



**Sacramento Regional Fire/EMS Communications Center**  
10230 Systems Parkway, Sacramento, CA 95827-3006  
[www.srfecc.ca.gov](http://www.srfecc.ca.gov)

**1:00 p.m.**

**Tuesday, October 26, 2021**

**SPECIAL MEETING OF THE GOVERNING BOARD OF SRFECC**  
**10545 Armstrong Ave – Room #385**  
**Mather, CA 95655-4102**

**Public Remote Access at:**

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 916-245-8065](tel:+19162458065),465754472# United States, Sacramento

Phone Conference ID: 465 754 472#

**The Board will convene in open session at 9:00 a.m.**

**Call to Order**

Chairperson

**Roll Call of Member Agencies**

Clerk of the Board

**Primary Board Members**

Chris Costamagna, Chairperson

Deputy Chief, Sacramento Fire Department

Tyler Wagaman, Vice Chairperson

Deputy Chief, Sacramento Metropolitan Fire District

Troy Bair, Board Member

Deputy Chief, Cosumnes Fire Department

Chad Wilson, Board Member

Division Chief, Folsom Fire Department

**Pledge of Allegiance**

**AGENDA UPDATE:** An opportunity for Board members to (1) reorder the agenda; and (2) remove agenda items that are not ready for presentation and/or action at the present Board meeting.

**PUBLIC COMMENT:** An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. Duration of comment is limited to three (3) minutes.

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[Click here to join the meeting](#)

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Phone Conference ID: 465 754 472#

**Please Note:**

The Public's health and well-being are the top priority for the Board of Directors ("Board") of Sacramento Regional Fire/EMS Communications Center and therefore, because of the potential threat of COVID-19 (Coronavirus), public access to this meeting will be available through the link set forth above.

**PRESENTATION:**

\* INDICATES NO ATTACHMENT

NONE

**RECESS TO CLOSED SESSION:**

1. PERSONNEL ISSUES\*  
Pursuant to California Governing Code Section 54957
  - a. Public Employment: Executive Director

RECONVENE TO OPEN SESSION AT ESTIMATED TIME: 2:30 p.m.

**CONSENT AGENDA:** Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

1. Board Meeting Synopsis (October 12, 2021)

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PROPOSED ACTION: Motion to Approve Consent Agenda

**ACTION ITEMS:**

NONE

**DISCUSSION/POSSIBLE ACTION:**

NONE

**INFORMATION:**

NONE

**CORRESPONDENCE:**

NONE

**ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:**

**BOARD MEMBER COMMENTS:**

**ADJOURNMENT:**

The next scheduled Board Meeting is November 9, 2021.

Location: 10545 Armstrong Ave, Mather, CA 95655-4102

Time: 9:00 a.m.  
Board Members, Alternates, and Chiefs

Posted at: 10230 Systems Parkway, Sacramento, CA 95827  
[www.srfecc.ca.gov](http://www.srfecc.ca.gov)  
10545 Armstrong Ave, Mather, CA 95655-4102

\* INDICATES NO ATTACHMENT

**DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director's Office at (916) 228-3070. Notification at least 48 hours prior to the meeting will enable the Center to make reasonable arrangements to ensure accessibility to this meeting.

**POSTING:**

This is to certify that on October 8, 2021, a copy of the agenda was posted:

- at 10230 Systems Parkway, Sacramento, CA 95827
- at 10411 Old Placerville Rd – Suite #210, Sacramento, CA 95827
- on the Center's website which is: [www.srfecc.ca.gov](http://www.srfecc.ca.gov)
- 10545 Armstrong Ave, Mather, CA 95655-4102



Clerk of the Board

\* INDICATES NO ATTACHMENT

# REGULAR GOVERNING BOARD MEETING

October 12, 2021

## GOVERNING BOARD MEMBERS

Deputy Chief Chris Costamagna	Sacramento Fire Department
Deputy Chief Tyler Wagaman	Sacramento Metropolitan Fire District
Division Chief Chad Wilson	Folsom Fire Department
Deputy Chief Troy Bair	Cosumnes Community Services District

