05/Month	\$134.30/Month	\$222.20/Month

Vision:

Single	Employee Plus One	Employee Plus Children	Family
\$7.29/Month	\$12.49/Month	\$12.75/Month	\$20.56/Month

Effective January 1, 2021:

- If there is an increase in the monthly premium changed by Kaiser, the Center, and the employee will pay 50% of that increase.
- For example, if the Kaiser rate is increased by 1.5%, the Center cap will increase by 0.75% (Single: \$819.74) and the employee will be responsible for 0.75% of the increase (\$6.10).
- If there is an increase in Dental or Vision, the Center shall cover 100% of the increase.

Opt-Out Benefits

Any employee who chooses to Opt-Out of the Center's Health Benefits (medical, dental, and vision) and is in paid status shall receive four hundred fifty dollars (\$450) per month. The employee shall be required to sign an Opt-Out Benefit Wavier.

Only employees enrolled in a Center provided a plan and in paid status will receive an employer contribution for that insurance. If an employee is not in paid status, the employee shall pay the entire premium for medical, dental, and vision.

IRC Section 125 Plan

The Center shall establish, maintain, and IRC Section 125 Plan for the benefit of its employees. Monthly costs, if any, shall be borne by the employees.



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3007
www.sfecc.ca.gov

STAFF REPORT (Report 24-30)

DATE: December 10, 2024
TO: Board of Directors
FROM: Derek Parker, Chief Executive Director
SUBJECT: **DEPUTY DIRECTOR OF ADMINISTRATION EMPLOYMENT CONTRACT**

RECOMMENDATION

The Board of Directors:

1. Approves the Employment Contract for the position of Deputy Director of Administration.

BACKGROUND

The current Administration Manager contract began May 2022 and expires December 31, 2024. In advance of the expiration, the Chief Executive Director and legal counsel negotiated an employment contract renewal with the incumbent.

The updated employment contract includes the following:

- Reclassification to Deputy Director of Administration
- Updated contract terms
- Updated wage schedule

FINANCIAL ANALYSIS

The Deputy Director will be compensated according to the Salary Schedule in Appendix A.

Should you have any questions, please contact me prior to the Board meeting.

Derek Parker
Chief Executive Director

Attachment – Deputy Director of Administration Employment Contract

Staff Report recommendation authorized by:

DocuSigned by:

7687D3D065FB0421...
Chief Executive Director

Approved as to Form:

Signed by:

02BD4EA5BA1A4EB...
Legal Counsel

EMPLOYMENT CONTRACT
between the
SACRAMENTO REGIONAL FIRE/EMS COMMUNICATIONS CENTER
and
MARISSA SHMATOVICH
(Deputy Director)

This is the Employment Contract (“Contract”) by and between the Governing Board of the Sacramento Regional Fire/EMS Communications Center (“Board” or “Center”) and Marissa Shmatovich to serve as Deputy Director (“Deputy”).

In return for the consideration and other promises set forth below, the Board and Deputy agree as follows:

I. TERM, COMPENSATION AND OTHER BENEFITS

A. Term

This Contract shall commence on January 1, 2025, and shall continue in full force for an indefinite term, unless and until such employment is terminated by either party in accordance with Article VII., below.

B. Compensation and Benefits

Deputy shall receive compensation and other benefits as set forth in Appendix A.

II. PROFESSIONAL DUTIES AND RESPONSIBILITIES

A. Full Service

Deputy shall be required to render twelve (12) months of full and regular service to the Center during each annual period covered by this Contract.

B. Senior Management

1. The position of Deputy Director is a senior management position. Deputy is an exempt employee and is not covered by the Fair Labor Standards Act.
2. Deputy shall report to, and serve at the direction of, the Chief Executive Director.

C. Duties and Responsibilities

1. Duties and responsibilities shall be as set forth in the prevailing job description for Deputy Director. The job description may be revised from time to time by the Chief Executive Director with input from the Deputy and final approval of the Board, as deemed necessary for the effective and efficient operations of the Center. A copy of the current job description is attached as Appendix B.
2. Deputy shall:
 - a. Perform all duties that are prescribed by the laws of the State of California, the Board's Manual of Policies, and Center Policies and Procedures.
 - b. Carry out all lawful directions of the Chief Executive Director and/or the Board.

III. PROFESSIONAL GROWTH

A. Professional Growth Activities

The Center encourages the continuing professional growth of Deputy through participation in:

1. The operations, programs and other activities conducted or sponsored by local, state and national associations related to fire and emergency dispatch communications centers;
2. Seminars and courses offered by public or private educational institutions which would serve to improve the capacity of Deputy to perform professional responsibilities for the Center; and
3. Informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of Deputy to perform professional responsibilities for the Center.

B. Notice to the Chief Executive Director

1. Deputy shall update the Chief Executive Director on a regular basis concerning any planned and/or completed activities.
2. Deputy shall receive advance written approval for attendance at Professional Growth Activities from the Chief Executive Director.
3. Deputy shall maintain a current, up-to-date calendar available for viewing by the Chief Executive Director, staff and Board at all times.

IV. EXPENSE REIMBURSEMENT

- A. For purchases made for all actual and necessary expenses incurred within the scope of employment and in accordance with the Center's purchasing policy, the Center shall reimburse Deputy. Expense reimbursement shall include related approved professional memberships and growth activities.
- B. Deputy shall be provided a credit card for this purpose.

V. GOALS AND OBJECTIVES

No later than January 31 of each year that Deputy performs services under this Contract, Deputy shall submit in writing, to the Chief Executive Director, annual goals and objectives for the upcoming fiscal year. The goals and objectives shall be:

- Reviewed, revised and approved by the Chief Executive Director.
- Reduced to writing and shall be among the criteria by which Deputy is evaluated as hereafter provided.

VI. EVALUATION

- A. The Chief Executive Director shall evaluate, in writing, the performance of Deputy at least once during each year that Deputy performs services under this Contract ("Yearly Evaluation"). The timeline for the Yearly Evaluation shall be set by the Chief Executive Director after consultation with Deputy.
- B. Evaluation of Deputy shall be related to the duties and responsibilities of Deputy as set forth in Article II, the goals and objectives established by the Chief Executive Director and Deputy as set forth in Article V, Appendix B (Job Description), and any applicable law and Policy (Board's Manual of Policies or Center adopted).
- C. The Evaluation shall assess both overall performance and specific criteria, in accordance with the timeline set pursuant to Article VI, Paragraph A, above.
- D. A copy of the final written Yearly Evaluation shall be delivered to Deputy and the Deputy shall have the right to submit a written response in accordance with the timeline set by the Chief Executive Director pursuant to Article VI, Paragraph A, above.
- E. If the Chief Executive Director determines that the Performance of Deputy is satisfactory or better, the Board will consider an increase in Base Salary.
- F. If the Chief Executive Director determines that the performance of Deputy is unsatisfactory in any respect, the final written Yearly Evaluation shall describe such unsatisfactory performance in reasonable detail. The Yearly Evaluation shall include recommendations for improvement in those areas where the Chief

Executive Director deems performance to be unsatisfactory and may include recommendations for improvement in other instances where the Chief Executive Director deems such to be appropriate.

- G. Additional evaluations, if deemed appropriate by the Chief Executive Director, may be performed at any time.

VII. TERMINATION OF CONTRACT

This Contract may be terminated by any of the following actions:

A. Termination By the Board (Cause Not Required)

1. Deputy is an *at-will employee* of the Center.
2. As such, the employment of Deputy may be terminated at any time and for no cause whatsoever by the Chief Executive Director, with the approval of the Board. If this option is exercised, the Chief Executive Director shall provide Deputy with written notice of termination. The effective date of termination shall be specified in the written notice of termination. *The decision shall be final.*
3. If the Contract is terminated pursuant to Article VII, Paragraph A, Deputy shall:
 - a. receive six (6) months of Base Salary as severance pay commencing with the effective date of the termination specified in the notice of termination; and
 - b. be afforded the right to return to her former position as Manager. This right shall not apply if the Contract is terminated pursuant to Article VII., Paragraph C.

B. Resignation or Retirement of Deputy

This Contract shall be terminated upon the resignation or retirement of Deputy. Except in extraordinary circumstances, Deputy shall give the Center at least ninety (90) calendar days' advance written notice of resignation or retirement.

C. Termination for Cause

Nothing in this Termination for Cause paragraph alters Deputy's *at-will employee* status:

1. Discharge for cause shall be defined as conduct which is seriously prejudicial to the Center, including but not limited to:

- a. unprofessional conduct or insubordination;
 - b. neglect of duty;
 - c. breach of Contract;
 - d. an act of dishonesty or moral turpitude;
 - e. theft or misappropriation of Center property;
 - f. any act injuring, abusing, or endangering others;
 - g. any act that might tend to bring Deputy into public disrepute, contempt, scandal, or ridicule;
 - h. any act that might reflect unfavorably on or endanger the reputation, integrity or good will of the Center, its officers, employees, agents or associated agencies; or
 - i. a violation of any lawful rule, regulation, ordinance or statute.
2. Should the Board elect to terminate this Contract pursuant to this section, the Board shall notify Deputy in writing. The effective date of termination shall be determined by the Board and specified in the written notice of termination.
 3. Upon request by Deputy, the Board shall serve upon Deputy a reasonably detailed statement of charges. Deputy shall provide notice of the request for statement of charges to the Board within ten (10) days of the service of the notice of termination.
 4. Upon request, Deputy will be afforded an opportunity for a hearing before the Board, which shall include the right to be represented by counsel, the right to record the hearing and the right to call witnesses. Deputy shall provide notice of the request for hearing pursuant to this section to the Board within thirty (30) days of the service of notice of termination. If Deputy chooses to be accompanied by legal counsel at such hearing, Deputy shall bear any costs therein involved. Such hearing shall be conducted in closed session, unless Deputy requests an open meeting. Deputy shall be provided a written decision describing the results of the hearing. The decision of the Board shall be final.
 5. In appropriate circumstances, progressive discipline may be utilized by the Board in lieu of discharge for cause. Such use is, however, at the sole discretion of the Board.

VIII. GENERAL PROVISIONS

A. Full and Complete Contract

This Contract is the full and complete contract between the Center and Deputy and supersedes all prior negotiations, representations or agreements, either written or oral. It can be changed or modified only by an agreement in writing, signed by the Chief Executive Director, Deputy, and Board.

B. Subject to Applicable Laws and the Board’s Manual of Policies

Except as modified herein, this Contract is subject to all applicable laws of the State of California and to the lawful rules, and Manual of Policies of the Board. Said laws, rules, and policies, to the extent they have not been lawfully superseded by this Contract, are hereby made a part of the terms and conditions of this Contract as though fully set forth herein.

C. Severance Clause

Should any provision of this Contract be declared or determined by a court of competent jurisdiction to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining parts, terms or provisions shall not be affected thereby, unless to do so would frustrate the intent and purpose of this Contract. Said illegal, invalid or unenforceable part, term or provision shall be deemed not to be a part of this Contract.

D. Venue and Governing Law

Any action arising out of this Contract shall be brought in Sacramento County, California, regardless of where else venue may lie. This Contract shall be governed by and construed in accordance with the laws of the State of California.

E. Negotiated Agreement

The Center and Deputy acknowledge and agree that the terms and provisions of this Contract have been negotiated and discussed between them, and that this Contract reflects their mutual agreement regarding the subject matter of this Contract. Because of the nature of such negotiations and discussions, neither party shall be deemed to be the drafter of this Contract, and therefore no presumption for or against the drafter shall be applicable in interpreting or enforcing this Contract.

IN WITNESS HERETO, we affix our signatures to this Contract as the full and complete understanding of the relationships between the parties.

[Signatures on Following Page]

**GOVERNING BOARD OF THE SACRAMENTO
REGIONAL FIRE/EMS COMMUNICATIONS CENTER**

Chairperson of the Governing Board

Date

ACCEPTANCE:

I hereby accept the terms of this Contract of Employment and agree to fulfill all of the duties of Deputy Director for the Sacramento Regional Fire/EMS Communications Center

Marissa Shmatovich

Date

COMPENSATION AND OTHER BENEFITS

1. COMPENSATION

A. Base Salary

1.

The Deputy's Base Salary shall be:

<u>Annual</u>	<u>Monthly</u>
Step 1	\$13,856.50
Step 2	\$14,558.78
Step 3	\$15,286.71
Step 4	\$16,051.05
Step 5	\$18,858.60

2. Deputy shall be initially placed on Step 2. Deputy's salary shall receive a step increase beginning on July 1, 2026 and each year that Deputy performs services under this Contract thereafter. Deputy's Base Salary may also be increased as set forth in Article VI, above.

B. Health and Welfare Benefits

1. Insurance Plans

a. Medical Insurance

Deputy, and Deputy's dependents, shall have the option of enrolling in any medical insurance plan available through the Center's contract with the Health Division of the Public Employees Retirement System (PERS).

Deputy shall receive the same Center contribution toward medical insurance provided for in the Collective Bargaining Agreement by and between the Center and Local 522, whichever is greater.

b. Dental Insurance

Deputy, and Deputy's dependents, shall have the option of enrolling in the dental plan selected by the Center.

Deputy shall receive the same Center contribution toward medical insurance provided for in the Collective Bargaining Agreement by and between the Center and Local 522, whichever is greater.

c. Vision Insurance

Deputy, and Deputy's dependents, shall have the option of enrolling in the vision plan selected by the Center.

Deputy shall receive the same Center contribution toward medical insurance provided for in the Collective Bargaining Agreement by and between the Center and Local 522, whichever is greater.

d. Life Insurance Benefits

The Center shall provide Deputy with a life insurance policy in the amount of Fifty Thousand Dollars (\$50,000.00). The Center shall pay the full premium cost.

e. Long-term Disability Benefits

The Center shall provide a long-term disability insurance plan for Deputy. The Center shall pay the full premium cost.

