



Sacramento Regional Fire/EMS Communications Center
10230 Systems Parkway, Sacramento, CA 95827-3006
www.srfecc.ca.gov

9:00 a.m.

Tuesday, May 26, 2020

REGULAR MEETING OF THE GOVERNING BOARD OF SRFECC
10545 Armstrong Ave – Room #385
Mather, CA 95655-4102

Public Remote Access at:

[Join Microsoft Teams Meeting](#)

[+1 916-245-8065](#) United States, Sacramento (Toll)

Conference ID: 329 964 667#

The Board will convene in open session at 9:00 a.m.

Call to Order

Chairperson

Roll Call of Member Agencies

Secretary

Primary Board Members

Chris Costamagna, Chairperson

Mike McLaughlin, Vice Chairperson

Chad Wilson, Board Member

Brian Shannon, Board Member

Deputy Chief, Sacramento Fire Department

Fire Chief, Cosumnes Fire Department

Division Chief, Folsom Fire Department

Deputy Chief, Sacramento Metropolitan Fire District

Pledge of Allegiance

AGENDA UPDATE: An opportunity for Board members to (1) reorder the agenda; and (2) remove agenda items that are not ready for presentation and/or action at the present Board meeting.

PUBLIC COMMENT: An opportunity for members of the public to address the Governing Board on items within the subject matter jurisdiction of the Board. Duration of comment is limited to three (3) minutes.

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Conference ID: 329 964 667#

Please Note: The Public's health and well-being are the top priority for the Board of Directors ("Board") of Sacramento Regional Fire/EMS Communications Center and therefore, because of the potential threat of COVID-19 (Coronavirus), public access to this meeting will be available through the link set forth above.

RECESS TO CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

Center Negotiator(s)

Lindsay Moore, Counsel

Tyler Wagaman, Executive Director

Employee Organization(s)

Teamsters Local 150

00138300.1

2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

- a. Public Employment: Executive Director
Medical Director
- b. Employee Evaluation: Executive Director

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

- a. Pursuant to California Government Code Section 54956.9(b)
The Board will meet in closed session to discuss significant exposure to litigation. Two (2) potential cases

RECONVENE TO OPEN SESSION AT ESTIMATED TIME: 10:00 a.m.

CONSENT AGENDA: Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

- 1. Board Meeting Synopsis (May 12 and Special Board Meeting May 18, 2020) Page 4-9
- PROPOSED ACTION: Motion to Approve Consent Agenda

PRESENTATION:

None

ACTION ITEMS:

None

DISCUSSION/POSSIBLE ACTION:

None

INFORMATION:

- 1. Communications Center Statistics Page 10-15
- 2. Preliminary Budget Update*
- 3. Financial Reports Page 16-21
 - a. Monthly Credit Card Usage Statement (April)
 - b. Budget to Actuals (April)
 - c. Umpqua Lease Update (April)

CENTER REPORTS:

- 1. Medical Director Mackey*

CORRESPONDENCE:

None

ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

BOARD MEMBER COMMENTS:

ADJOURNMENT:

The next scheduled Board Meeting is June 9, 2020.

Location: 10545 Armstrong Ave, Mather, CA 95655-4102 Time:
9:00 a.m.
Board Members, Alternates, and Chiefs

Posted at: 10230 Systems Parkway, Sacramento, CA 95827
www.srfecc.ca.gov
10545 Armstrong Ave, Mather, CA 95655-4102

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Director's Office at (916) 228-3070. Notification at least 48 hours prior to the meeting will enable the Center to make reasonable arrangements to ensure accessibility to this meeting.

POSTING:

This is to certify that on May 22, 2020, a copy of the agenda was posted:

- at 10230 Systems Parkway, Sacramento, CA 95827
- on the Center's website which is: www.srfecc.ca.gov
- 10545 Armstrong Ave, Mather, CA 95655-4102



Clerk of the Board

REGULAR GOVERNING BOARD MEETING

May 12, 2020

GOVERNING BOARD MEMBERS

Deputy Chief Chris Costamagna	Sacramento Fire Department <i>(Remote attendance)</i>
Deputy Chief Brian Shannon	Sacramento Metropolitan Fire District <i>(Remote attendance)</i>
Chief Mike McLaughlin	Cosumnes Community Services District <i>(Remote attendance)</i>
Division Chief Chad Wilson	Folsom Fire Department <i>(Remote attendance)</i>

GOVERNING BOARD MEMBERS ABSENT

COMMUNICATIONS CENTER MANAGEMENT

Tyler Wagaman	Executive Director <i>(Remote attendance)</i>
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OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFECC <i>(Remote attendance)</i>
Paul Zehnder	Deputy Chief, Cosumnes Community Services District <i>(Remote attendance)</i>
Janice Parker	Administrative Analyst, SRFECC
Marissa Shmatovich	Executive Assisitant, SRFECC <i>(Remote attendance)</i>
Cinthia Saylor	Sacramento Metro Board Member <i>(Remote attendance)</i>

NOTE: Because the Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the Coronavirus) attendance by the public at this meeting was by telephonic means only and was made accessible to members of the public solely through the link set forth below.

Join Microsoft Teams Meeting
+ 1 916-245-8065 United States, Sacramento (Toll)
Conference ID: 584 083 333#

The meeting was called to order and roll call taken at 9:02 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.
4. CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

Center Negotiator(s)	Lindsay Moore, Counsel Tyler Wagaman, Executive Director
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Employee Organization(s)	Teamsters Local 150 Teamsters Local 856 Unrepresented Administrators
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2. PERSONNEL ISSUES*

Pursuant to California Governing Code Section 54957

- b. Public Employment: Executive Director
Medical Director
 - c. Employee Evaluation: Executive Director

3. CONFERENCE WITH L COUNSEL: Anticipated Litigation*

- a. Pursuant to California Government Code Section 54956.9 (b)
The Board will meet in closed session to discuss significant exposure to litigation.
Two (2) potential cases

Closed session was convened at 9:02 a.m. with Board members present as indicated in initial roll call: Deputy Chief Costamagna, Deputy Chief Shannon, Chief McLaughlin and Division Chief Wilson and Lindsay Moore, Counsel and Executive Director Wagaman in attendance remotely.