## GOVERNING BOARD MEMBERS ABSENT

## COMMUNICATIONS CENTER MANAGEMENT

Ty Bailey	Executive Director
Diane House	Deputy Director – Administrative
Julee Todd	Operations Manager

## OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFEC
Marissa Shmatovich	Executive Assistant, SRFEC
Chief Gary Loesch	Sacramento Fire Department
Chief Todd Harms	Sacramento Metropolitan Fire District
Dr. Kevin Mackey	Medical Director, SRFEC

NOTE: Because the Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the Coronavirus) attendance by the public at this meeting was by telephonic means only and was made accessible to members of the public solely through the link set forth below.

### Join Microsoft Teams Meeting

+1 916-245-8065 United States, Sacramento (Toll)

Conference ID: 950 282 072#

The meeting was called to order and roll call taken at 9:05 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.
3. There was no presentation.
4. Dr Mackey
  - a. Started CLEA renewal process for fire agencies to be able to complete own internal COVID testing
  - b. Setting up fully functional rapid COVID testing lab. Ready for use
  - c. Assisted with medic draw down plan, in consult with other agencies who are doing the same
  - d. Participated in SMFD education academies
  - e. Working on various care complaint cases and follow up

## 5. CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR\*

Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Ty Bailey, Executive Director
Employee Organization(s)	Teamsters Local 150 Teamsters Local 856 Unrepresented Administrators

2. PERSONNEL ISSUES\*

Pursuant to California Governing Code Section 54957

- a. Employee Evaluation: Executive Director
- b. Employee Evaluation: Medical Director
- c. Employee Evaluation: Deputy Director of Administration
- d. Employee Evaluation: Deputy Director of Operations

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation\*

- a. Pursuant to California Government Code Section 54956.9 (b)  
The Board will meet in closed session to discuss significant exposure to litigation.  
Two (2) potential cases

Closed session was convened at 9:10 a.m.

Open session was reconvened at 12:17 a.m.

- 1. The Board received an update; no formal action was taken.
- 2. The Board received an update; direction was given, no formal action was taken.
- 3. The Board received an update; no formal action was taken.

7. **CONSENT AGENDA:** Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

A motion was made by Chief Wilson and seconded by Chief Bair to approve the consent agenda and Board Meeting minutes (September 14, 2021).

AYES: Sacramento Fire Department, Sacramento Metro, Folsom Fire, Cosumnes Services District

NOES:

ABSENT:

ABSTAIN:

Motion passed.

8. ACTION ITEMS:

- 1. Approval of Concern Quotation for EAP Services

A motion was made by Chief Bair and seconded by Chief Wagaman to approve Concern Quotation for EAP Services

AYES: Sacramento Fire Department, Folsom Fire, Cosumnes Services District

NOES:

ABSENT:

ABSTAIN:

Motion passed.

2. Approval of Peraton Letter of Credit Amendment

The Chair of the Board and Legal Counsel removed this agenda item, to be added to a future board meeting.

3. Approval of Resolution 4-21, Fixing Employer Contribution Under Employees Medical and Hospital Care Act for Calendar Year 2022

A motion was made by Chief Costamagna and seconded by Chief Wagaman to approve Resolution 4-21, Fixing Employer Contribution Under Employees Medical and Hospital Care Act for Calendar Year 2022

AYES: Sacramento Fire Department, Sacramento Metro, Folsom Fire, Cosumnes Services District

NOES:  
ABSENT:  
ABSTAIN:

Motion passed.