C. Allowances

1. Uniform

- Deputy shall be provided one "Class A" uniform within 30 days of signing this Contract.
- Deputy shall follow the uniform policy of the Center.
- Deputy shall receive a uniform allowance in the amount of One Hundred Dollars (\$100.00) per month.

2. Transportation

The Center shall provide Deputy with a Center-owned vehicle that shall be marked in accordance with Internal Revenue Service Regulations ("Vehicle"). This vehicle is a "take-home" vehicle and is assigned in recognition of the need to respond 24/7.

- There shall be no additional compensation for use of Deputy's personal automobile.

- Travel other than by automobile shall be reimbursed in accordance with adopted Center policies.
- Use of the Center-provided credit card, issued in accordance with Center Policy, is authorized for fuel in the Vehicle.
- The Vehicle is to be used only for Center business (which includes commuting to and from work).
- The Center is responsible for all maintenance on the vehicle.

3. Technology

Deputy shall be provided with the appropriate technology (*e.g.* cell phone, tablet (iPad), computer, and supporting service/data plans) to perform her duties. Appropriate personal use is permitted.

D. Retirement

1. PERS Contribution

- a. Retirement benefits shall be provided to Deputy in accordance with the contract between the Center and PERS adopted by the Board in 2013:
 - 2% at 62
 - highest average over 36 consecutive months
 - conversion of accrued/unused sick leave to service credit, in accordance with the Center/PERS contract.
- b. Paragraph intentionally omitted. (Note: Effective January 1, 2013, the law prohibits Employer Paid Member Contributions (“EPMC”) for “PEPRA” employees.)
- c. Paragraph intentionally omitted. (Note: Effective January 1, 2013, the law prohibits Employer Paid Member Contributions (“EPMC”) for “PEPRA” employees.)
- d. Optional Benefits Cost Sharing (OBCS) shall be paid by Deputy in the same manner as it is by other “PEPRA” non-represented Center employees.
- e. Upon retirement, Deputy shall receive full medical benefits, not to exceed employee plus one (at the lesser of Kaiser HMO or Blue Shield HMO) and shall follow the PERS guideline and Board Resolution in the same manner as it is by other “Classic” non-represented Center employees. On January 1, if the increase in the

premium cost for any plan (medical, dental or vision) is greater than five percent (5%), the Center's obligation shall be limited to five percent (5%) for that plan.

2. 1959 Survivor Benefits

Deputy shall pay Two Dollars (\$2.00) per month for 1959 Survivor (Level 3) benefits.

E. Deferred Compensation

1. The Center has entered into an agreement with PERS to provide an IRC 457 Deferred Compensation investment program. Deputy may place a portion, up to the current legal maximum, of pre-taxable wages into a tax deferred account until retirement or termination of employment with the Center.
2. The Center shall establish an IRC §401(a) plan to be utilized by Deputy and other employees.

2. VACATION, HOLIDAYS and LEAVES

A. Annual Vacation

1. Entitlement

Deputy shall be credited with the following hours of annual vacation for each month of service with the Center:

<u>Year Through and Including</u>	<u>ANNUAL</u>	<u>MONTHLY</u>
1-3	96 hours	8 hours
4-6	120 hours	10 hours
7-9	144 hours	12 hours
10-12	168 hours	14 hours
13 and over	192 hours	16 hours

2. Vacation Leave Sell-Back

Deputy shall be permitted to sell back seventy-two (72) hours of vacation leave hours. At the time of sell-back, the Deputy must still have seventy-two (72) hours of accrued and unused vacation in their bank.

3. Annual Leave Bank

- a. Deputy may not have credited to Deputy's account, at any time, more than twice Deputy's annual accrual rate of vacation.

- b. If Deputy has accumulated the maximum permitted, vacation accrual shall be suspended, and Deputy shall accrue no additional vacation until Deputy's vacation accumulation is less than the maximum.
- c. The Center reserves the right to direct Deputy's use of vacation.

B. Holidays

The Center recognizes fourteen (14) paid holidays:

January 1 st	New Year's Day
3 rd Monday in January	Martin Luther King Jr. Day
2 nd Monday in February	Lincoln's Birthday
3 rd Monday in February	President's Day
Last Monday in May	Memorial Day
July 4 th	Independence Day
1 st Monday in September	Labor Day
2 nd Monday in October	Columbus Day
November 11 th	Veterans Day
4 th Thursday in November	Thanksgiving Day
Friday after Thanksgiving	Day After Thanksgiving
December 24 th	Christmas Eve
December 25 th	Christmas Day
December 31 st	New Year's Eve

C. Senior Management Leave

- 1. Upon signing this Contract, Deputy shall be credited with 120 hours of Senior Management Leave.
- 2. Deputy is entitled to cash out any unused portion of accrued Senior Management Leave. Senior Management Leave resets on July 1st of each year in the amount of 120 hours.

D. Sick Leave

- 1. Definition

Sick Leave, as used in this Contract, shall be defined as absence from work without loss of pay because of Deputy's non-service-related illness or injury.

As provided under Labor Code section 233, accrued leave may also be utilized for the reasons specified in Labor Code section 246.5, subdivision (a), involving a family member as defined in Labor Code section 245.5.

2. Entitlement

- a. Deputy shall earn ten and one-half (10½) hours of sick leave for each month of service.
- b. Deputy shall be entitled to accumulate sick leave on an unlimited basis.
- c. There shall be no cash compensation for unused sick leave upon termination of Deputy's employment with the Center by the Board under this Contract. The current PERS contract, however, provides for conversion of sick leave to service credit.

D. Other Leaves

1. Military

Deputy shall be eligible for leaves of absence for military duty in accordance with the requirements of applicable State and Federal law.

2. Disability

Should Deputy become physically disabled, and exhausts Deputy's entitlement to paid leave under this Contract, Deputy may request and will be granted an unpaid leave of absence of up to four (4) calendar months.

- a. This additional leave, if requested, shall also satisfy the Center's obligation under the state and federal "Family Leave Acts." During this leave, the Center shall have the right to refill Deputy's position on a permanent basis if failure to do so would cause substantial injury to the operations of the Center.
- b. While on this leave of absence, Deputy shall:
 - continue to be covered under the Center's Health, Dental, Vision, Life and LTD programs, with the Center making its normal contribution toward such coverage;
 - not accrue additional sick leave and/or vacation.

3. Funeral Leave

a. Leave for Family Members

- Deputy shall be eligible for up to five (5) consecutive calendar days of leave, commencing no later than seven (7)

days after the death, without loss of pay for the purpose of arranging for and/or attending the funeral of a member of Deputy's immediate family.

- Deputy shall list the relationship to the deceased on the leave request form.
- For the purposes of this section, immediate family includes spouse, child, mother, father, aunt, uncle, grandmother, grandfather, mother-in-law, father-in-law, sister, brother, brother-in-law, sister-in-law, daughter-in-law, son-in-law, or any person permanently domiciled in Deputy's household.

b. Notice

Deputy should make every attempt possible to notify the Chief Executive Director when the use of funeral leave is anticipated.

4. Leave for Trial Jury Service

a. Summons for Service

Should Deputy be summoned for trial jury service in either State or Federal court, Deputy will be released from scheduled duty without loss of pay for those periods during which Deputy is required to be present at the courthouse. Deputy shall request "telephone standby" when this option has been offered to Deputy.

b. Notice to Center

If Deputy is required to report for jury service, Deputy shall notify the Chief Executive Director of that fact and the Chief Executive Director shall arrange for replacement as required. Proof of jury service shall be submitted to the Chief Executive Director.

5. Other Leaves in Accordance with the Law

Deputy may be entitled to receive other leaves if required by State or Federal law.

E. Notice/Report

Deputy shall receive written approval from the Chief Executive Director for her usage of leaves provided in this section (Vacations, Holidays and Leaves).

JOB DESCRIPTION AND MINIMUM QUALIFICATIONS

**CLASSIFICATION:
DEPUTY DIRECTOR**

FLSA: Exempt

Bargaining Unit: Unrepresented Confidential Employee

SUMMARY FUNCTION

The Deputy Director is an at-will employee pursuant to the terms of an employment contract. Under the general direction and supervision of the Chief Executive Director (CED), the Deputy Director assists in planning, organizing, and directing the designated division of the Sacramento Regional Fire/EMS Communications Center (SRFECC). The Deputy Director also assists the CED in following any direction(s) from the Governing Board including achieving Board policies, procedures, goals, and any mandates provided by the Board; performs other duties as directed.

GENERAL CHARACTERISTICS

The Deputy Director is responsible for directing all personnel, including managing and supervising the operations of the designated division within SRFECC; carry out a variety of assignments directly supporting the CED and Governing Board’s use of a master plan, fiscal budget development and oversight.

ESSENTIAL FUNCTIONS

Duties

- When designated by the CED, serve as the CED in the absence of the CED.
- Manage, plan, organize, direct, and control the activities of the programs and functions of the assigned division of the SRFECC; direct subordinate personnel to ensure appropriate staffing and schedule supplemental or overtime work when necessary.
- Serve as an assistant and confidential aide to the CED; consult and advise in an honest, frank, tactful, and timely manner; promote a positive, harmonious, and effective working relationship with the Governing Board, SRFECC personnel, and members of the community.
- Participate in and fulfill major responsibilities for the development and implementation of SRFECC’s strategic short and long-range planning efforts, goals and objectives, budgeting, and programs consistent with SRFECC’s mission.
- Manage, train, and motivate SRFECC personnel under their assignment in the performance of daily work routines, special projects, and staffing.

- Hold subordinates accountable for the enforcement of rules, regulations, orders, procedures, policies and employment agreements.
- Evaluate and appraise the performance of subordinate staff; may conduct internal investigations and report to the CED with findings; may recommend discipline based on findings; keep CED informed in a timely fashion.
- Conduct and/or participate in working meetings with a wide variety of individuals and groups; utilize their leadership, management, and interpersonal skills in reaching decisions, formulating recommendations, and provide negotiation/resolution of competing issues that are significant, sensitive, and may often be controversial.
- Review and oversee preliminary and final budgets for the assigned division of the SRFECC; to include staffing, training, services, supplies, and improvements; utilize the chain-of-command, organizational structure, and the appropriate delegation of authority and responsibility for various work projects; present program and budget recommendations.
- Explain, justify, defend, and promote SRFECC programs, policies, rules, regulations, and activities; represent SRFECC to Governing Board, any special interest groups, appropriate officials of the local, state, and federal governments as well as general public.
- Attend regular and special Governing Board meetings; provide background information and research data to the Governing Board through personal and/or subordinate staff reports on plans, proposals, alternatives, and provide recommendations on agenda presentation items.
- Coordinate and manage special projects; develop, recommend and assist in formulating SRFECC rules, regulations, policies, and procedures; receive and answer SRFECC correspondence for general inquiries and for any SRFECC matters.
- May respond at any time (day or night) to the Center for any purpose; may assume any subordinate position or relieve any subordinate for re-assignment; may be required to make emergency operational decisions under conditions of extreme physical and/or mental stress; maintain clear and effective command communications with CED and SRFECC staff as well as representatives of other agencies; appropriately accommodate and direct inquiries from the media.
- Review and may inspect personnel, apparatus, buildings and grounds, equipment, training evolutions and exercises, emergency and routine operations and procedures, and other aspects of SRFECC functions as may be necessary to personally observe that discipline, fitness, and/or operational readiness is maintained, and results achieved are within performance standard parameters.
- Recommend appointment of subordinates; direct their training, development; recommend discipline and release of personnel for cause.
- Communicate, coordinate, and cooperate with the fire districts and the departments that SRFECC serves as well as with the surrounding contiguous fire departments and assists in maintaining the operational readiness of mutual aid assistance programs.
- Develop and recommend goals and objectives; delegate authority and responsibility to meet the goals, strategies, and objectives; evaluate and report to the CED on the effectiveness and efficiency of the assigned division of the SRFECC.

Physical Requirements

Maintain physical ability and stamina to meet position tasks and responsibilities. Physical abilities must be commensurate with the essential functions of the position.

The physical requirements described here are representative of those that must be met by a position incumbent in order to successfully perform the essential duties of this job:

- Mobility: continuous use of keyboard; frequent sitting; intermittent twisting; occasional walking, standing, bending and stooping; and occasional driving;
- Lifting: regularly up to ten (10) pounds;
- Vision: constant use of overall vision and continuous computer use;
- Dexterity: frequent repetitive motion; frequent writing; frequent grasping, holding and reaching;
- Hearing/Talking: frequent hearing and talking in person and/or on the phone

No person shall pose a threat to themselves or to the health and safety of other individuals in the work place, or to the public they serve.

MINIMUM QUALIFICATIONS

Education & Experience

The education or experience requirements may be modified or waived at the sole discretion of the Chief Executive Director. At least one of the education or experience requirements must be met; both requirements cannot be modified or waived. The Sacramento Regional Fire/EMS Communications Center Board of Directors shall be notified of any such modifications or waivers.

Education:

- Possess a high school diploma or equivalent GED certificate.
- A Bachelor's Degree from a post-secondary institution currently accredited by any accreditation body recognized by either the Counsel for Higher Education Accreditation (CHEA) or the United States Department of Education with a major in public or business administration, fire service or emergency services management, or a closely related field. A Master's Degree with a major in any similar field is highly desirable.
- Additional qualifying experience may substitute for the education requirement on a year-for-year basis.

Experience: Five years of increasingly responsible work experience, at least two of the five years' experience should be working in a Public Safety Communications Center at a supervisory, managerial, administrative, or executive staff level, and which would demonstrate the knowledge and abilities listed below.

Special Requirements

Offers of employment are contingent upon successful completion of a physical to include a drug screen.

- Age: Must be a minimum of eighteen (18) years of age;
- Possess a valid Class C Driver License and maintain it throughout employment;
- Pass a background investigation;
- Pass psychological examinations that relate to job requirements;
- Respond promptly to SRFEC on a 24-hour basis.