Open session was reconvened at 11:05 a.m.

1. The Board received an update regarding labor negotiations; no action was taken.
2. The Board received an update and direction was given to the Executive Director; no action was taken.
3. The Board received an update; no action was taken.

5. **CONSENT AGENDA:** Matters of routine approval including, but not limited to Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

A motion was made by Chief McLaughlin and seconded by Deputy Chief Costamagna to approve the consent agenda and Board Meeting minutes (April 28, 2020).

AYES: Sacramento Fire Department, Sacramento Metro, Cosumnes Community Services District, Folsom

NOES:

ABSENT:

ABSTAIN:

Motion passed.

6. PRESENTATION:

None

7. ACTION ITEMS:

1. Approval of Memorandum of Understanding With Local 150 and 856 – Regarding COVID-19 Emergency and Compensatory Time Off Accrual

Executive Director Wagaman told the Board that due to the constraints of COVID-19, Local(s) 150 and 856 have requested a one-time opportunity to convert CTO to vacation time.

A motion was made by Deputy Chief Costamagna and seconded by Division Chief Wilson to approve the MOU With Local(s) 150 and 856.

AYES: Sacramento Fire Department, Sacramento Metro, Cosumnes Community Services District, Folsom

NOES:

ABSENT:

ABSTAIN:

Motion passed.

8. DISCUSSION/POSSIBLE ACTION:

None

9. INFORMATION:

None

10. CENTER REPORTS:

None

11. CORRESPONDENCE:

None

12. ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON A FUTURE AGENDA:

None

13. BOARD MEMBER COMMENTS:

Chief McLaughlin:

He appreciates the understanding and patience that has been displayed by everyone during these challenging times because of COVID-19.

Division Chief Wilson:

He echoed the sentiments expressed by Chief McLaughlin and said we are beginning to see "light at the end of the tunnel".

Deputy Chief Costamagna

Over the past weekend four SPD officers tested positive for COVID-19. He reminded everyone to please stay safe.

The next regularly scheduled Board Meeting is May 26th and Deputy Chief Costamagna felt that we will be meeting back at Metro's Board Chambers.

14. ADJOURNMENT:

The meeting was adjourned at 11:11 a.m.

Respectfully submitted,



Janice Parker
Clerk of the Board

Chris Costamagna, Chairperson

Mike McLaughlin, Vice Chairperson

SPECIAL GOVERNING BOARD MEETING

May 18, 2020

GOVERNING BOARD MEMBERS

Deputy Chief Chris Costamagna	Sacramento Fire Department
Deputy Chief Brian Shannon	Sacramento Metropolitan Fire District
Chief Mike McLaughlin	Cosumnes Community Services District
Division Chief Chad Wilson	Folsom Fire Department

GOVERNING BOARD MEMBERS ABSENT

COMMUNICATIONS CENTER MANAGEMENT

Tyler Wagaman	Executive Director
Kylee Soares	Deputy Director – Operations
Diane House	Deputy Director - Administration

OTHERS IN ATTENDANCE

Lindsay Moore	Counsel, SRFEC
Janice Parker	Administrative Analyst, SRFEC

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Join Microsoft Teams Meeting
+ 1 916-245-8065 United States, Sacramento (Toll)
Conference ID: 349 704 665#

The meeting was called to order and roll call taken at 10:06 a.m.

1. The Pledge of Allegiance was recited.
2. There were no agenda updates.
3. There was no public comment.
4. CLOSED SESSION: Approximately 3 hours (10:00 a.m. – 1:00 p.m.)
 1. PERSONNEL ISSUES*
Pursuant to California Governing Code Section 54957
 - a. Employee Evaluation: Executive Director
Deputy Director, Administration

Closed session was convened at 10:07 a.m.

Open session was reconvened at 12:56 p.m.

1. The Board met in closed session, discussed personnel issues, and no formal action was taken.

5. BOARD MEMBER COMMENTS:

None

6. ADJOURNMENT:

The meeting was adjourned at 12:57 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Janice Parker".