4. Approval of Resolution 5-21, Electing to Adopt Public Agency Vesting Under Section 22893 of the Public Employees' Medical and Hospital Care Act

A motion was made by Chief Wilson and seconded by Chief Bair to approve the Resolution 5-21, Electing to Adopt Public Agency Vesting Under Section 22893 of the Public Employees' Medical and Hospital Care Act

AYES: Sacramento Fire Department, Sacramento Metro, Folsom Fire, Cosumnes Services District

NOES:  
ABSENT:  
ABSTAIN:

5. Approval of Updated Board Policy, 3.004 Acceptable Use of Center Information Technology Resources

A motion was made by Chief Costamagna and seconded by Chief Wilson to approve the Resolution 5-21, Electing to Adopt Public Agency Vesting Under Section 22893 of the Public Employees' Medical and Hospital Care Act

AYES: Sacramento Fire Department, Sacramento Metro, Folsom Fire, Cosumnes Services District

NOES:  
ABSENT:

ABSTAIN:

**8. DISCUSSION/POSSIBLE ACTION:**

None

**9. INFORMATION:**

None

**10. CENTER REPORTS**

1. Executive Director Bailey

ED Bailey opened with a sincere thank you to the dispatchers, with October 11 as a perfect example of their outstanding work during high call volume events. He also thanked Chief Wilson and Chief Gonzalves for their support at the Center during the increased volume of the high wind event. The Center is working hard to increase staffing numbers, with 8 in the current academy and more recruiting on-going.

ED Bailey also thanked all Center staff for support through the on-going challenges of COVID, staffing, Peraton, and other unexpected challenges that arise.

He also shared that Telestaff has been implemented, with great collaboration with Labor.

Additionally, labor has signed off on the Employee Handbook. There are affiliated policies that will be reviewed in a meet and confer setting with labor representatives.

The Center is working to keep up with COVID guidelines, and updating documentation with consultation from Dr. Mackey.

2. Operations Manager Director Todd

OM Todd began by sharing a training update: The Center has two dispatchers in CRO training and one dispatcher currently finishing Main training. There are 8 recruits of Academy 21-2 in progress, and they will be moving to pod training in November.

OM Todd also shared Telestaff is mid go-live, with the first week of use by dispatchers underway.

There have been some issues, as expected, but they have been resolved quickly.

October Service Anniversaries –

Marissa Shmatovich – 4 years

Lisa Smelser – 6 years

Michelle Goucher – 6 years

Tim Goodnow - 6 years

3. Deputy Director House

DD House shared that the Center is continuing work through the financial audit for FY20/21, and is on track to present audit presentation at November board meeting.

The CAD project is on track – finalize project schedule details will come forth as a contract amendment to the board. Any further change would also require contract amendment. DR Hardware was delivered and installed.

One high priority WestNet item is still outstanding to resolve – AVD verbalization/pronunciation – now between Westnet and Peraton to resolve the issue. More to follow on this correction.

Regarding Westnet and new CAD – discussions taking place with legal counsel to create a SOW and cutover date, and the Center anticipates a quote from WestNet in the near future.

**10. CORRESPONDENCE:**

None.

**11. ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:**

**14. BOARD MEMBER COMMENTS:**

Chief Bair

Chief Bair thanked the dispatchers for all they do every day, and shared gratitude to the dispatchers especially after the high wind events on 10/11.

Chief Wilson

Chief Wilson stated that he is proud of the dispatchers for their exemplary work during the high wind event.

Chief Wagaman

Chief Wagaman opened with congratulations on the Telestaff project.

He continued with congratulations on nearing the go-live of the new website, as this is a long time overdue.

Chief Wagaman also mentioned the call statistics included in the board packet, noticing the consistent high call volume. This solidifies the praise warranted for the hard work of the dispatchers.

Chief Costamagna

Chief Costamagna expressed appreciation for the hard work at the Center.

**14. ADJOURNMENT:**

The meeting was adjourned at 12:29 p.m.

Respectfully submitted,



Marissa Shmatovich  
Clerk of the Board

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Chris Costamagna, Chairperson

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Tyler Wagaman, Vice Chairperson