Personal Qualities

The highest level of discretion, tact, integrity, judgment, and loyalty.

Additional Desirable Qualities

Bilingual ability.

Knowledge & Ability Requirements

Knowledge of:

- Principles of organization and administrative review necessary to plan, analyze, develop, direct, and evaluate programs, policies, and organizational structures and administrative problems.
- Principles of employee management, supervision, EMDQ, and training.
- Principles and methods of fiscal management, budgetary preparation and controls, program planning, implementation and administration.

Ability to:

- Establish and maintain harmonious and effective working relationships with a wide variety of people that include senior management, employees, outside agencies, and the general public; speak effectively in public.
- Develop effective working relationships with District Divisions.
- Direct a program of research and analysis resulting in recommendations on complex administrative issues, programs and budgetary problems.
- Analyze administrative problems, reach practical and logical conclusions and put effective changes into practice.
- Develop effective working relationships with a variety of government and community agencies, and District personnel involving all organizational levels.
- Prepare and present concise, logical, oral and written reports; and explain policy, procedures or recommendations on a wide variety of administrative issues.
- Implement principles and practices of public administration, financial management, and personnel management.

- Understand any regulatory agencies laws, rules, regulations, procedures, and policies that pertain to maintaining the operational readiness of SRFECC.
- Develop and present analytical reports.
- Conduct performance evaluations.
- Implement progressive discipline.
- Schedule and maintain 24-hour working operations.
- Conduct oneself with the highest quality of leadership and integrity.
- Communicate clearly and concisely in English, orally and in writing.
- Prioritize multiple projects and tasks to achieve desired goals in a timely manner.
- Reason and act decisively under stressful and/or emergency situations.
- Work independently with minimum supervision.
- Perform any other duties as assigned.

DISCLAIMER

This classification is not an exhaustive statement of duties, responsibilities, and requirements.

All SRFECC Employees are required to perform other job-related tasks/functions as assigned by their supervisor.

NONDISCRIMINATION IN EMPLOYMENT

SRFECC shall not unlawfully discriminate against employees or job applicants on the basis of sex, race, color, religious creed, national origin, ancestry, age, marital status, sexual orientation, physical or mental disability, status as a veteran or any other basis prohibited by federal, state or local law.

SRFECC shall not discriminate against physically or mentally disabled persons who, with reasonable accommodation, can perform the essential functions of the job in question.



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.sfecc.ca.gov

STAFF REPORT (24-31)

DATE: December 10, 2023
TO: Board of Directors
FROM: Marissa Shmatovich, Administration Manager
BY: Chuck Schuler, Telecommunications Engineer

SUBJECT: SIMULCAST VHF EQUIPMENT ORDER

RECOMMENDATION

The Board of Directors:

1. Approve simulcast project equipment and service expenditures.

BACKGROUND/ANALYSIS

The Simulcast VHF project began in FY23/24 with base station upgrades. This project will link the North and South transmitters, eliminate the need for the store-and-forward repeaters, and consolidate existing and additional sites into one system. With the delays caused by the store-and-forward repeaters this project will reduce paging times and thus improve response times. Additionally, this reduces the confusion with listening to multiple transmitters in the field (hearing scratchy audio at times) and also streamlines station alerting with a live dispatcher or through automated dispatching by eliminating the need for selection between transmitters. Finally, County Radio (SRRCS) has indicated that they will not support the South Substation Site (current South Transmitter location) connectivity in the future and this also creates a system independent of their support.

In the previous fiscal year, the Tait base stations were upgraded to radios that will allow for simulcast operation. Now, additional sites are being developed to fully augment the system.

The equipment and services listed here provide for the site development and backhaul equipment to link the sites together.

Site 1: SRFECC

Replace VHF antennas, change Staten Island link to Cosumnes HQ, add backhaul link to Station 87 / Herald Fire.

Site 2: Cosumnes HQ

Utilize existing tower to link to SRFECC and to Staten Island sites. Install VHF transceiver and link equipment.

Simulcast VHF Equipment Order
Staff Report 24-31

Site 3: Staten Island

Upgrade existing link and steer towards Cosumnes HQ. Add link to Herald Fire.

Site 4: Station 87 - Herald Fire

Build out a new site utilizing an existing tower. Install links to SRFECC and Staten Island. Install VHF base station and reconfigure existing equipment as required.

FINANCIAL ANALYSIS

The Center has obtained the following quotes in accordance with policy 3.017 – Procurement:

- Tessco quote #25005828: The parts included in this quote are based on GSA pricing whenever available (gsa.gov). \$37,611.65
- EMR quote #15538: This piece of equipment was specified by the consultant engineers and is a filter device only available directly from the manufacturer. \$8,903.25
- NRCI Telecom quotes: This vendor was the only received response and is also the Tower Climbing vendor familiar with and commonly utilized by SRFECC.
 - Site 1 (SRFECC) \$6,964.99
 - Site 2 (Staten Island) \$11,216.08
 - Site 3 (Station 78) \$7,829.45
 - Site 4 (Station 87) \$8,124.24
- PSI, Inc quote #12267: This work has been bid by two separate vendors and the selected vendor presented the lowest cost and highest level of familiarity with the project. \$9,715.58
- Tait quote #24062103. These radio parts are for existing Tait radios and are being purchased through the NASPO contract through Vision Communications. \$5,742.07
- Vision Communications quote #24062501. This is a software upgrade from Tait and is being purchased through the NASPO contract through Vision Communications. \$929.49
- Vision Communications quote #24062701. These Tait test radios are being purchased through the NASPO contract through Vision Communications. \$7,520.17

Simulcast VHF Equipment Order
Staff Report 24-31

- Vision Communications Mimomax quote # 24071203. This link equipment is being purchased through the NASPO contract through Vision Communications. \$90,835.26

The total project cost of \$ 195,392.23 is partially covered by fixed asset accrual of 178,600.76 and the balance of \$16,791.47 will be booked to FY24/25 GL-6220 Radios & Equipment with no unanticipated fiscal impacts.

This request is in alignment and support the 2030 Strategic Blueprint and Growth Strategy focus areas:

- 4C: Invest in the Center's long term facility, technology, and communication needs and a modern disaster recovery site.

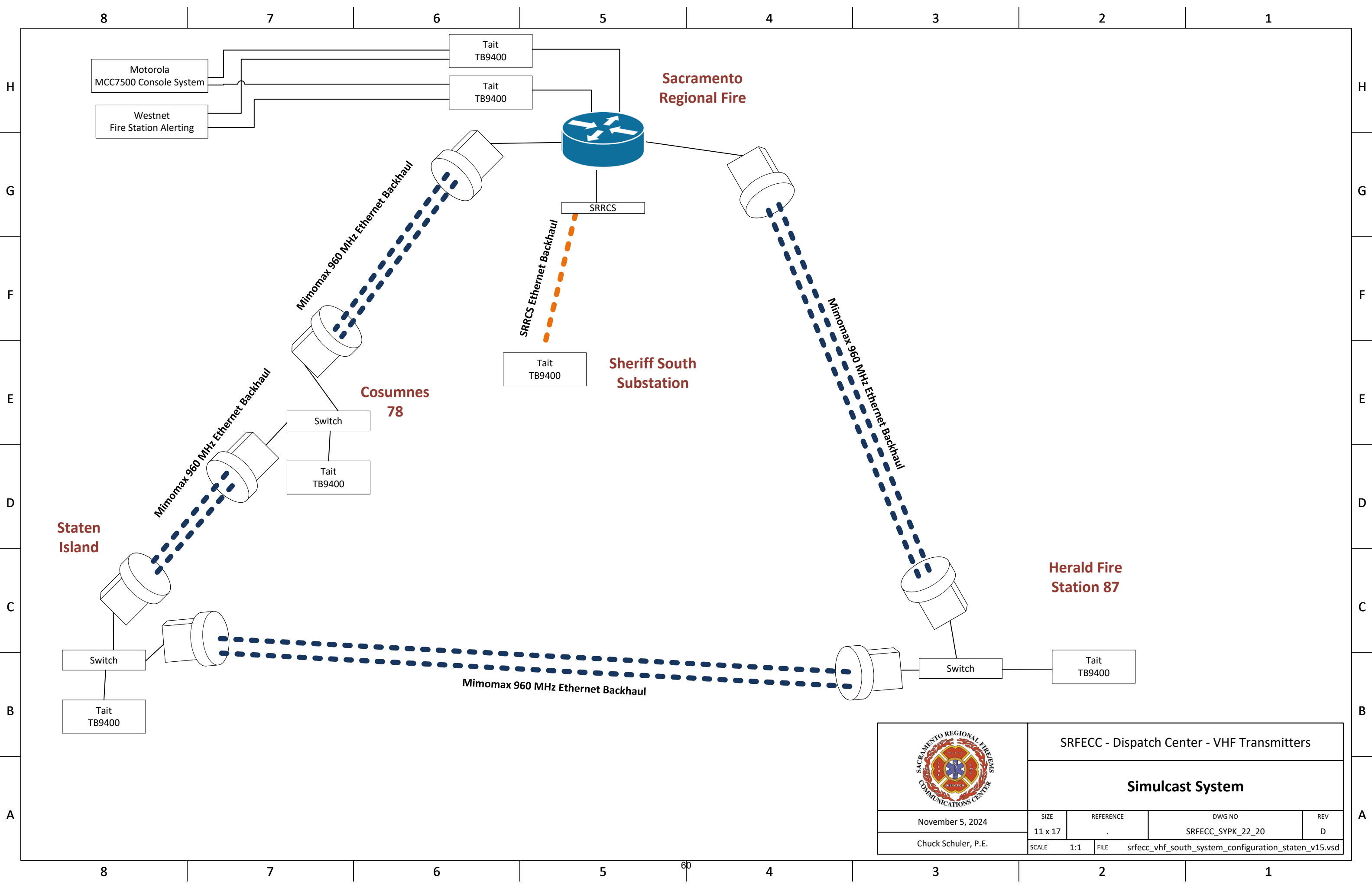
Signed by:




MARISSA SHMATOVICH
ADMINISTRATION MANAGER

Attachments –

Simulcast System Diagram
Tessco Quote #25005828
EMR VHF Specs
EMR Quote #0015538
NRCI Telecom Quote – Site 1
NRCI Telecom Quote – Site 2
NRCI Telecom Quote – Site 3
NRCI Telecom Quote – Site 4
PSI Quote #1328
Vision Communications Quote #24062103
Vision Communications Quote #24062501
Vision Communications Quote #24062701
Vision Communications Quote #24071203



	SRFECC - Dispatch Center - VHF Transmitters			
	Simulcast System			
November 5, 2024	SIZE 11 x 17	REFERENCE .	DWG NO SRFECC_SYPK_22_20	REV D
Chuck Schuler, P.E.	SCALE 1:1	FILE srfecc_vhf_south_system_configuration_staten_v15.vsd		

<p>TESSCO Incorporated 11126 McCormick Road Hunt Valley, MD 410.229.1000 USA</p> <p>Prepared By: SAP_WFRT</p> <p>USA, Canada, Mexico : TEL 1-800-472-7373</p> <p>All other Countries : TEL 1-410-229-1200 FAX 1-410-229-1480</p>	<p>SOLD TO: 2100039707 Sacramento Regional Fire 10230 Systems Parkway Sacramento CA 95827-0000</p> <p>Contact: CHUCK SCHULER Telephone:</p>	<p>SHIP TO: 2100039707 Sacramento Regional Fire 10230 Systems Parkway Sacramento CA 95827-0000</p> <p>Valid From: 06/27/2024 Valid To: 07/26/2024</p> <p><i>Tessco will use commercially reasonable efforts to hold pricing for 30 days.</i></p>
<p>Customer Reference: 25005828 Quotation Number: 25005828</p>		<p>Payment Terms: Credit Card Estimated Weight: 1,609.134 LB Ship Via: 5 day ground</p>

Tessco SKU	UOM	Description	MFG Part No.	Order QTY	Unit Price	Ext. Price
246385	EA	*FSJ1-50A SureFlex Jumper 1M	F1B-PNMBM-1M	3	48.28	144.84
This is a non-cancelable, non-returnable item and will be ordered specially for you. Please allow for extended delivery.						
79492	EA	150-157 MHz 6dB Fiberglass Omni Antenna	ANT150F6-3	3	2,584.90	7,754.70
566846	EA	*6' LDF4-50A Low PIM Jumper NM - NF	L4A-NMNF-6-P	13	34.47	448.11
This is a non-cancelable, non-returnable item and will be ordered specially for you. Please allow for extended delivery.						
325410	EA	N-Male Positive Stop for 7/8" AVA5-50	AL5NM-PSA	52	30.21	1,570.92
570554	EA	Grounding Kit 1/2 in, 2 Hole	241545	8	36.75	294.00
417125	EA	Support/Hoist Grip 1/2 superflex	L4SGRIP	4	16.50	66.00
21872	EA	152-156 MHz 3dB Fiberglass Omni Antenna	FG1523	1	241.38	241.38

This Quote is governed by the current signed agreement between the parties. If such an agreement does not exist, the following terms apply: www.tessco.com/go/terms
 Products affected by duties, taxes, tariffs and other fees subject to change at any time. Tessco will use commercially reasonable efforts to hold pricing for 30 days.
 Partial shipments, future shipments, and price quotes may be subject to additional costs, tariffs, and/or fees including shipping charges.