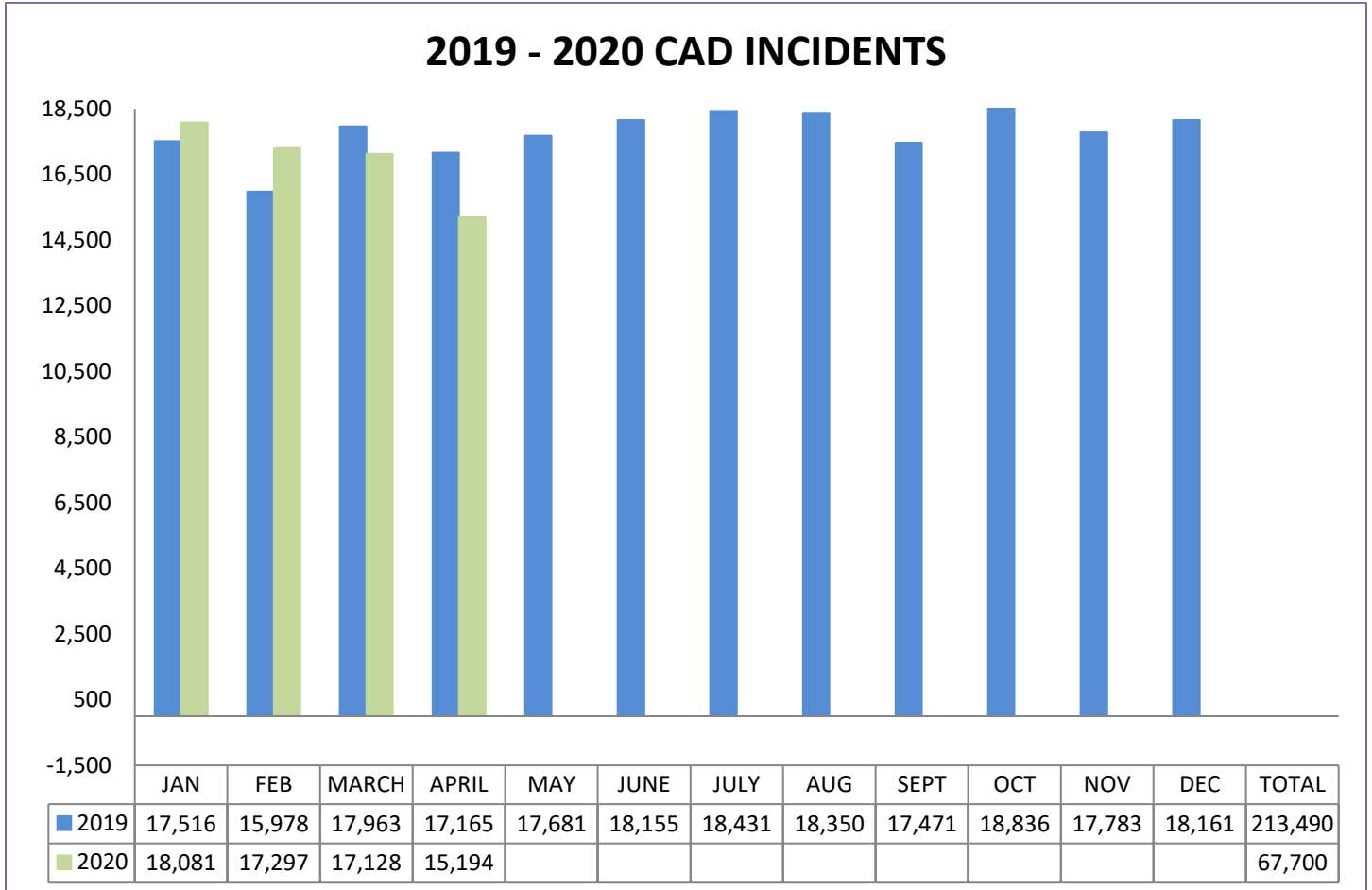
Janice Parker
Clerk of the Board

Chris Costamagna, Chairperson

Mike McLaughlin, Vice Chairperson

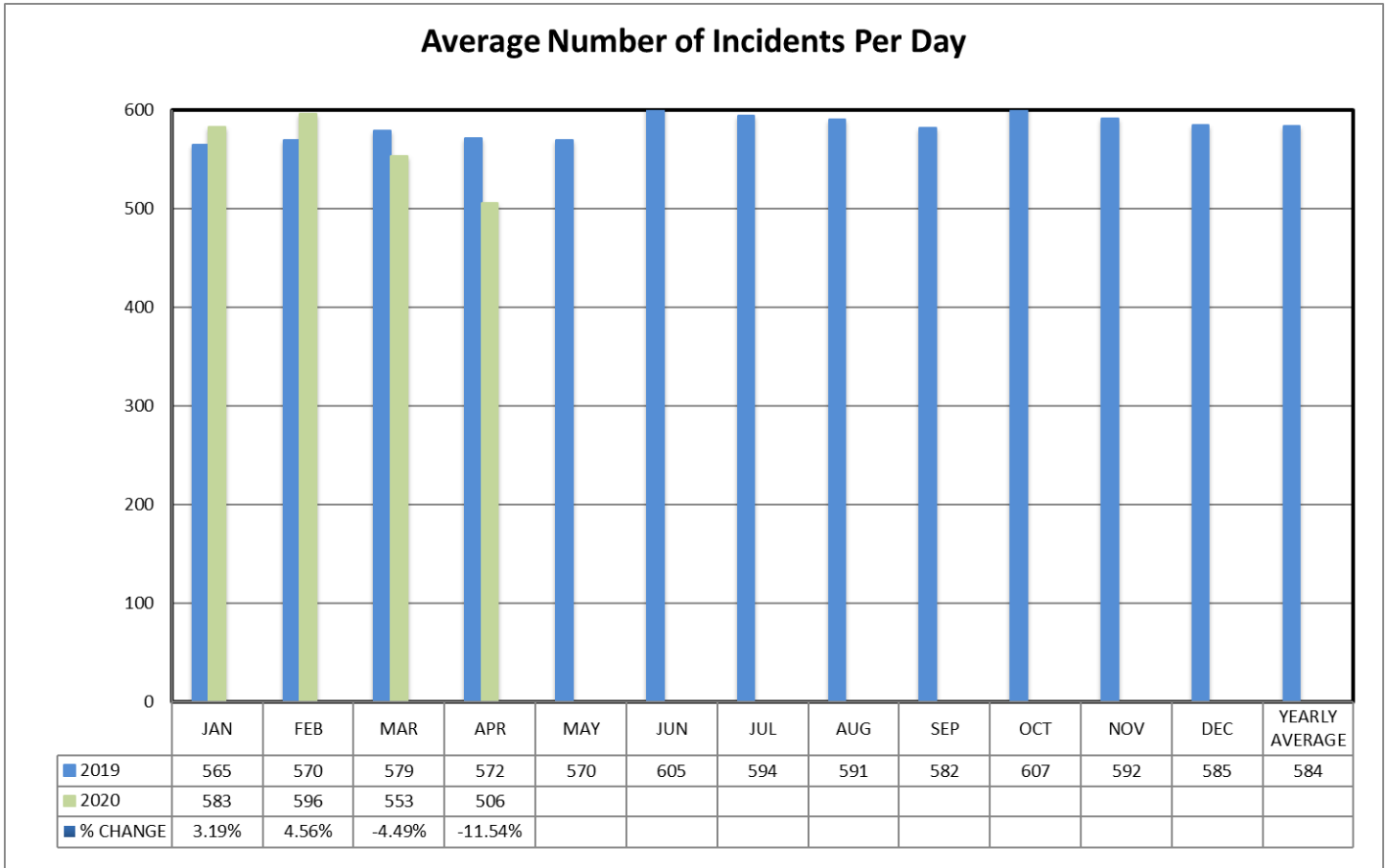
CAD Incidents - APRIL 2020

Total number of CAD incidents entered for APRIL: 15,194



CAD Incidents - APRIL 2020

Average number of CAD incidents entered per day for APRIL: 506



SRFECC Telephony Performance Measure April 2020

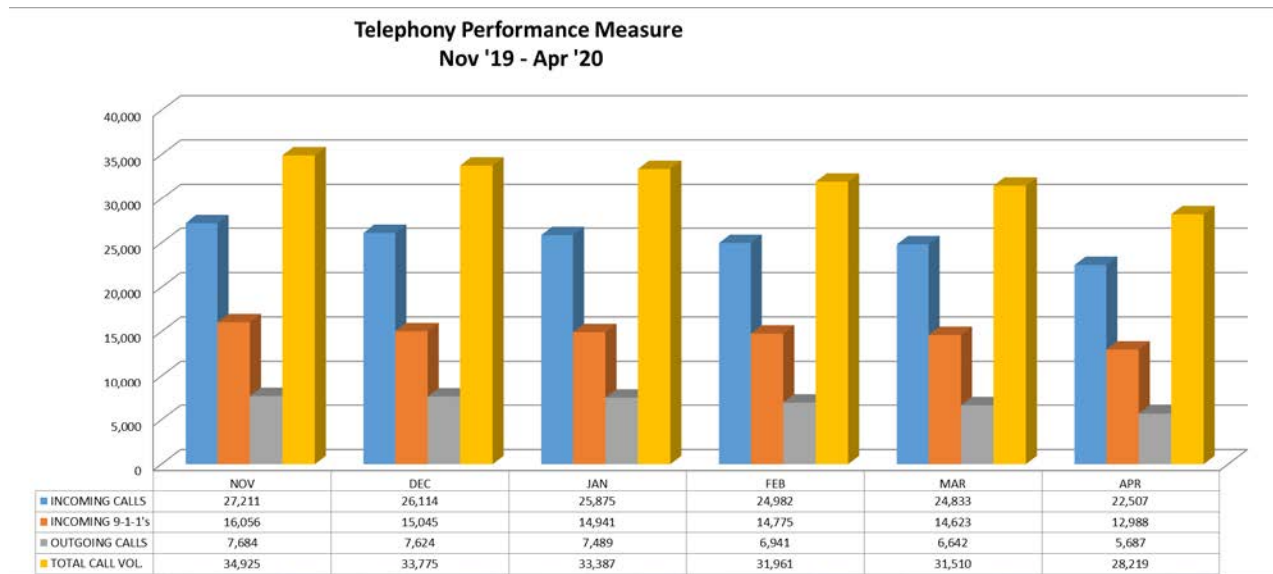
The following data is the telephony performance measures for the Sacramento Regional Fire/EMS Communications Center (SRFECC) during the month of April, 2020 for all incoming and outgoing calls