Tessco SKU	UOM	Description	MFG Part No.	Order QTY	Unit Price	Ext. Price
468183	EA	Standard Grounding Kit for 5/8" and 7/8"	241088-2	25	29.82	745.50
342251	EA	6' LMR400 Jumper NM - NF	LMR400NMNF-6	2	45.36	90.72
389065	EA	ANDREW 6' LDF4-50 Low PIM Jumper NM - NM	L4A-NMNM-6-P	3	85.00	255.00
79518	EA	806-896 MHz 9dB 6 Element Yagi Antenna	Y8066	1	190.23	190.23
43254	EA	Bulkhead Arrestor, N/F	IS-B50HN-C2	17	101.18	1,720.06
411943	EA	144-174 MHz 10dB 6 Element Yagi Antenna	ANT150Y10H	2	2,422.27	4,844.54
488906	EA	Antenna for Yagi COMP	ANT150Y10HANT	2	0.00	0.00
468945	EA	Boom for Yagi COMP	ANT150Y10HBOOM	2	0.00	0.00
C383188	FT	*1/2 in Foam Heliax Cable, Black	LDF4RK-50A	800	2.25	1,800.00
CUTLENGTH	FT	Individual Cable Length		800	0.00	0.00
383188	FT	*1/2 in Foam Heliax Cable, Black	LDF4RK-50A	800	0.00	0.00
551613	EA	Medium Parcel Reel	MED PARCEL REEL	1	0.00	0.00
414440	EA	*Cable Handling/Cutting	CABLE CUT	1	0.00	0.00

This is a non-cancelable, non-returnable item and will be ordered specially for you. Please allow for extended delivery.

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210103	EA	*Standard Rack 19"Wx7"H x 3"D Gray 45 RM	55053-103	2	340.00	680.00
This is a non-cancelable, non-returnable item and will be ordered specially for you. Please allow for extended delivery.						
473368	EA	Pre-Laced Hoisting Grip, (7/8")	L5SGRIP	13	22.19	288.47
377273	EA	1/2 inNM +Stop AL4RPV, LDF4 & HL4RP-50	L4TNM-PSA	16	15.81	252.96
C241245	FT	*AVA5P-50-C JACKET 50-OHM 7/8" AVA CABL	AVA5P-50-C	2,500	4.64	11,600.00
CUTLENGTH	FT	Individual Cable Length		2,500	0.00	0.00
241245	FT	*AVA5P-50-C JACKET 50-OHM 7/8" AVA CABL	AVA5P-50-C	2,500	0.00	0.00
571540	EA	Large Bulk Reel	LARGE BULK REEL	1	0.00	0.00
414440	EA	*Cable Handling/Cutting	CABLE CUT	1	0.00	0.00

This is a non-cancelable, non-returnable item and will be ordered specially for you. Please allow for extended delivery.

Lead times are estimated. Please contact us if improved lead times are required. Availability is subject to change. A PO is required to reserve stock.

Based on Pricing level at time of request.

To confirm price and availability, build a Worksheet on
<www.tessco.com> for your current, everyday lowest total cost.

Subtotal:	32,987.43
Delivery and Handling:	1,611.61
CA Sales Tax:	3,012.61

Currency: United States Dollar	TOTAL:	37,611.65
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 Partial shipments, future shipments, and price quotes may be subject to additional costs, tariffs, and/or fees including shipping charges.

VHF Base Station Iso-plexer

Electrical Specification

Frequency Band	150 – 174 MHz
Transmitter Input Power	125 Watts max.
Insertion loss Transmit	2 dB max.
Insertion loss Receive	1.0 dB max.
Isolator Model Number	W8450/34
ANT-TX Isolation	60 dB min.
2nd Harmonic Model Number	6550/S
2 nd Harmonic Suppression	50 dB min.
Duplexer Model Number	64544/SNC
TX-RX Offset	1 MHz, min.
Isolation Tx - Rx	80 dB min.
Isolation RX - TX	80 dB min.
Nominal Impedance	50 Ohm
VSWR	1.25:1 max

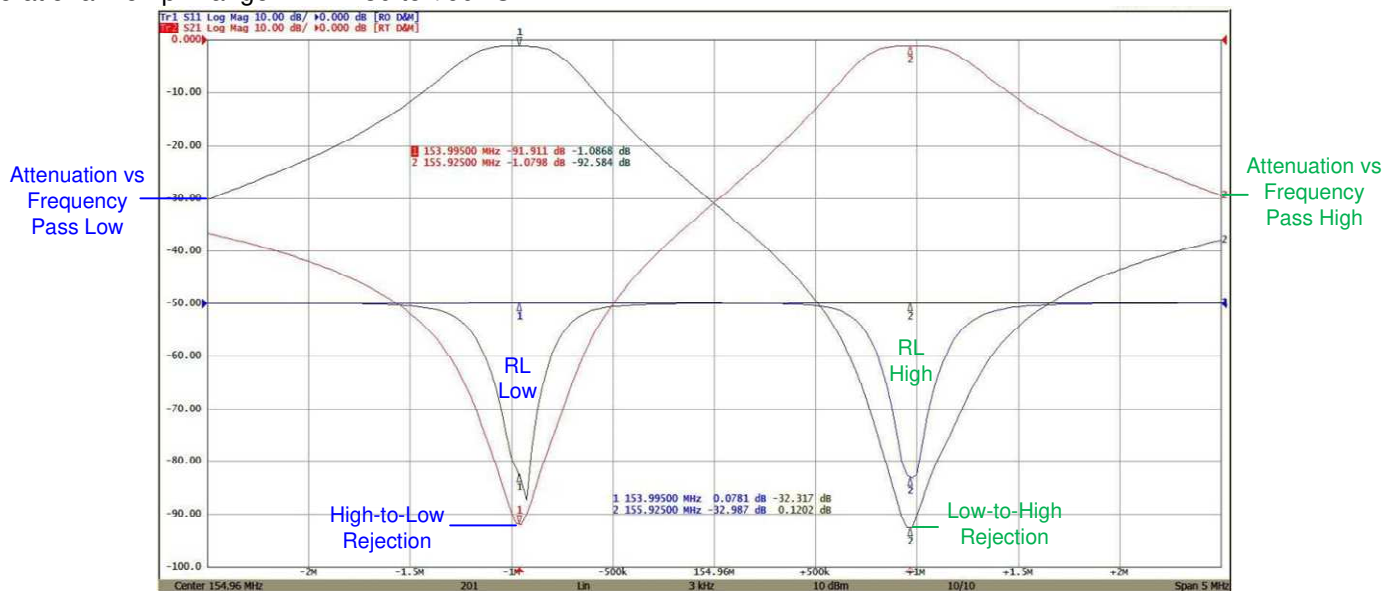


Mechanical Specifications

Finish	EMR Gray
Connectors	N Female
Rack Mounting	19" EIA
Rack Height	19 RU max
Depth	6.125" (156 mm)
Weight	36 lb (16.4 kg)

Environmental Specification

Operational Temp. Range - 30 to +60 °C





QUOTATION

EMR Corporation
 17431N. 25th Ave.
 Phoenix, AZ 85023
 623-581-2875 800-796-2875
 Fax: 623-582-9499
 Web: emr.com e-mail: sales@emr.com

TO:
 SACRAMENTO REGIONAL FIRE/
 EMS COMM CENTER
 10230 SYSTEMS PKWY
 SACRAMENTO, CA 95827

SHIP TO:
 SACRAMENTO REGIONAL FIRE/
 EMS COMM CENTER
 10230 SYSTEMS PKWY
 SACRAMENTO, CA 95827

ATTN: CHUCK SCHULER

TEL: 916-591-0380

ATTN: CHUCK SCHULER

Quote No.	Date	Cust No	S/M	Referenced	Delivery	Terms	F.O.B.	Expiration
0015538	5/28/2024	SRFCC		15538-JW	TBD @ P.O. REC.	TBD	ORIGIN	45 DAYS
Item	Quantity	UM	Part	Description			Net Unit \$	Net Price \$
001	3	EA	W64544/SNCI-2	SITE: VHF SIMULCAST ISO-PLEXER VHF 4" 4PN 125W DL Frequency: 3 @ TX: 154.1900 Frequency: 3 @ RX: 155.9400			2,967.75	8,903.25
Total for Quote \$								8,903.25

Please be advised a 3% surcharge will apply to all credit card payments

Net price is the final charge you pay after the discount and is exclusive of all taxes, surcharges, duties, transportation charges, freight, and insurance unless otherwise stated on this quotation.

EMR Corporation strictly adheres to all laws and regulations of the United States Government regarding the export and re-export of our products outside the United States of America. EMR Corporation requires notification regarding the intention to export any product outside the United States of America. Information for the export or re-export requires country of ULTIMATE destination, purchasing individual(s), corporations, financial institution(s), shipping documentation, and shipping entities. This information must be disclosed and on file at EMR Corporation prior to any shipments in accordance with the Export Administration Regulations. Any action contrary to U.S. laws is strictly prohibited.



Site 1

Sacramento Regional Fire

10230 Systems Parkway, Sacramento

- 1.1 Install SRF supplied 6' paralector antenna (True North Azimuth = 168.30° to Herald, @ 22 m).
- 1.2 Remove and replace SRF supplied 154 MHz Main antenna (25 m).
- 1.3 Remove and replace SRF supplied 154 MHz Backup antenna (25 m).
- 1.4 Redirect existing paralector from 203° to 190° true north.

NRCI provides all cable mounting hardware, labor and any required tooling and equipment.

Labor - \$5,130.00

Equipment: \$325.00

Material: \$1,509.99

Total: \$6,964.99

Mathew Brunello | Project Manager
NRCI Telecom | O: (530) 878-3970 | C: (916) 899-1500
265 Applegate School Road | Applegate, CA 95703
mathewbrunello@nrcitelecom.com



elecom



Site 2

Staten Island

24770 Staten Island Rd., Thornton

2.1 Install a SRF supplied additional 6' parafllector on the grain silo roof (aimed at 23° true north).

2.2 Install SRF supplied 3/8" coaxial cable and polyphaser. Route to existing vault.

2.3 Redirect existing parafllector from 10° to 23° true north.

Vendor provides all cable mounting hardware, antenna mounting hardware, labor and any required tooling and equipment.

Labor - \$5,700.00

Equipment: \$3939.00

Material: \$1,577.08

Total: \$11,216.08

Mathew Brunello | Project Manager
NRCI Telecom | O: (530) 878-3970 | C: (916) 899-1500
265 Applegate School Road | Applegate, CA 95703
mathewbrunello@nrcitelecom.com



elecom



Site 3

Cosumnes Fire Headquarters - Station 78

10573 E. Stockton Blvd., Elk Grove

3.1 Install a SRF supplied 6' paraflector near the top of the tower (aimed at 10° true north to SRFECC).

3.2 Install SRF supplied 7/8" coaxial cable and polyphaser. Route to vault.

3.3 Install a SRF supplied 6' paraflector near the top of the tower (aimed at 216° true north to Staten).

3.4 Install SRF supplied 7/8" coaxial cable and polyphaser. Route to vault.

3.5 Install SRF supplied VHF omni antenna near the top of the tower.

3.6 Install SRF supplied 1/2' coaxial cable and polyphaser to vault.

Vendor provides all cable mounting hardware, antenna mounting hardware, labor and any required tooling and equipment.

Labor - \$5,700.00

Equipment: \$325

Material: \$1,804.45

Total: \$7,829.45

Mathew Brunello | Project Manager
NRCI Telecom | O: (530) 878-3970 | C: (916) 899-1500
265 Applegate School Road | Applegate, CA 95703
mathewbrunello@nrcitelecom.com





Site 4

Herald Fire - Station 87

Address: 12746 Ivie Rd. Herald, CA

4.1 Install a SRF supplied 6' paraflector near the top of the tower (aimed at -12° true north to SRFEC).

4.2 Install SRF supplied 7/8" coaxial cable and polyphaser. Route to vault.

4.3 Install a SRF supplied 6' paraflector near the top of the tower (aimed at 203° true north to Staten).

4.4 Install SRF supplied 7/8" coaxial cable and polyphaser. Route to vault.

4.5 Install SRF supplied VHF directional antenna near the top of the tower.

4.6 Install SRF supplied 1/2' coaxial cable and polyphaser to the vault.

Labor - \$5,700.00

Equipment: \$325

Material: \$2,099.24

Total: \$8,124.24

Mathew Brunello | Project Manager
NRCI Telecom | O: (530) 878-3970 | C: (916) 899-1500
265 Applegate School Road | Applegate, CA 95703
mathewbrunello@nrcitelecom.com





Public Safety Innovation
 9910 Horn Road, Suite 1
 Sacramento, CA 95827 US
 916.209.5124
 sales@publicsafetyinnovation.com
 www.publicsafetyinnovation.com



Estimate

ADDRESS

Sacramento Regional Fire
 10230 Systems Pkwy
 Sacramento, ca 95827
 united States

SHIP TO

Sacramento Regional Fire
 10230 Systems Pkwy
 Sacramento, ca 95827
 united States

ESTIMATE # 1328

DATE 06/27/2024

DESCRIPTION	QTY	RATE	AMOUNT
12"x10" Tubular Ladder Rack	2	237.40	474.80T
Cable Runway Clamp Kit, Yellow Zinc	1	24.76	24.76T
12"Runway Wall Mount Kit	2	62.95	125.90T
4" Cable Boot W/ 4-Holes 1/2 Coax	1	21.49	21.49T
4" Cable Boot W/ 2-Holes 7/8 Coax	1	24.30	24.30T
1/4" X 2" X 10" Universal Ground Bus Bar	2	62.40	124.80T
3/8" X 36" Stainless Threaded Rod	1	17.65	17.65T
1-Port entry Panel for 4" Boot (5"X5" Footprint)	2	86.61	173.22T
23" Rack Mount Buss Bar W/1/4" Holes 1" & 5/8" OC	1	146.86	146.86T
1U Rack Mount Power Strip (6 Outlets to Rear)	1	121.09	121.09T
.193" OD RG58 A/U 50 ohm Coax	30	0.85	25.50T
Mini UHF Connector (Crimp) RG58	3	2.80	8.40T
N-Male Connector (Crimp) RG58	1	6.81	6.81T
Misc. Installation Items	1	500.00	500.00T
Labor - Technical Services	48	165.00	7,920.00

Estimate is valid for 90 days. PSI is to complete the following, Install Ice Bridge from tower to building. Install two each 4" entry panels. Install ground bus system. Bus bar at the entry and inside entry port. Bond busbar to the existing external ground rod. Run 3 runs of 1/2 hardline to front of building where three base station are located. Mount cabinet on wall and install radios within cabinet terminating coax jumpers to main feed line. Remove existing antennas for the base radios from the roof. New antennas will be installed on the tower. Mount rack and assist populating in the new comm romm.

SUBTOTAL	9,715.58
TAX	0.00
TOTAL	\$9,715.58

Accepted By

Accepted Date



CUSTOMER QUOTE

SALES QUOTE

24062103

COMPANY: **Sacramento Regional Fire**
 ATTENTION: **Chuck Schuler**
 ADDRESS: **10230 Systems Parkway**
 CITY: **Sacramento, CA 95827**
 PHONE: **916-591-0380**

cschuler@srfecc.ca.gov

SHIP TO:

COMPANY:
 ATTENTION: DEPT:
 ADDRESS:
 CITY: STATE:
 PHONE: FAX:

QTY	EQUIPMENT DESCRIPTION	NASPO UNIT COST	NASPO EXTENDED COST
3	TB9000 Power Management Unit DC48volts with Aux12volts - TBA3004-4100	\$1,735.50	\$5,206.50

Tait NASPO Contract #06913
 Public Safety Communications Equipment

Service

SPECIAL INSTRUCTIONS:

ALL ORDERS ARE SUBJECTED TO 25% RESTOCKING FEE IF CANCELLED OR RETURNED.

QUOTE IS VALID FOR 30 DAYS

Equipment SUBTOTAL		\$5,206.50
TAX RATE	8.75%	\$455.57
SHIPPING	\$	80.00
SERVICE		\$0.00
TOTAL DUE	\$	5,742.07

NOTE: This quote is intended only for the use of the person/s to whom it is addressed and may contain information that is privileged, confidential, and protected from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited.

COMPLETED BY	CONTACT INFORMATION	DATE	SIGNATURE	PO #
Cathy Conley	OFFICE: (510) 864-7900 MOBILE: (510)703-3411 cconley@2viscom.com	6/21/2024		

THANK YOU FOR CHOOSING VISION COMMUNICATIONS, CO.

VISION COMMUNICATIONS CO
 1770 Neptune Dr. San Leandro, CA 94577
 PHONE (510) 346-0300 FAX (510) 346-8474



CUSTOMER QUOTE

SALES QUOTE

24062501

COMPANY: **Sacramento Regional Fire**
 ATTENTION: **Chuck Schuler**
 ADDRESS: **10230 Systems Parkway**
 CITY: **Sacramento, CA 95827**
 PHONE: **916-591-0380**
cschuler@srfecc.ca.gov

SHIP TO:

COMPANY:
 ATTENTION: DEPT:
 ADDRESS:
 CITY:
 PHONE: FAX:

QTY	EQUIPMENT DESCRIPTION	NASPO UNIT COST	EXTENDED NASPO COST
5	SFE Key - TaskBuilder - TBAS073 Serial Numbers: 18383471, 18383472, 18383473, 18383474, 18383475	\$170.94	\$854.70

Tait NASPO Contract #00318
 Public Safety Communications Equipment

Service

Sacramento Regional Fire to install firmware V3.55 for Tone Remote functionality

SPECIAL INSTRUCTIONS:

ALL ORDERS ARE SUBJECTED TO 25% RESTOCKING FEE IF CANCELLED OR RETURNED.
 QUOTE IS VALID FOR 30 DAYS

	SUBTOTAL	\$854.70
Tax Rate	8.75%	\$74.79
Shipping	\$	-
	SERVICE	\$0.00
	TOTAL DUE	\$ 929.49

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COMPLETED BY	CONTACT INFORMATION	DATE	SIGNATURE	PO #
Cathy Conley	OFFICE: (510) 864-7900 MOBILE: (510)703-3411 cconley@2viscom.com	6/25/2024		

THANK YOU FOR CHOOSING VISION COMMUNICATIONS, CO.

VISION COMMUNICATIONS CO
 1770 Neptune Dr. San Leandro, CA 94577
 PHONE (510) 346-0300 FAX (510) 346-8474



CUSTOMER QUOTE

SALES QUOTE

24062701

COMPANY: **Sacramento Regional Fire**
 ATTENTION: **Chuck Schuler**
 ADDRESS: **10230 Systems Parkway**
 CITY: **Sacramento, CA 95827**
 PHONE: **916-591-0380**
cshuler@srfec.ca.gov

SHIP TO:
 COMPANY:
 ATTENTION: DEPT:
 ADDRESS:
 CITY: STATE:
 PHONE: FAX:

QTY	EQUIPMENT DESCRIPTION	NASPO UNIT COST	NASPO EXTENDED COST
2	Tait TP9800 Portable, UHF/VHF/700-800 capable, 5 Watts, Analog/Digital/P25, <u>Display with Full Keypad Yellow</u> , Two (2) Year warranty - TP9860N0DC-T	\$1,479.26	\$2,958.52
2	TP8/TP9 Charger Single Fast Li-Ion US/CAN Plug Pack - T03-00012-AEAA	\$74.74	\$149.48
4	TP9 Battery High Capacity Li-Ion 3300mAh c/w Belt clip - T03-00011-EBAA	\$113.22	\$452.88
2	TP3/TP9 Heavy Duty Speaker Microphone, TSM4, 3 Watts, IP68, Emergency button, Function button, 3.5mm-Jack - T03-00045-PCAA	\$144.30	\$288.60
2	TP98 Multi Band Antenna: 136-870MHZ- TPA-AN-051	\$88.80	\$177.60
2	SFE Key - P25 Conventional - TPAS050	\$233.84	\$467.68
2	SFE Key - Multiband - TPAS134	\$888.00	\$1,776.00
2	SFE Key - Location Services - TPAS155, Includes TPAS067, TPAS089, TPAS098, TPAS105	\$222.00	\$444.00
1	USB to RJ11 Programming Cable - T03-00118-0601	\$123.60	\$123.60
1	TP8/TP9 Programming Adaptor - T03-00118-0101	\$39.96	\$39.96
1	TP8/TP9 Programming Software (Downloadable from Tait site)	\$0.00	\$0.00

Tait NASPO Contract #00318
 Public Safety Communications Equipment

Service

Sacramento Regional Fire District to program radios.

		SUBTOTAL	\$6,878.32
SPECIAL INSTRUCTIONS:	TAX RATE	8.750%	\$601.85
ALL ORDERS ARE SUBJECTED TO 25% RESTOCKING FEE IF CANCELLED OR RETURNED.	SHIPPING	\$	40.00
QUOTE IS VALID FOR 30 DAYS		SERVICE	\$0.00
		TOTAL DUE	\$ 7,520.17

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COMPLETED BY	CONTACT INFORMATION	DATE	SIGNATURE	PO #
Cathy Conley	OFFICE: (510) 864-7900 MOBILE: (510)703-3411 cconley@2viscom.com	6/28/2024		

THANK YOU FOR CHOOSING VISION COMMUNICATIONS, CO.

VISION COMMUNICATIONS CO
 1770 Neptune Dr. San Leandro, CA 94577
 PHONE (510) 346-0300 FAX (510) 346-8474



SALES QUOTE

24071203

COMPANY: **Sacramento Regional Fire**
 ATTENTION: **Chuck Schuler**
 ADDRESS: **10230 Systems Parkway**
 CITY: **Sacramento, CA 95827**
 PHONE: **916-591-0380**
cschuler@srfec.ca.gov

SHIP TO:
 COMPANY:
 ATTENTION: DEPT:
 ADDRESS:
 CITY:
 PHONE: FAX:

QTY	EQUIPMENT DESCRIPTION	UNIT NASPO COST	EXTENDED NASPO COST
8	Link Radio Tornado (1+0) (LRU-T), QAM64 / 240kbps - MWL-TORNADO-BGBA Includes CCMS, SNMP, M-DAP, 15 Months Warranty	\$4,210.80	\$33,686.40
16	Tornado / Pyxis DC Connector & Lead - ACC-CBL-DC-0200 15 Months Warranty	\$15.66	\$250.56
8	900MHz MiMO Panel, High-Gain, 896-960MHz, 16dBi, 2x N-Female - ANT-896-960-016-PD00 15 Months Warranty	\$1,555.56	\$12,444.48
1	Duplexer Tuning Kit - ACC-DPLX-M3M4-KIT1	\$234.90	\$234.90
Mimomax NASPO Contract #00318 Public Safety Communications Products, Services and Solutions			
Service			
7	Mimomax Professional Planning, Implementation, Acceptance Testing, Training and Support Services - Configuration (Hrs) - SERV-TEC-CFG-HR	\$99.75	\$698.25
1	Radio Installation / Commissioning (Days) - SERV-TEC-COM-DY	\$1,475.00	\$1,475.00
1	Project Management (Days) - SERV-PMG-OFF-DY	\$1,975.00	\$1,975.00
2	2 Day Training Course, Max 8 Trainee's (excl travel expenses) - SERV-TRN-CRS-ST	\$3,540.00	\$7,080.00
1	1 Day Custom Training Course, Duplexer, Per Trainee (Web based or In Person) - SERV-TRN-CTM-DY	\$3,540.00	\$3,540.00
2	Travel Time (Days) - SERV-TRV-TME-DY	\$694.00	\$1,388.00
1	Travel & Sustenance (includes Food, Accomodation & Local Transport) - SERV-TRV-EXP-TS Includes time for both training class and Commissioning	\$7,445.00	\$7,445.00
2	Support Agreement (Annum), purchased at Point of Sales, prior to equipment shipping - MMX-SERV-SUP-AGR - This is based on the cost of equipment purchased.	\$4,073.47	\$8,146.94
1	Extended Warranty (Mimomax Radio Hardware Only)(1 Year) - MMX-SERV-EXT-WAR Extension of one (1) year past initial 15 months warranty, Purchase at Time of Sale	\$2,048.80	\$2,048.80
16	Vision Communications Technical Support for Mimomax and Tait Installation/Integration	\$225.00	\$3,600.00

SPECIAL INSTRUCTIONS:

ALL ORDERS ARE SUBJECTED TO 25% RESTOCKING FEE IF CANCELLED OR RETURNED.

QUOTE IS VALID FOR 30 DAYS

SUBTOTAL	\$46,616.34
Tax Rate 8.75%	\$4,078.93
Freight, Customs and Duty Charges	\$ 2,743.00
SERVICE	\$37,396.99
TOTAL DUE	\$ 90,835.26

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COMPLETED BY	CONTACT INFORMATION	DATE	SIGNATURE	PO #
Cathy Conley	OFFICE: (510) 346-0300 MOBILE: (510)703-3411 cconley@2viscom.com	7/12/2024		

THANK YOU FOR CHOOSING VISION COMMUNICATIONS, CO.



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.sfecc.ca.gov

STAFF REPORT (24-32)

DATE: December 10, 2023

TO: Board of Directors

FROM: Derek Parker, Chief Executive Director

BY: Marissa Shmatovich, Administration Manager

SUBJECT: GENERATOR REPAIR

RECOMMENDATION

The Center recommends:

1. Approve CD & Power quote for generator alternator repair work.

BACKGROUND/ANALYSIS:

The Center identified faulty generators during routine maintenance in September 2024, after which Mission Critical identified a faulty alternator on Generator #1 during a diagnostic visit, as well as a failing Automatic Transfer Switch (ATS). Due to the critical nature of the generators and the necessity for redundancy, the Center is pursuing repair of both items with the alternator as the priority and ATS repair to come. The Center contacted multiple vendors to request diagnostic and repair quotes.

FINANCIAL ANALYSIS

The Center solicited quotes from 3 vendors and received 2 formal quotes with one company failing to provide a quote in a timely manner, meeting the requirement of multiple quotes in accordance with board policy 3.017 – Procurement. The Center has made a recommendation based on fiscal impact and meeting the needs of the Center’s mission critical operations. The CD & Power quote is not a budgeted expense and is more than the \$10,000 budgeted for repairs on backup power systems, but the balance will be funded by OES deployment reimbursement.

This request is in alignment and support the 2030 Strategic Blueprint and Growth Strategy focus areas:

- 4C: Invest in the Center’s long-term facility, technology, and communication needs and a modern disaster recovery site.

Should you have any questions, please contact me prior to the Board meeting.

Signed by:

MARISSA SHMATOVICH
ADMINISTRATION MANAGER

Attachments – Mission Critical Quote #PQ02910
CD & Power Quote #02-6318

QUOTE #PQ02910

PREPARED FOR	PREPARED BY
Roman Kukharets	Emerald Forst
SRFECC	November 1, 2024
10230 Systems Pkwy Sacramento, CA 95827	Generator #1 Alternator Replacement

Mission Critical Specialists, Inc. (MCS) is pleased to provide the following quotation to replace the alternator on Cummins Generator #1 at your Sacramento, CA facility.

SCOPE OF WORK

MCS will perform the following:

- Ensure unit is completely disengaged, disable wiring to breaker controller
- Remove the top enclosure of the generator
- Remove side panels from enclosure
- Finish disconnection
- Disassembly as necessary to remove the controller
- Lift the alternator out, and transport to our facility for retrofitting with the new alternator assembly; est. 3-4 weeks
- Once new alternator assembly has been retrofitted and delivered, lift onto location
- Aligning new alternator with engine
- Reassembly of enclosure
- Reconnecting wiring and controller
- Return unit to operational status
- Test unit as required, including 2-hour load-bank test

COST

Alternator Assembly & Retrofitting:	\$16,297.00
Material:	\$2,142.00
Labor:	\$17,484.00
Logistics & Coordination:	\$9,750.00
Sales Tax @ 8.75%:	\$1,613.41
Total Cost:	\$47,286.41

Notations: Prices are subject to change without notice. Work to be performed during normal business hours, Mon – Fri, 8am – 5pm.