to and from the Center on 9-1-1 lines, Seven-Digit Emergency (7DE) lines, Allied Agencies (i.e. Sacramento Police Dept.), Alarm Company lines, as well as Seven-Digit Administrative lines.

Summary of Information

During the month of April, 2020 dispatch staff processed **22,507** incoming calls and **5,687** outgoing calls for a total call volume of **28,219**.

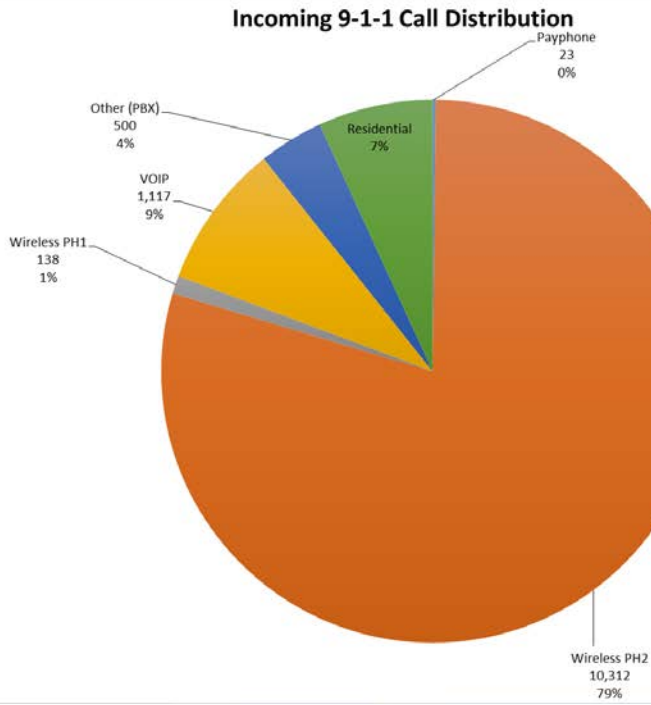
Detailed Breakdown of Information – Incoming Lines

- **9-1-1 Emergency lines: 12,988**
- **“Seven-Digit” Emergency lines (7DE): 3,544**
- **Allied Agency/Alarm Companies: 2,762**
- **Non-Emergency/Administrative (7DA) lines: 3,457**



SRFECC Telephony Performance Measure April 2020

The following data represents incoming call distribution according to class of service.
April totals: **12,988** incoming 9-1-1 calls:



SRFECC Telephony Performance Measure April 2020

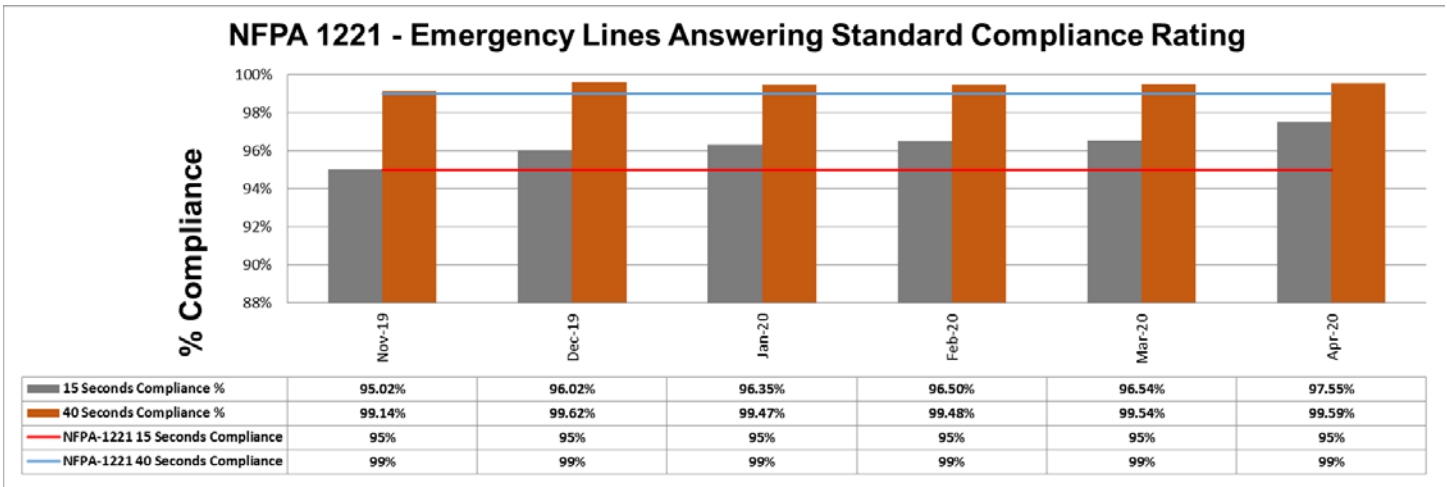
Emergency Lines Answering Standard: NFPA-1221 (2016 Edition)

According to NFPA-1221 (2016 ed.), Chp. 7, Sec. 7.4 – Operating Procedures:

Rule 7.4.1: *“Ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds.”*

NFPA-1221 (2016 ed.) recommends that all calls received on emergency lines shall be answered within 15 seconds 95% of the time and 99% percent of emergency lines shall be answered within 40 seconds – In April, the dispatch team answered all calls on emergency lines within 15 seconds 97.55% of the time and answered within 40 seconds 99.59%.

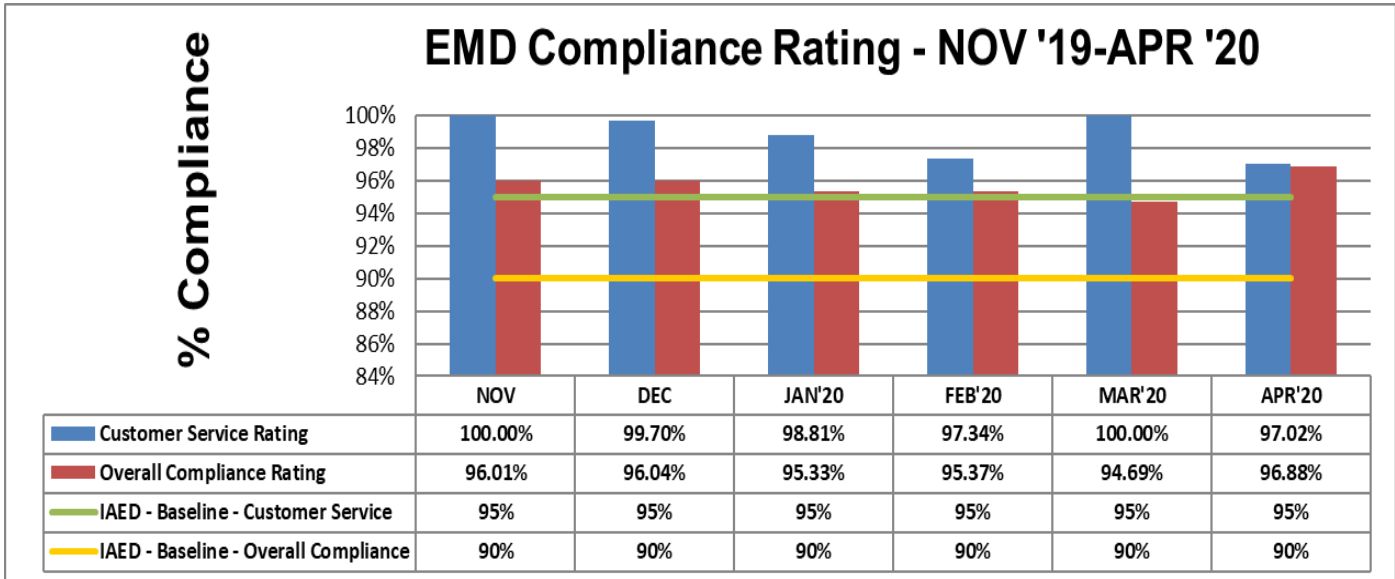
The following chart represents the Emergency Lines Answering Standard under NFPA-1221 (2016 ed.), Chapter 7, Section 7.4 – Operating Procedures, Rule 7.4.1 for identifying the 2017-2019 compliance performance ratings.