Headquarters:
 925-229-2700
 150 Nardi Ln.
 Martinez, CA 94553
 916-564-2622
 4372 Pinell St.
 Sacramento, CA 95838
 775-331-4151
 1395 Spice Islands Dr.
 Sparks, NV 89431

SERVICE QUOTE - DO NOT PAY

Quote: 02-6318
 Date: 11/11/2024

PO:
 CustId: SACRAMENTO FIRE

Cust Email: smtaylor@sfd.cityofsacramento.org
 Phone: (916) 808-1010
 Salesperson: LLara
 User: LLara

Bill To:

SACRAMENTO FIRE DEPT
 MIKE TAYLOR
 5770 FREEPORT BLVD STE 200
 SACRAMENTO, CA 95822

Ship To:

SACRAMENTO FIRE DEPT
 Mr ROMAN KUKHARETS
 10230 SYSTEMS PARKWAY
 SACRAMENTO, CA 95827 US
 (916) 764-9816 x

Opened: 11/11/2024
 Work Order No: 02-
 Pickup Date:
 Unit No: 24999
 Unit Serial:
 Unit Desc: SFP SYSTEM PKWY GEN
 Unit Meter: 0.0

Responsible Tech:
 My Ref: SRF
 Delivery Date:
 Unit Make:
 Unit Model: ONAN-204
 Unit Tag: 60KW

REPLACE GEN END AND AVR. LOADBANK

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
REPLACE							
		REPLACE ROTOR, STATOR AND VOLTAGE REGULATOR (WOULD NEED NUMBER OFF OF ORIGINAL PARTS. TOO MANY OPTIONS)					
	SL	SACRAMENTO CONTRACT FIELD LABOR 2024	48.0000		\$182.00		\$8,736.00
220-4448-23	PA	CUM - STATOR	1.0000	Y	\$1,915.00		\$1,915.00
201-3561-07	PA	CUM - ROTOR	1.0000	Y	\$6,470.65		\$6,470.65
E000-24210/1P	PA	CUM - VOLTAGE REGULATOR	1.0000	Y	\$1,123.75		\$1,123.75
MILE 1	MC	MILEAGE	6.0000		\$115.00		\$690.00
FRT	MC	FREIGHT	1.0000		\$750.00		\$750.00
	SS	SUPPLIES/FEES	1.0000	Y	\$262.08		\$262.08
Segment Total:							\$19,947.48

Labor:	\$8,736.00
Parts:	\$9,509.40
Misc Charges:	\$1,440.00
SUPPLIES/FEES:	\$262.08

Totals		Sub Total:	\$19,947.48
	California 6%:		\$570.56
	Sac Co 1.75%:		\$166.41
	Total Tax:		\$736.97
	Invoice Total:		\$20,684.45

Review equipment downtime with Service Writer. Price doesn't include rental generator unless noted. Load bank pricing is for a 2 hour load bank during normal business hours unless noted. If generator fails during load bank, additional charges to return at a later date & complete test will apply. CD & Power is not responsible for part delays or increase in Manufacturer pricing. Additional charges may be included for bolt removal & modifications on older units. Quotes are good for 30 days.



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfecc.ca.gov

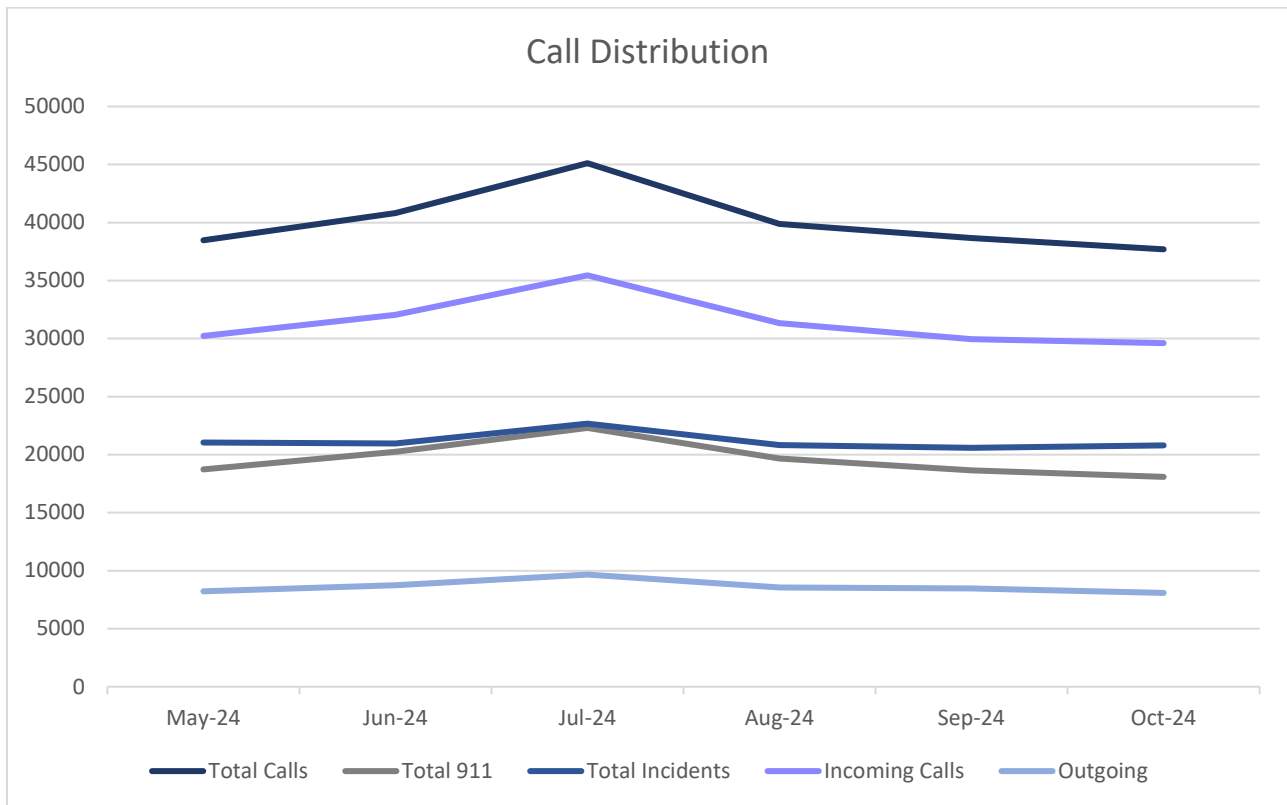
Telephony Performance Measure October 2024

Overview

TOTAL CALL VOL.	37,695
TOTAL INCIDENTS	20,785
INCOMING CALLS	29,610
OUTGOING CALLS	8,085

Incoming Lines Detail

911 LINES	18,086
SEVEN DIGIT EMERGENCY	4,082
ALLIED/ADMIN	7,190





Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

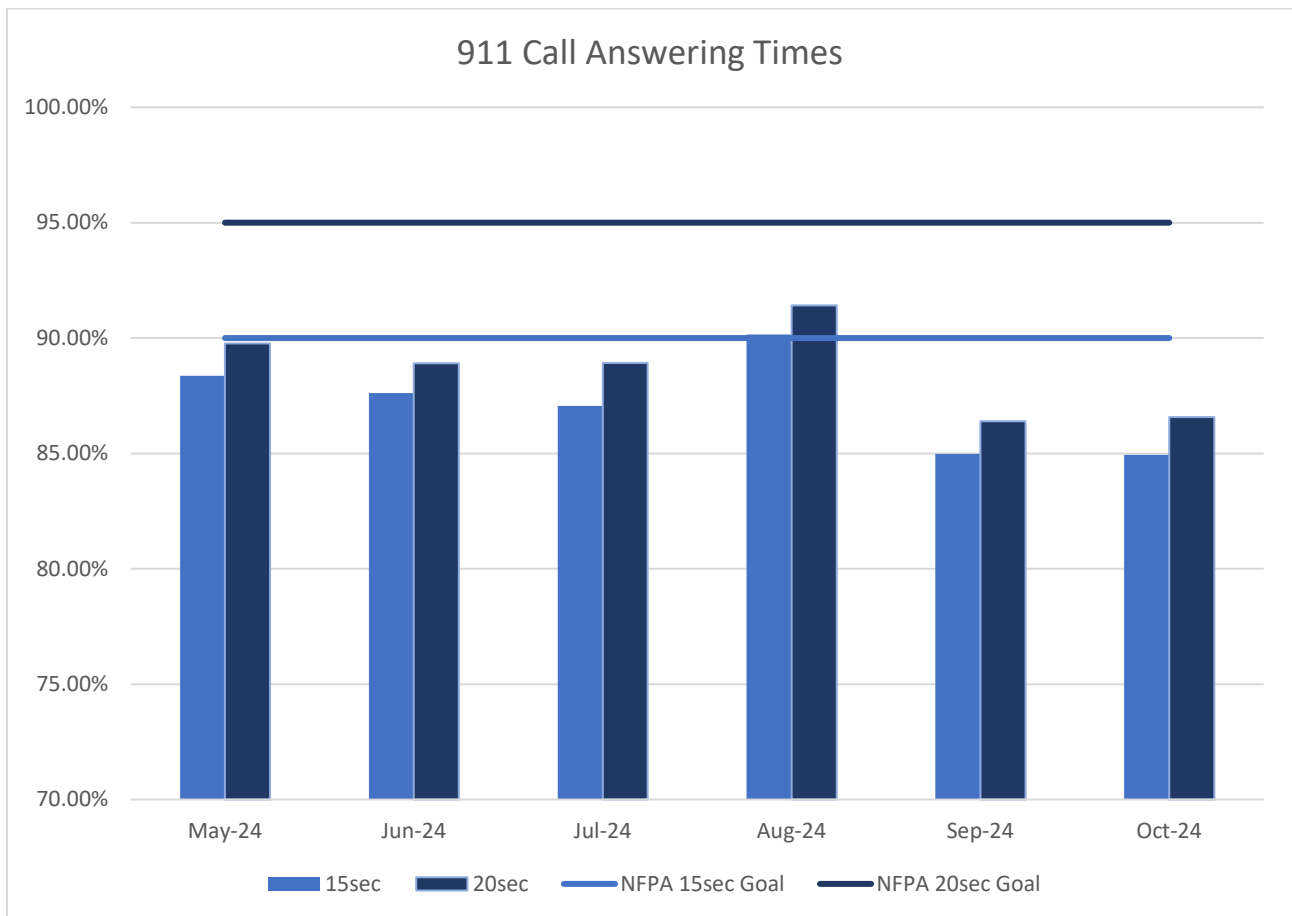
www.srfecc.ca.gov

Emergency Lines Answering Standard: NFPA-1221 (2019 Edition)

90% answered within 15 seconds

95% answered within 20 seconds

Month	15 Seconds Compliance	20 Seconds Compliance
May	88.37%	89.76%
June	87.61%	89.90%
July	87.06%	88.92%
Aug	90.15%	91.41%
Sep	84.98%	86.39%
Oct	84.94%	86.58%

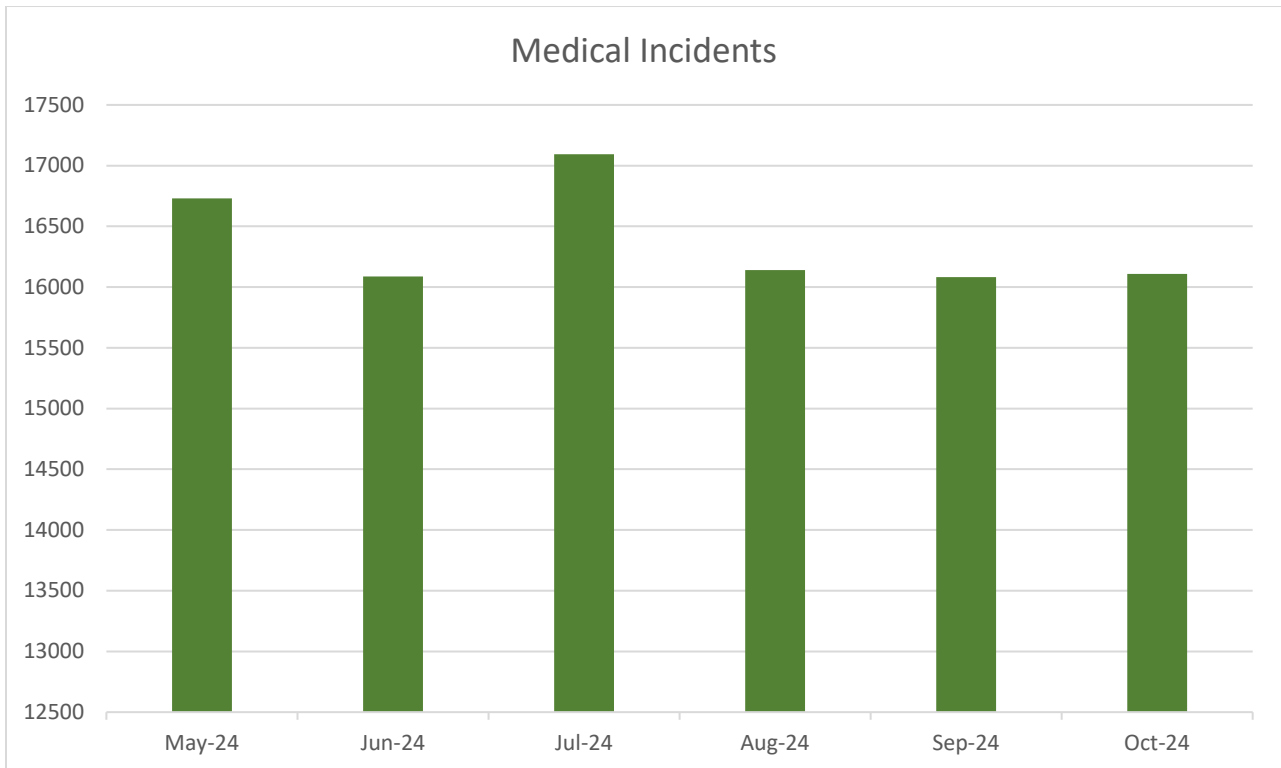
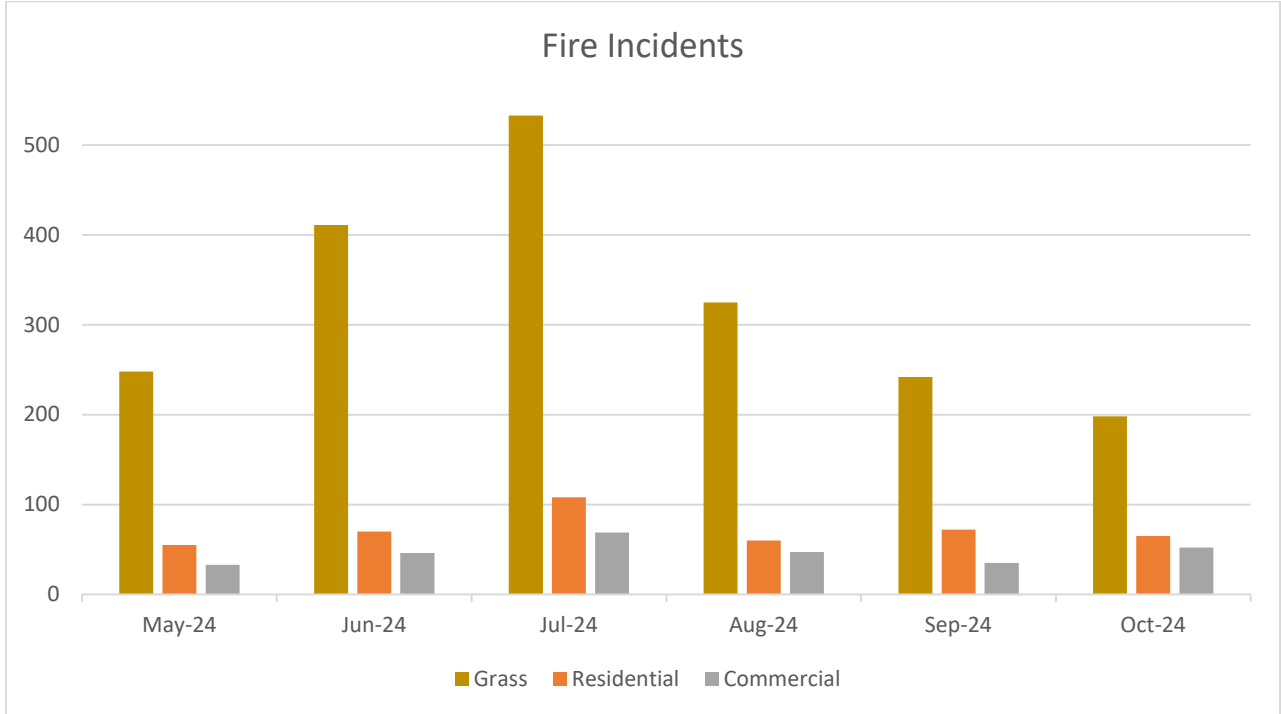




Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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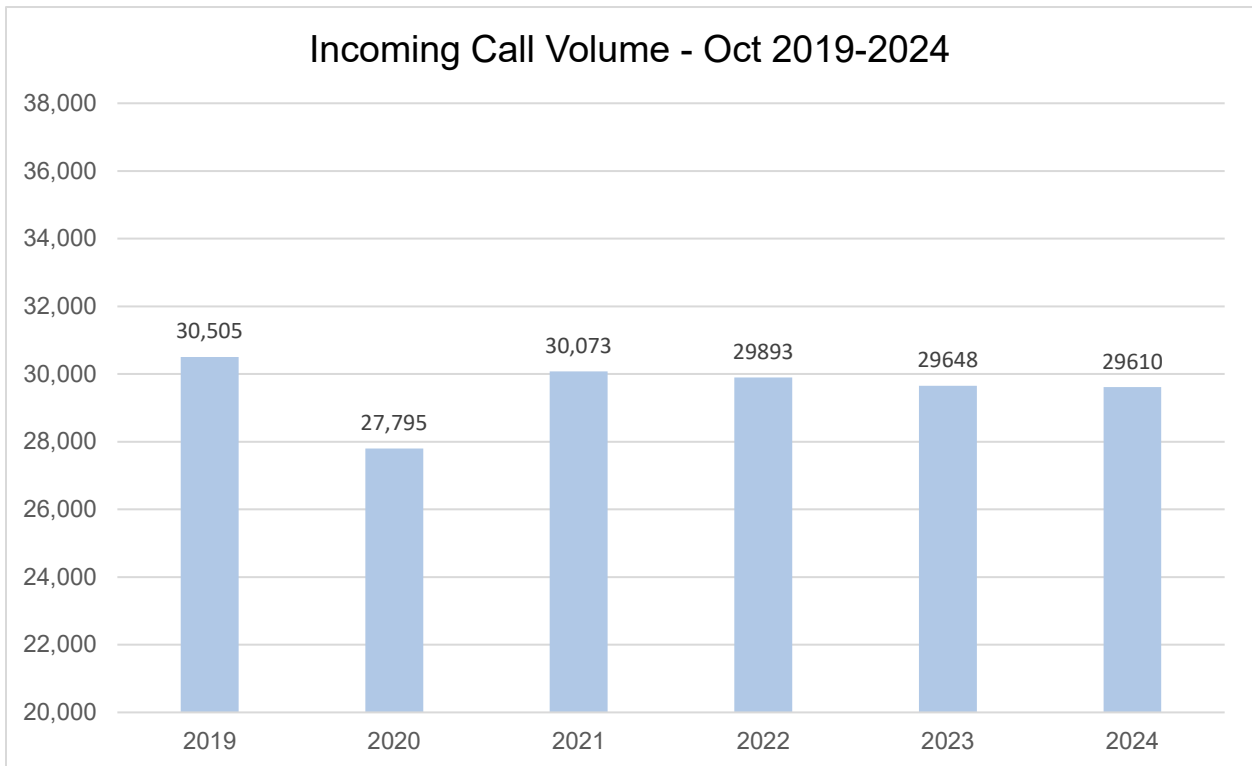
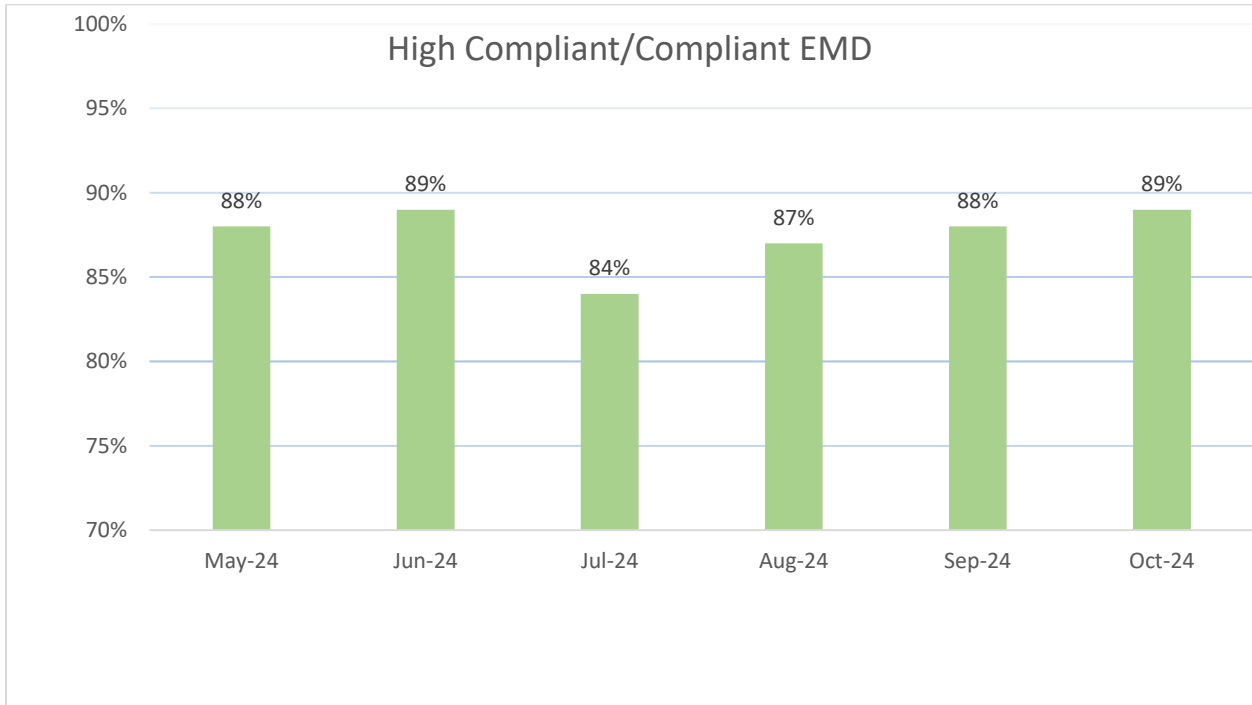




Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfecc.ca.gov

Executive Monthly Credit Card Usage Report FY 24-25

Reporting Month: October 2024

Last 4 of card	Last Name	Status	Credit Limit	Monthly Usage	Approvals		
					Employee	Manager	CED
5556	Brooker	New	\$ 2,000.00	\$ -			
5543	Gingery	Open	\$ 20,000.00	\$ 13,466.84	<small>Initial</small> MG	<small>Initial</small> M	<small>DS</small> DP
9801	Kukharets	Open	\$ 1,500.00	\$ 1,124.42	<small>Initial</small> RK	<small>Initial</small> M	<small>DS</small> DP
8134	Nichols	Open	\$ 2,000.00	\$ 1,365.24	<small>Initial</small> BN	<small>Initial</small> M	<small>DS</small> DP
9339	Shmatovich	Open	\$ 2,000.00	\$ 467.22	<small>Initial</small> M	<small>Initial</small> TP	<small>DS</small> DP
0835	Vargo	Open	\$ 10,000.00	\$ 5,814.96	<small>Initial</small> CV	<small>Initial</small> M	<small>DS</small> DP
4445	Parker	Open	\$ 5,000.00	\$ 127.40	<small>Initial</small> DP	<small>Initial</small> M	<small>DS</small> DP
		Total:	\$ 42,500.00	\$ 22,366.08			

New/Closed Accounts Added: Yes

-Corbyn Brooker: new

Cards Reported Lost or Stolen: None

Disputed Transactions: None

Changes in Authorization Limits: Yes

- Temporary increase: Mellisa Gingery to \$20,000
- Temporary increase: Roman Kukharets to \$1,500

Monthly Liability: \$42,500.00



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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FY 24-25			
Total Monthly Credit Card Usage			
July	\$ 46,692.28	January	\$ -
August	\$ 13,596.78	February	\$ -
September	\$ 12,202.33	March	\$ -
October	\$ 22,366.08	April	\$ -
November	\$ -	May	\$ -
December	\$ -	June	\$ -

I certify I have reviewed and approved the monthly credit card transactions and activity as reported. These are legitimate expenses incurred solely for the benefit of SRF ECC business. I also certify that no alcoholic beverages, tobacco products, gift cards or gift certificates were purchased.

DocuSigned by:

 7687B8D85FB9421...

11/6/2024

Chief Executive Director Signature

Date



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfecc.ca.gov

FY 24/25 Budget to Actuals Report

Month End October 2024

Page 1 of 4

GL Account	Description	FY 24/25 Budget	Period 4 Actual	FY 24/25 YTD Actual	Budget Remainder
REVENUE					
4010-910	Member Contribution SMFD	(5,365,300)	0	(2,682,650)	(2,682,650)
4010-920	Member Contribution SFD	(5,552,898)	0	(2,776,449)	(2,776,449)
4010-930	Member Contribution CFD	(1,138,093)	0	(569,047)	(569,046)
4010-940	Member Contribution FFD	(450,235)	0	(225,117)	(225,118)
4014-000	OES Deployment	0	69,454	283,134	(283,134)
4015:4998	Other Revenue	0	13,945	33,508	(33,508)
TOTAL REVENUE		(12,506,526)	83,399	(5,936,621)	(6,569,905)

GL Account	Description	FY 24/25 Budget	Period 4 Actual	FY 24/25 YTD Actual	Budget Remainder
EMPLOYEE-RELATED EXPENSES					
5010	Base Salaries and Wages	5,149,031	362,814	1,356,152	3,792,879
5020	Overtime	300,000	37,597	147,875	152,125
5030	Overtime - FLSA	115,000	6,504	23,804	91,196
5035	OES Deployment	1	76,144	306,176	(306,175)
5040	Uniform Allowance	41,700	100	400	41,300
5050	Night/Admin Shift Differential	97,000	7,125	29,269	67,731
5055	Out-of-Class Pay	38,000	2,925	10,125	27,875
5060	Longevity	60,000	2,700	11,000	49,000
5065	On-Call Pay	82,000	4,825	19,325	62,675
5115	Vacation Cash Out	54,000	0	6,356	47,644
5120	Sick Leave	0	12,263	48,863	(48,863)
5130	CTO Leave	0	0	0	0
5140	Holiday Pay	225,000	28,048	60,002	164,998
5220	Training Pay	42,000	3,915	11,771	30,229
5310	Workers Compensation Insurance	80,000	6,511	26,016	53,984
5410	FED ER Tax - Medicare	70,000	7,427	29,386	40,614
5413	FED ER Tax - Social Security	1,000	0	0	1,000
5420	State ER Tax - ETT	2,300	28	41	2,259
5423	State ER Tax- UI-	20,000	556	810	19,190
5510	Medical Insurance	1,200,000	91,444	374,789	825,211
5520	Dental Insurance	110,000	7,691	31,441	78,559
5530	Vision Insurance	11,000	715	2,930	8,070
5610	Retirement Benefit Expense	1,280,000	99,673	397,619	882,381
5620	OPEB Benefit Expense	435,000	32,966	131,862	303,138
5625	Education Incentive	35,000	2,351	9,405	25,595
5690	Other Salary and Benefit Expens	14,000	1,025	4,602	9,398
TOTAL EMPLOYEE-RELATED EXPENSES		9,462,032	795,347	3,040,019	6,422,013