Emergency Medical Dispatching (EMD) Compliance Scores

- Customer Service Score Average* (Baseline Requirement of 95%)
 - Overall Customer Service Score – APRIL: 97.02

- Overall Compliance Score Average* (Baseline Requirement of 90%)
 - Overall Compliance Score – APRIL: 96.88



**Effective Emergency Medical Dispatch (EMD) practices are based on the consistent use of medically approved dispatch protocols. EMD or the Medical Priority Dispatching System (MPDS) is in part based on published standards of the International Academy of Emergency Dispatch (IAED) in consultation with the National Association of EMS Physicians (NAEMSP), the American Society for Testing and Materials (ASTM), the American College of Emergency Physicians (ACEP), the U.S. Department of Transportation (USDOT), the National Institutes of Health (NIH), the American Medical Association (AMA), and more than 30 years of research, development, and field testing throughout the world. Overall, the dispatch protocols are established by the IAED Board of Fellows, which is also responsible for setting the accreditation process of the International Academy. Per IAED, the Quality Improvement/Assurance standards require a consistent, cumulative MPDS incident case review of at or above the stated baseline percentage.*



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Executive Monthly Credit Card Usage Report

Reporting Month: April 2020

Last 4 of card	Last Name	Status	Credit Limit	Monthly Usage	Approvals		
					Employee	DD	EDS
3418	Shmatovich	Open	\$ 5,000.00	\$ 529.93	MS-DS	DD	EDS
7447	Tackett	Open	\$ 1,500.00	\$ 138.06	ST-DS	DD	EDS
4358	Vargo	Open	\$ 5,000.00	\$ 706.06	CV-DS	DD	EDS
6115	Mackey	Open	\$ 1,500.00	\$ -	K	DD	EDS
8740	Wagaman	Open	\$ 10,000.00	\$ 3,375.30		DD	EDS
		Total:	\$ 23,000.00	\$ 4,749.35		DD	EDS

Monthly Activity: April 2020

New/Closed Accounts Added: None

Cards Reported Lost or Stolen: None

Disputed Transactions: None

Changes in Authorization Limits: Chief Wagaman – temporary increased to \$10K

Monthly Liability: \$23,000.00



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FY 19-20					
Total Monthly Credit Card Usage					
July	\$	7,437.00	January	\$	2,240.41
August	\$	3,068.91	February	\$	3,755.60
September	\$	2,463.44	March	\$	4,933.43
October	\$	9,164.62	April	\$	4,749.35
November	\$	3,371.55	May		
December	\$	5,066.94	June		

I certify I have reviewed and approved the monthly credit card transactions and activity as reported. These are legitimate expenses incurred solely for the benefit of SRF ECC business. I also certify that no alcoholic beverages, tobacco products, gift cards or gift certificates were purchased.

DocuSigned by:

Tyler Wagaman

Executive Director Signature

5/8/2020

Date



Sacramento Regional Fire/EMS Communications Center

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SRFECC – FY 19/20 Budget to Actuals Report

Month of April 2020

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GL Account	Description	FY 19/20 Budget	Apr-20 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	FY 19/20 Bud - Act	YTD Variance % Bud - Act	Budget Remainder
EMPLOYEE-RELATED EXPENSES								
5010	Base Salaries and Wages	4,697,256	303,157	3,001,781	3,923,192	921,411	23%	1,695,476
5020	Overtime	210,000	8,992	204,697	174,934	(29,763)	(17%)	5,303
5030	Overtime - FLSA	137,436	5,684	55,257	114,532	59,275	52%	82,179
5040	Uniform Allowance	31,000	293	30,931	29,500	(1,431)	(5%)	69
5050	Night/Admin Shift Differential	29,910	2,468	27,059	24,878	(2,181)	(9%)	2,851
5055	Out-of-Class Pay	25,000	50	18,152	23,800	5,648	24%	6,848
5060	Longevity	30,800	2,750	33,600	25,600	(8,000)	(31%)	(2,800)
5065	On-Call Pay	73,000	4,275	45,500	60,750	15,250	25%	27,500
5115	Vacation Cash Out	64,998	1,197	70,323	56,613	(13,711)	(24%)	(5,325)
5120	Sick Leave	0	3,880	78,084	0	(78,084)	0%	(78,084)
5130	CTO Leave	0	0	12,353	0	(12,353)	0%	(12,353)
5140	Holiday Pay	192,640	0	123,777	160,532	36,755	23%	68,863
5220	Training Pay	31,000	1,565	29,129	25,834	(3,296)	(13%)	1,871
5225	Medical Insurance Pool	0	0	14,971	0	(14,971)	0%	(14,971)
5310	Workers Compensation Insurance	60,000	13,651	44,038	50,000	5,962	12%	15,962
5410	FED ER Tax - Medicare	70,000	4,460	50,856	58,333	7,478	13%	19,144
5413	FED ER Tax - Social Security	10,500	0	369	8,750	8,381	96%	10,131
5420	State ER Tax - ETT	2,100	0	378	1,750	1,372	78%	1,722
5423	State ER Tax- UI-	22,000	0	16,243	18,333	2,090	11%	5,757
5510	Medical Insurance	896,412	61,124	545,433	747,071	201,638	27%	350,979
5520	Dental Insurance	48,608	7,400	64,499	40,309	(24,190)	(60%)	(15,891)
5530	Vision Insurance	5,003	461	4,924	4,149	(775)	(19%)	79
5610	Retirement Benefit Expense	1,126,492	87,662	879,264	938,735	59,471	6%	247,228
5620	OPEB Benefit Expense	281,683	20,749	187,951	233,654	45,703	20%	93,731
5625	Education Incentive	30,000	1,944	16,125	25,000	8,875	36%	13,875
5690	Other Salary and Benefit Expns	12,000	2,008	18,186	12,000	(6,186)	(52%)	(6,186)
TOTAL EMPLOYEE-RELATED EXPENSES		8,087,838	533,770	5,573,880	6,758,249	1,184,368	18%	2,513,958