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

www.srfec.ca.gov

FY 24/25 Budget to Actuals Report

Month End October 2024

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GL Account	Description	FY 24/25 Budget	Period 4 Actual	FY 24/25 YTD Actual	Budget Remainder
MATERIALS & SUPPLIES					
6010	Office Supplies	10,000	590	1,350	8,650
6013	Office Supplies - Ink Cartridge	1,500	0	557	943
6015	Equipment Rental	12,500	848	3,393	9,107
6020	Postage	1,000	0	97	903
6050	Center Supplies	18,500	1,442	5,038	13,462
6090	Other Materials and Supplies	1,000	0	551	449
TOTAL MATERIALS & SUPPLIES		44,500	2,880	10,986	33,514

GL Account	Description	FY 24/25 Budget	Period 4 Actual	FY 24/25 YTD Actual	Budget Remainder
PROFESSIONAL SERVICES					
6110	Legal Services	240,000	23,561	52,425	187,575
6115	Accounting and Audit Services	24,500	0	2,004	22,496
6120	Actuary Services	10,000	0	7,200	2,800
6125	Consulting Services	637,572	48,436	197,094	440,478
6140	Technological Services	195,050	18,382	48,507	146,543
6190	Other Professional Services	500	0	0	500
TOTAL PROFESSIONAL SERVICES		1,107,622	90,379	307,230	800,392

GL Account	Description	FY 24/25 Budget	Period 4 Actual	FY 24/25 YTD Actual	Budget Remainder
COMMUNICATION EQUIPMENT & SERVICES					
6220	Maintenance - Radios & Radio Equipment	41,000	0	2,149	38,851
6221	Maintenance - Radio Consoles & Other	86,900	5,556	32,214	54,686
6223	Radio - Backbone Subscription SRRCS	20,000	1,412	6,088	13,912
6230	Communication Services	266,140	22,762	92,944	173,196
6245	Maintenance - Tower Equipment	16,740	130	520	16,220
6250	Communication Supplies	10,000	0	0	10,000
6290	Other Communication Services and Equipment	1,000	0	310	690
TOTAL COMMUNICATION EQUIPMENT & SERVICES		441,780	29,860	134,225	307,555



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GL Account	Description	FY 24/25 Budget	Period 4 Actual	FY 24/25 YTD Actual	Budget Remainder
HW & SW MAINT					
6315	Hardware Maintenance - Network	750	45	180	570
6319	Hardware Maintenance Other	1,000	0	0	1,000
6320	Software Maintenance - Applications	138,278	25,376	52,980	85,298
6322	CAD Maintenance and Support/Northrop Grumman	599,352	41,198	164,790	434,562
6323	Software Maintenance - GIS	84,738	6,697	46,038	38,700
6330	Software Maintenance - Network	6,450	0	0	6,450
6350	Computer Supplies	5,000	0	63	4,937
6390	Other, Computer Services and Supplies	1,000	472	472	528
TOTAL HW & SW MAINT		836,568	73,788	264,523	572,045

GL Account	Description	FY 24/25 Budget	Period 4 Actual	FY 24/25 YTD Actual	Budget Remainder
FACILITIES & FLEET					
6410	Services - Landscaping	4,800	399	1,993	2,807
6415	Maintenance - Building	33,600	352	1,848	31,752
6260	Lease - CTC	80,818	7,005	28,019	52,799
6420	Services - Custodial	66,300	4,250	17,000	49,300
6421	Services - Center Security	520	90	210	310
6425	Maintenance - HVAC	15,538	628	628	14,910
6235	Maintenance - Power Supply	24,000	7,267	22,383	1,617
6430	Services - Cable	2,415	181	715	1,700
6435	Services - Pest Control	1,000	77	308	692
6490	Other, Facilities and Fleet	20,609	1,537	5,046	15,563
6510	Utilities - Electric	57,981	4,373	19,806	38,175
6515	Utilities - Water	7,728	638	3,363	4,365
6520	Utilities - Refuse Collection / Disposal	9,636	728	2,731	6,905
6525	Utilities - Sewage Disposal Services	1,890	154	309	1,581
6635	Services - Bottled Water	5,000	381	1,537	3,463
6645	Services - Printing	3,000	441	1,176	1,824
6650	Services - Shredding	3,600	287	1,138	2,462
6652	Fleet - Maintenance	5,000	135	4,551	449
6654	Fleet - Fuel	13,000	919	3,011	9,989
6655	Insurance (Property and Fleet)	68,200	5,313	20,401	47,799
6690	Other - Facility & Fleet Management	1,000	143	343	657
TOTAL FACILITIES & FLEET		425,635	35,298	136,516	289,119



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FY 24/25 Budget to Actuals Report

Month End October 2024

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GL Account	Description	FY 24/25 Budget	Period 4 Actual	FY 24/25 YTD Actual	Budget Remainder
RECRUITMENT, RETENTION & TRAINING					
6610	Recruitment	23,700	7,872	13,202	10,498
6612	Employee Retention	20,700	2,011	5,813	14,887
6615	Employee Education & Training	26,550	(3,549)	(7,321)	33,871
6618	Conference Registration	3,000	0	0	3,000
6621	Air	10,000	7,572	12,249	(2,249)
6622	Lodging	10,000	7,700	16,439	(6,439)
6623	Rental Cars	2,500	1,071	4,635	(2,135)
6624	Parking	1,500	546	817	683
6625	Membership Dues	6,690	1,650	2,014	4,676
6626	Taxi, Uber, Mileage, Other	4,000	89	6,362	(2,362)
6627	Per Diem	9,000	2,769	6,948	2,052
6639	Accrediations - ACE	650	0	0	650
6640	Uniform/Badges/Shirts	10,000	259	2,715	7,285
6660	Operations Support	41,500	760	4,922	36,578
6661	Administration Support	18,600	127	504	18,096
TOTAL RECRUITMENT, RETENTION & TRAINING		188,390	28,877	69,299	119,091
GRAND TOTAL EXPENSES		12,506,527	1,056,429	3,962,798	8,543,729

GL Account	Description	FY 24/25 Budget	Period 4 Actual	FY 24/25 YTD Actual	Budget Remainder
CAPITAL IMPROVEMENTS					
6997-021	Capital Improvement - CAD	793,997	0	0	793,997
6997-022	Capital Improvement - DRC	0	0	0	0
6997-023	Capital Improvement - Equipment	10,400	0	0	10,400
6997-024	Capital Improvement - Facility	753,674	51,889	74,864	678,810
6997-025	Capital Improvement - Hardware	480,000	0	0	480,000
6997-026	Capital Improvement - Software	74,362	0	1,102	73,260
6997-027	Capital Improvement - Technology	12,000	0	0	12,000
TOTAL CAPITAL IMPROVEMENTS		2,124,433	51,889	75,966	2,048,467

CASH FLOW FY 24-25	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
1116 Operating - opening balance	1,496,635.90	846,651.40	198,935.55	4,398,917.22	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	
IN	51,338.05	64,544.70	6,371,266.83	69,927.66	-	-	-	-	-	-	-	-	6,557,077.24
Member Agencies Contributions	-	-	6,253,263.24	-									6,253,263.24
Sum of Debits	51,338.05	64,544.70	118,003.59	69,927.66									303,814.00
OUT	(701,322.55)	(712,260.55)	(2,171,285.16)	(913,897.62)	-	-	-	-	-	-	-	-	(4,498,765.88)
Employee Related Expenses	(352,005.00)	(376,111.39)	(384,448.16)	(376,090.98)									(1,488,655.53)
CalPERS Expenses	(905,153.40)	(134,501.51)	(246,837.23)	(232,398.65)									(1,518,890.79)
Operating Expenses	(344,164.15)	(201,647.65)	(639,999.77)	(305,407.99)									(1,491,219.56)
Transfer Out / Transfer In	900,000.00	-	(900,000.00)	-									-
1116 Operating - closing balance	846,651.40	198,935.55	4,398,917.22	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	3,554,947.26	
1197 CIP - opening balance	2,124,432.35	2,124,432.35	2,103,102.47	2,101,457.47	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	
IN	-	-	-	-	-	-	-	-	-	-	-	-	-
OUT	-	(21,329.88)	(1,645.00)	(51,389.28)	-	-	-	-	-	-	-	-	(74,364.16)
CAD	-	-	-	-									-
DRC	-	-	-	-									-
Equipment	-	-	-	-									-
Facility	-	(21,329.88)	(1,645.00)	(51,389.28)									(74,364.16)
Hardware	-	-	-	-									-
Software	-	-	-	-									-
Technology	-	-	-	-									-
1197 CIP - closing balance	2,124,432.35	2,103,102.47	2,101,457.47	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	2,050,068.19	
1113 Lease - beginning balance	379,603.48	357,212.18	334,820.68	312,428.92	290,037.05	290,037.05	290,037.05	290,037.05	290,037.05	290,037.05	290,037.05	290,037.05	
IN	3.04	2.84	2.58	2.47									10.93
OUT	(22,394.34)	(22,394.34)	(22,394.34)	(22,394.34)									(89,577.36)
1113 Lease - closing balance	357,212.18	334,820.68	312,428.92	290,037.05	290,037.05	290,037.05	290,037.05	290,037.05	290,037.05	290,037.05	290,037.05	290,037.05	
1114 Reserve - opening balance	1,719,708.14	823,941.92	826,041.27	1,729,483.57	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	-
IN	4,233.78	2,099.35	903,442.30	4,406.63									914,182.06
OUT	(900,000.00)	-	-	-									(900,000.00)
1114 Reserve - closing balance	823,941.92	826,041.27	1,729,483.57	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	1,733,890.20	-
1126 HF - opening balance	174.38	200.92	247.45	251.53	272.41	272.41	272.41	272.41	272.41	272.41	272.41	272.41	
IN	330.00	350.00	350.00	340.00									1,370.00
OUT	(303.46)	(303.47)	(345.92)	(319.12)									(1,271.97)
1126 HF - closing balance	200.92	247.45	251.53	272.41	272.41	272.41	272.41	272.41	272.41	272.41	272.41	272.41	
TOTAL	4,152,438.77	3,462,899.97	8,542,287.18	7,628,942.70	7,628,942.70	7,628,942.70	7,628,942.70	7,629,215.11	7,629,215.11	7,629,215.11	7,629,215.11	7,629,215.11	



Sacramento Regional Fire/EMS Communications Center

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SRFECC Positions & Authorization Document (PAD) - Revised 10/31/2024			
FY 24/25			
Center Management			
Position	Authorized	Actual	Comments
Chief Executive Director	1	1	
Operations Manager	1	1	
Administration Manager	1	1	
Executive Assistant	1	1	
Totals	4	4	
Operations Division			
Position	Authorized	Actual	Comments
Dispatcher Supervisor	7	7	
Dispatcher	38	41	
Annuitants	3	2	Extra Help
Totals	45	48	
Administration and IT Division			
Position	Authorized	Actual	Comments
Human Resource Analyst	1	1	
Human Resource Technician	1	0	
CAD Administrator	1	1	
Telecommunications Engineer	1	1	
CAD/Radio Technician	1	1	
GIS Analyst	1	0	
Systems Engineer	1	1	
Office Specialist	1	1	
Accounting Specialist II	1	1	
Payroll & Benefits Administrator	1	1	
Totals	10	8	
Totals	59	60	



Service Anniversaries 2024

Service Anniversaries – November 2024

1. Ava Donna Fender – 25 years
2. Theresa Miller – 11 years
3. Jennifer Rooke – 11 years
4. Marlo Swett – 11 years
5. Denise Tackett – 11 years

Service Anniversaries So Far in 2024:

1. Roman Kukharets – 12 years
2. Natalie Beletskiy – 1 year
3. Abby Castillo – 1 year
4. Jennifer Hottal – 1 year
5. Mary White – 1 year
6. Lenny Sina – 1 year
7. Julee Todd – 21 years
8. Cierra Lewandowski – 26 years
9. Brad Dorsett – 11 years
10. Casey Quintard – 15 years
11. Dan Hess – 3 years
12. Alex Burns – 3 years
13. Anna Meyer – 11 years
14. Linzie Lewis – 2 years
15. Cooper Seyfer – 2 years
16. Jason Comilang – 4 years
17. Nolan Saulter – 4 years
18. Brittany Won – 1 year
19. Sydney Stevens – 1 year
20. Bayleigh Nichols – 1 year
21. Eric Kizzie – 6 years
22. Jenn Edwards – 15 years
23. Chuck Schuler – 11 years
24. Katherine Shelton – 12 years
25. Amanda Stone-Hodge – 5 years
26. Summer Carroll – 24 years
27. Julia McDaniel – 2 years
28. Olivia LaFace – 2 years
29. Lauren Beck – 1 year
30. Sarah Rodriguez – 4 years
31. Jenna Walkingstick – 4 years
32. Yvonne Vazquez – 7 years
33. Mellisa Bernett – 3 years
34. Alicia Ilaga – 3 years
35. Tyler Stoddard – 3 years
36. Barbara Vatalaro – 26 years
37. Chia Vargo – 7 years
38. Tara Poirier – 19 years
39. Corbyn Brooker – 1 year
40. Marissa Shmatovich – 7 years
41. Timothy Goodnow – 9 years
42. Olivia Rolling – 2 years
43. Catherine Roman – 2 years