GL Account	Description	FY 19/20 Budget	Apr-20 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	FY 19/20 Bud - Act	YTD Variance % Bud - Act	Budget Remainder
MATERIALS & SUPPLIES								
6010	Office Supplies	10,000	34	4,456	8,333	3,877	47%	5,544
6011	Office Supplies CTC	2,000	0	7	1,667	1,659	100%	1,993
6013	Office Supplies - Ink Cartridge	8,200	314	4,530	6,834	2,304	34%	3,670
6015	Equipment Rental	7,200	582	6,013	6,000	(13)	(0%)	1,187
6020	Postage	1,000	1	201	833	632	76%	799
6090	Other Materials and Supplies	13,500	2,695	17,174	11,250	(5,924)	(53%)	(3,674)
TOTAL MATERIALS & SUPPLIES		41,900	3,626	32,381	34,917	2,536	7%	9,519

GL Account	Description	FY 19/20 Budget	Apr-20 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	FY 19/20 Bud - Act	YTD Variance % Bud - Act	Budget Remainder
PROFESSIONAL SERVICES								
6110	Legal Services	180,000	6,615	120,993	150,000	29,007	19%	59,007
6115	Accounting and Audit Services	16,000	0	18,100	13,333	(4,767)	(36%)	(2,100)
6120	Actuary Services	17,000	0	5,000	17,000	12,000	71%	12,000
6125	Consulting Services	349,657	93,309	372,025	291,381	(80,645)	(28%)	(22,368)
6140	Technological Services	57,500	540	3,300	47,917	44,617	93%	54,200
6190	Other Professional Services	0	0	30,983	0	(30,983)	0%	(30,983)
TOTAL PROFESSIONAL SERVICES		620,157	100,464	550,401	519,631	(30,770)	-6%	69,756



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SRFECC – FY 19/20 Budget to Actuals Report

Month of April 2020

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GL Account	Description	FY 19/20 Budget	Apr-20 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	FY 19/20 Bud - Act	YTD Variance % Bud - Act	Budget Remainder
COMMUNICATION EQUIPMENT & SERVICES								
6220	Maintenance - Radios & Radio Equipment	32,930	(2,044)	27,220	27,442	222	1%	5,710
6221	Maintenance - Radio Consoles & Other	73,415	12,980	75,159	61,179	(13,980)	(23%)	(1,744)
6223	Radio - Backbone Subscription SRRCs	108,674	4,076	103,923	90,562	(13,361)	(15%)	4,751
6230	Communication Services	293,193	19,730	210,393	244,328	33,935	14%	82,801
6245	Maintenance - Tower Equipment	15,000	1,353	13,509	12,500	(1,009)	(8%)	1,492
6247	Comm Van Materials/Equipment	9,120	0	40	7,600	7,560	99%	9,080
6290	Other Communication Services and Equipment	20,000	4,804	5,815	16,667	10,852	65%	14,185
TOTAL COMMUNICATION EQUIPMENT & SERVICES		552,332	40,899	436,059	460,278	24,219	5%	116,275

GL Account	Description	FY 19/20 Budget	Apr-20 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	FY 19/20 Bud - Act	YTD Variance % Bud - Act	Budget Remainder
HW & SW MAINT								
6310	Hardware Maintenance - Equipment	22,289	1,856	18,577	18,574	(2)	(0%)	3,712
6316	Hardware Maint - Network	41,900	3,492	34,917	34,917	0	0%	6,983
6319	Hardware Maintenance Other	14,500	(1,991)	12,083	12,083	0	(0%)	2,417
6320	Software Maintenance - Applications	181,058	7,113	107,816	150,882	43,065	29%	73,242
6322	CAD Maintenance and Support/Northrop Grumman	236,690	11,117	128,408	197,242	68,833	35%	108,282
6323	Software Maintenance - GIS	69,287	5,519	58,493	57,739	(754)	(1%)	10,794
6330	Software Maintenance - Network	16,630	1,384	15,147	13,858	(1,289)	(9%)	1,483
6390	Other, Computer Services and Supplies	12,000	140	3,232	10,000	6,768	68%	8,768
TOTAL HW & SW MAINT		594,354	28,630	378,673	495,295	116,621	24%	215,680

GL Account	Description	FY 19/20 Budget	Apr-20 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	FY 19/20 Bud - Act	YTD Variance % Bud - Act	Budget Remainder
FACILITIES & FLEET								
6410	Services - Landscaping	9,800	800	7,200	8,167	967	12%	2,600
6415	Maintenance - Building	28,119	3,475	5,436	23,433	17,996	77%	22,683
6260	Lease - CTC	18,000	1,500	15,000	15,000	0	0%	3,000
6420	Services - Custodial	73,320	4,000	40,140	61,100	20,960	34%	33,180
6421	Services - Center Security	53,400	160	45,277	44,500	(777)	(2%)	8,123
6425	Maintenance - HVAC	16,742	937	16,391	13,952	(2,439)	(17%)	351
6235	Maintenance - Power Supply	73,180	6,290	63,834	60,984	(2,850)	(5%)	9,347
6430	Services - Cable	1,920	172	1,686	1,600	(86)	(5%)	234
6435	Services - Pest Control	600	50	736	500	(236)	(47%)	(136)
6490	Other, Facilities and Fleet	5,623	885	7,930	4,686	(3,244)	(69%)	(2,307)
6510	Utilities - Electric	86,700	4,594	49,367	72,250	22,883	32%	37,333
6515	Utilities - Water	9,250	395	7,367	7,708	341	4%	1,883
6520	Utilities - Refuse Collection / Disposal	5,916	494	5,435	4,930	(504)	(10%)	482
6525	Utilities - Sewage Disposal Services	1,442	344	2,630	1,202	(1,428)	(119%)	(1,188)
6635	Services - Bottled Water	3,000	263	3,153	2,500	(653)	(26%)	(153)
6645	Services - Printing	2,000	76	1,080	1,667	587	35%	920
6650	Services - Shredding	2,000	168	1,769	1,667	(103)	(6%)	231
6652	Fleet - Maintenance	7,500	0	1,340	6,250	4,910	79%	6,160
6654	Fleet - Fuel	14,950	501	6,432	12,458	6,026	48%	8,518
6655	Insurance (Property and Fleet)	45,500	4,224	37,181	37,917	735	2%	8,319
6690	Other - Facility & Fleet Management	7,180	2,071	5,653	5,983	330	6%	1,526
TOTAL FACILITIES & FLEET		466,142	31,399	325,037	388,454	63,416	16%	141,106



Sacramento Regional Fire/EMS Communications Center

10230 Systems Parkway, Sacramento, CA 95827-3006

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SRFECC – FY 19/20 Budget to Actuals Report

Month of April 2020

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GL Account	Description	FY 19/20 Budget	Apr-20 Actual	FY 19/20 YTD Actual	FY 19/20 YTD Budget	FY 19/20 Bud - Act	YTD Variance % Bud - Act	Budget Remainder
RECRUITMENT, RETENTION & TRAINING								
6610	Recruitment	30,210	4,228	25,800	25,175	(625)	(2%)	4,410
6612	Employee Retention	15,500	908	3,046	12,917	9,871	76%	12,454
6615	Employee Education & Training	19,950	10,843	23,078	16,625	(6,453)	(39%)	(3,128)
6618	Conference Registration	12,766	(700)	65	10,638	10,573	99%	12,701
6621	Air	13,000	0	(49)	10,833	10,883	100%	13,049
6622	Lodging	22,500	0	662	18,750	18,088	96%	21,838
6623	Rental Cars	2,040	0	0	1,700	1,700	100%	2,040
6624	Parking	1,000	0	13	833	820	98%	987
6625	Membership Dues	3,340	0	2,403	2,783	380	14%	937
6626	Taxi, Uber, Mileage, Other	3,000	0	1,363	2,500	1,137	45%	1,637
6627	Per Diem	7,711	(127)	935	6,426	5,491	85%	6,777
6639	Accrediations - ACE	4,250	0	0	3,542	3,542	100%	4,250
6640	Uniform/Badges/Shirts	6,000	0	1,203	5,000	3,797	76%	4,797
6660	Operations Support	49,300	0	2,243	41,083	38,840	95%	47,057
6661	Administration Support	27,000	990	16,550	22,500	5,950	26%	10,450
TOTAL RECRUITMENT, RETENTION & TRAINING		217,567	16,142	77,312	181,305	103,994	57%	140,255
GRAND TOTAL		10,580,290	754,930	7,373,743	8,838,129	1,464,383	17%	3,206,548



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SRFECC – Umpqua Lease Agreement Monthly Report May 6, 2020

Umpqua Lease-Purchase Budget	\$ 4,000,000	Hardware	Software & Services	Warranty Mnt
NG COBOL CAD Hardware Stabilization	\$ (429,446)	\$ 97,411.00	\$ 262,679.00	\$ 69,356.00
NG Command Point SW Upgrade	\$ (1,991,562)		\$ 1,720,047.00	\$ 271,515.00
NG CommandPoint Fit Gap	\$ (199,381)		\$ 199,381.00	
NG CommandPoint Hardware Upgrade	\$ (512,171)	\$ 512,171.00		
NG CommandPoint switches and power	\$ (200,000)	\$ 200,000.00		
Westnet Hardware and Software	\$ (667,440)	\$ 412,633.40	\$ 254,806.60	
Total	\$ -			

Umpqua Payment Schedules		Lease Payments		
Schedule 1 - Funding Request #1		Date	Description	Amount
NG Invoice 1001	\$ 52,487.00	10/1/2019	Lease Initiation	\$ 500.00
NG Invoice 0011	\$ 88,214.00	10/1/2019	Legal Fees (June)	\$ 385.00
NG Invoice 0003	\$ 150,306.10	10/1/2019	Legal Fees (July)	\$ 6,757.50
NG Invoice 1002Z	\$ 37,487.00	10/3/2019	Interest Payment	\$ 4,318.69
NG Invoice 0001R	\$ 214,723.00	11/1/2019	Interest Payment	\$ 10,558.31
NG Invoice 0002	\$ 516,014.00	12/2/2020	Interest Payment	\$ 7,656.19
Schedule 1 - Funding Request #1 Total:	\$ 1,059,231.10	1/2/2020	Interest Payment	\$ 7,656.19
		2/1/2020	Interest Payment	\$ 7,656.19
Schedule 1 - Funding Request #2		3/2/2020	Interest Payment	\$ 7,360.20
NG Invoice 0004	\$ 406,993.50	4/1/2020	Interest Payment	\$ 7,344.10
Schedule 1 - Funding Request #3		5/1/2020	Interest Payment	\$ 6,122.25
Westnet Invoice 24637	\$ 242,269.09			
Total Schedule 1	\$ 1,708,494			
Schedule 2 - Estimate Q2 2020	\$ 1,300,000			
Schedule 2 - Estimate Dec 2020	\$ 1,000,000			
Total	\$ 4,008,494		Total	\$ 66,314.62